

CITY HALL - SALISBURY, MARYLAND - JANUARY 2, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall at 1:30 P.M., Tuesday afternoon, January 2, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Clifford H. Duffy, Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The Acting-Plumbing inspector presented his report for the month of December which was authorized, accepted, and placed on file.
2. The Harbor Master's report for the month of December was presented, order accepted, and placed on file.
3. The minutes of the meeting of December 26 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
4. The Police Department's report, dated December 24 and 31, were presented, order accepted, and placed on file together with the Department's Police car and motor cycle expense report for December.
5. The Council President asked the Police Chief for information on parking about the Post Office Building. The Chief advised him that there was no parking on Baptist Street between Calvert and Main Street, but that it was now being used as a parking area. He was requested to inform the parkers in that locality that the no-parking provision would be enforced.
6. The Clerk presented a request in behalf of James Weatherly, West Main Street, for a license to operate a pool room with four pool tables. It was approved by the Mayor and Council subject to the approval of Chief of Police.
7. Vouchers Nos. 2371A to 2376A inclusive, were read, approved, authorized and signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
8. The City Treasurer was authorized to renew a note at the County Trust Company of Maryland for the amount of \$5,500 for a 60-day period, at the interest rate of 4% upon a motion offered by Councilman Hastings and seconded by Councilman Hayman.

The Treasurer was also authorized to pay from the by-pass salvage fund an outstanding note at the Farmers and Merchants Bank in the amount of \$9500 and dated January 12, 1945.
9. Decrease in assessment, Nos. 2158 to 2160 inclusive; and increase in assessment, Nos. 1625 to 1639 inclusive, were read, approved, and authorized, entered upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
10. The City Engineer read a letter from the Civil Aeronautics Authority which advised the Engineer that the CAA had completed its work at the Salisbury airport.

11. The City Engineer read a letter from the State Board of Education which asked, if the City would find any objections, to their permitting new taps into the sewer on Camden Avenue Extended. The City Engineer was authorized to answer the letter.

12. The City Engineer read a letter from the Washington Suburban Sanitary Commission which requested information on the City's Wayer System.

The City Engineer was authorized to furnish the requested information.

13. The City Engineer reported that the Zoning Map of the City of Salisbury was complete and in accord with existing ordiances.

The City Engineer and the Building Inspector were authorized to review the Map for any recommendations which they felt should be made in it.

14. The City Engineer was authorized to accept the invitation of the Maryland Association of Engineers to speak before their convention, January 25, 1945, as representative of the City of Salisbury.

15. The City Clerk informed the Council that the Telephone Company would place an extension phone on Number 125 for fire house Number 2, if the Council so desired at no cost, but suggested that this addition might have some disadvantages which should be considered.

The Council took the matter under consideration.

Upon the recommendation of the Mayor, Councilman Duffy offered a motion which was seconded by Councilman Hayman and duly passed. It authorized the City Clerk to write the Board of Trustees of the Salisbury Fire Department and advise them that they would be glad to meet with them periodically and suggested the first date to be Friday, January 19, 1945.

16. The President of the Council reported that a sewer line in the rear of the Walter Smith property was broken and should be placed. Mr. Harry Hastings was authorized to check into the matter.

17. The City Clerk was requested to write Senator R. Fulton Waller and Delegate S. Denmead Kolb to ask them to arrange a meeting between the Mayor and Council and the members of the Maryland Legislature and Senate for Wicomico County for Friday evening, January 12, 1945, at 7:30 if convenient.

18. Councilman Duffy reported that Mr. Leroy Godwin had possibly 200 loads of surplus dirt which he would sell to the City at a nominal sum if needed.

There being no further business the meeting adjourned at 2:45 P.M.

APPROVED:

Date

January 8, 1945
John G. Howe
President of the Council

Clerk

W. H. Taylor

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, January 8, 1945, at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Clifford H. Duffy, Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of January 2, 1945 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
2. Police Chief Chatham presented his weekly log and his parking violation report for the month of December, both of which were ordered accepted and placed on file.
3. Chief Chatham reported that the janitor at Reads Drug Store was dumping waste water and some garbage along the curb at the intersection of Main and Division.

The Chief was authorized to handle the matter in his own way.

4. The Police Chief was asked if he would check on the crowding of theatre entrances, as it could be a hazard at times of fire or serious trouble.
5. Mr. Percy White came before the Mayor and Council to remind them that now was the proper time to secure legislative authority for the City to carry group insurance, accident and health insurance, and retirement insurance, since the legislature was in session.

This was a follow-up of the recent proposal to sell the City a Group Insurance Policy.

6. The Building Inspector reported he had checked up on the broken sewer line parallel on Water Street, and had found it to be owned by Mr. Walter Smith, who had agreed to have the damage prepared.
7. The Mayor and Council authorized a voucher in the amount of \$25 prepared for stamps for the Water Department.
8. The Mayor and Council received a request in behalf of Donald Baysinger for two sewer connections in front of his new property on the Salisbury Boulevard near College Avenue together with an application for a water service connection.

Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the placement of two sewer connections for the property, since it was considerably larger than the average parcel. The motion was duly approved.

9. The City Engineer presented a copy of a letter written by the Secretary of the Navy James Forrestal to Senator Millard E. Tydings, which informed him that the Salisbury Airport was to be used as a satellite field and would not be improved at the present time.
10. The City Engineer read a letter from the Southern Co-operative, which asked that the City begin the extension of water and sewer facilities

for their new proposed building since the construction of the Poultry Dressing Plant had been approved and priorities received.

Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the City Engineer to prepare cost estimates for this work.

11. The Council received a written request from Mr. S. Denmead Kolb, representing the St. Peters Church, for an inch and half or two inches water service connection, as the present connection was insufficient. Councilman Hastings offered a motion which was seconded by Councilman Hayman to authorize the installation of a larger connection at no cost to the Church.
12. The City Engineer received a request from the Third Service Command, United States Army, for information relative to William Meade, a former city employee. He was authorized and furnished the information.
13. The Mayor and Council received a letter from Mr. Linwood Morris, in which he requested an eight-inch storm water connection for his Washington Street property.

Councilman Moore offered a motion which was seconded by Councilman Duffy to authorize the installation of the sewer taps at his expense, it being especially understood that the City would assume no responsibility for damage in the event that water might back up from the sewer to his property.

14. The City Engineer presented a copy of a letter addressed to Doctor J. D. Blackwell, President of the State Teacher's College, in which it advised him of the City's opinion as to roof drains and surface drains entering the State's sewer lines. A copy of the letter is attached to the minutes.
15. The City Engineer presented a copy of the letter addressed to Mr. O. P. Harwood, Regional Manager, Department of Commerce. A copy of the letter is attached to the minutes.
16. Vouchers Nos. 2377A to 2400A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
17. The Mayor and Council received a letter from the Board of Trustees of the Salisbury Fire Department, which advised the Council that they welcomed the opportunity to meet with them and asked the definite time and place be fixed.

The Mayor and Council authorized the Clerk to inform them that the most suitable time would be 8:00 P. M., Friday evening, January 19 at the City Hall.

18. Decreases Nos. 2161 and 2162, and increases Nos. 1640 to 1665 inclusive, were read and approved and authorized signed upon the

books, upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

19. The Mayor and Council received a letter from Lt. Col. Royden S. Meise, asking that the curb line in front of the Salisbury Armory be repainted.

The Mayor and Council authorized the curb in front of the Armory be painted yellow.

20. The City Clerk presented an application for City License in behalf of the Arcade Bowling Alleys, Inc. for ten bowling alleys; and another application in behalf of Arcade Bowling Alleys, Inc. for nine pool tables, both of which were approved subject to the approval of the Chief of Police.

21. The Mayor and Council recieved a copy of the signed contract from the Eastern Shore Public Service Company of Maryland for electric service beginning December 11, 1944 for a three-year period.

22. The Mayor and Council requested the Clerk to bring up the cost data on Retirement Insurance, presented sometime ago by Mr. Percy White for the next meeting.

23. The Mayor and Council received communications from Senator R. Fulton Waller advising them that he would be glad to meet with the Mayor and Council Friday night, January 12.

24. The Salisbury Fire Department presented its weekly report for December 25 and January 1, which was approved and ordered placed on file.

25. The Mayor and Council authorized the change of salary for Mrs. Harriett S. Nichols from \$26.40 to \$27.50.

The meeting adjourned at 9:05.

APPROVED:

January 15, 1945
Date

John J. Howie
President of the Council

Wade H. Dinsley
Clerk

4 January 1944

Engineering Dept.
City of Salisbury
Salisbury, Maryland

Gentlemen:

This office is conducting a routine investigation of one RAYMOND WILLIAM MEADE, formerly of Boston, Mass., who alleges employment as an Engineer with the City of Salisbury from 1934 to 1937. Subject was born on 4 July 1894 at Boston, Mass. and his Social Security Number is 199-05-4378.

This office would appreciate it if you would furnish us with the exact dates of Subject's employment, the reason for his separation from your employ and for any other pertinent information which might reflect upon his suitability for employment in the war effort.

Your cooperation in this matter is greatly appreciated.

Very truly yours,

MATTHEW ABRAMS
2nd Lt., C.M.P.
Ass't. Officer in Charge

Copy to Mr. Gardner 1-6-45 M.E. Tydings

Memo

My dear Senator Tydings:

4 JAN 1945

This will acknowledge receipt of your letter of December 19, 1944 relative to the interest of the city officials of Salisbury, Maryland, in a more extensive Navy use of the Salisbury Municipal Airport.

The airport is currently being used as a satellite field for Naval Auxiliary Air Station Chincoteague. Such a satellite field is essential in the type of flight training that is conducted at Chincoteague and it is planned to continue use of the airport for this purpose.

To use Salisbury Municipal Airport as a base for flight training would require the construction of personnel housing and messing facilities, hangars, shops and all of the other facilities and utilities necessarily attendant upon the operation of a training base. The Navy Department does not feel such action is justified at this time.

Your interest in bringing this matter to the attention of the Navy Department is appreciated.

Sincerely yours,

JAMES FORRESTAL

Hon. Millard E. Tydings
United States Senate
Washington, D. C.

Mr Gardner
What to do now?
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MunCo

January 4, 1945

C-3

Doctor J. D. Blackwell
President
State Teachers College
Salisbury, Maryland

Dear Doctor Blackwell:

Reference is made to your letter of December 6 requesting an opinion from the city authorities regarding the further utilization of the college sewer by residences located outside the city limits.

At a meeting of the Mayor and Council held on January 2, your letter was presented for comments. The Mayor and Council feel that inasmuch as the City have no sewers outside the city limits, it is difficult to suggest policies at this date which may change with future administrations.

In view of the fact that the college sewer may some day become a part of the municipal sewerage system, the Mayor and Council believe it to be to the best interest of all not to permit the connection of roof drains or surface drains into this sewer. Another good point to consider is that all plumbing installations in the various residences should be installed with appropriate cleanouts and other devices as set forth in the City's Plumbing Code. A copy of this code will be furnished upon request.

If further information is desired, please do not hesitate to call upon me.

Sincerely yours;

Charles E. Gardner

City Engineer

CC vg

cc: The Mayor and Council of Salisbury

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Mumls

January 4, 1945

A-6

Mr. O. P. Harwood, Regional Manager
Department of Commerce
Civil Aeronautics Administration
385 Madison Avenue
New York 17, New York

Dear Mr. Harwood:

Reference is made to your letter of December 26, addressed to The Mayor and City Council and the County Commissioners of Wicomico County, advising that the Salisbury Airport, Docket No. 904-18-2, has been completed insofar as the Civil Aeronautics Administration is concerned.

The local governing bodies wish to express their appreciation for the valuable assistance and excellent cooperation rendered in connection with the initiation, development and completion of this splendid airport. We wish, further, to thank the officials and personnel of the Civil Aeronautics Administration for their untiring efforts and unusual interest displayed in over-coming the many problems involved in the various phases of constructing this airport.

Sincerely yours,

THE MAYOR & COUNCIL OF SALISBURY

THE COUNTY COMMISSIONERS OF WICOMICO COUNTY

Charles Chardron

City Engineer

CG vg

copies to: The Mayor and Council of Salisbury

The County Commissioners of Wicomico County

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, January 15, 1945, at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Clifford H. Duffy, Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of the meeting of January 8 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
2. The Building Inspector, Mr. Hastings, reported that parked trucks on the City streets during the night without lights were becoming a hazard.

The City Solicitor was asked to check the law on parking of vehicles without lights at night.

3. Vouchers No. 2401A to 2447A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
4. The City Engineer reported a request from Mr. Pratt Phillips for a 4" water connection to his warehouse on Isabella Street.

The Council approved the installation of a 4" meter.

5. The City Engineer presented a letter from the Department of Health requesting information on water system improvements during the year.

The City Engineer was authorized to furnish the information.

6. The City Engineer presented an estimate on the cost of 200 l.f. 8" C.I. Water Main & 2" Service Connection \$719.85; 200 l.f. 12" Sanitary Sewer, including connection \$1,113.67 for the Southern States Cooperative, Incorporated.

7. The City Engineer recommended the installation of a 12" cast-iron water main on West Isabella Street between Lake Street and West Roads, in order to take care of increase demand for water in that vicinity. He presented an estimate of the cost in the total amount of \$4,904.81 less a credit for salvage of \$1,140.00. The Council approved the recommendation by a motion offered by Councilman Moore and seconded by Councilman Hayman and authorized construction from the Water Department's Construction Fund.

8. The City Engineer presented a letter directed to Mr. Linwood Morris, relative to an 8" storm-water drain, a copy of which is attached to the minutes.

9. The City Engineer presented a communication from Whitman, Requardt and Associates, in which they advised the Mayor and Council that their report would be delayed until about the first of February, depending on certain information which was required from the State Roads Department which would not be available until about that time.

10. The City Engineer presented a typed copy of the inventory of the Municipal Water System of Salisbury for the period ending September 30, 1944. It was order, accepted and placed on file.

11. The City Engineer presented a schedule showing estimated cost of Post-War improvements to the Water Distribution System of Salisbury in the total of \$163,864.00 together with a schedule showing the individual recommendations.

The City Engineer was authorized to write Dr. Singen Wald, State Geologist, and secure an estimate from him of the cost of a survey of the water table in the vicinity of the present pumping locations.

12. The Mayor and Council authorized a voucher be written in the amount of \$10.00 for the membership of the City Engineer in the American Public Works Associations, for the period ending January, 1946.
13. The Fire Departments' weekly report was received, accepted, and orders placed on file.
14. The City Treasurer was authorized to furnish the Municipal Year Book with information requested for their next publication.
15. The City Solicitor was requested to draw an ordinance similar to Ordinance No. 479 which was never passed, to regulate the speed of locomotives through the parked limits of Salisbury, Maryland and to set the maximum speed at 35 miles per hour, upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and ordered passed.
16. The City Treasurer was authorized to cancel the bonds of Mrs. Gladys B. Wooten and Mr. James A. White as of January 15, 1945, and to secure new bonds for Mrs. Kathryn G. Hopkins and for Miss Irene Banks.
17. The City Treasurer presented his report of Income and Disbursements to January for the month of December 1944.
18. The City Engineer was authorized to purchase two new 4" water meters for the Water Department upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
19. The City Clerk was directed to write Senator R. Fulton Waller and Delegate S. Denmead Kolb and ask what day of the week beginning January 22 would be convenient for the Mayor and Council to meet with them, either in Salisbury or Annapolis to discuss with them proposed legislation in behalf of the City of Salisbury.
20. The Police Department's annual report of Offenses and persons charged was presented to the Mayor and Council together with the Police Department's weekly log and the Department's consolidated monthly report and were all ordered, accepted and placed on file.

The meeting adjourned at 9:20 P. M.

APPROVED:

January 17, 1945
Date
John G. Howie
President of the Council

Wald H. Dinsley
Clerk

C
O
P
Y

LINWOOD MORRIS IMPLEMENT CO.
Linwood Morris, Proprietor
Cor. E. Market St. and Poplar Hill Avenue
Salisbury, Maryland

January 11, 1945

The Mayor and Council of Salisbury

Attention Mr. Clarke Gardner

Salisbury, Md.

Dear Sir:

This is to ask you to proceed with work as soon as possible,
as of your letter of January 5, 1945.

Enclosed please find check in the amount of \$194.93.

Thanking you, we remain

Yours very truly,

Linwood Morris Implement Co.

/Signed/Linwood Morris
Linwood Morris, Prop.

NLM/LPD

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January 9, 1945

A-4,5

Mr. Linwood Morris
E. Market St. & Poplar Hill Ave.
Salisbury, Maryland

Dear Mr. Morris:

Reference is made to your letter of January 3 requesting an 8-inch storm water connection to provide drainage for your building (60' X 300') located on Washington Street.

This matter was placed before the Mayor and Council at a meeting held last night and the writer was authorized to notify you that the cost of this work would be as follows:

1. Excavating, furnishing and placing 30 lin. ft. of 8-inch drain @ \$1.75	\$ 52.50
2. One (1) manhole (8 vert. ft.)	110.00
3. 7 sq. yds. Asphalt street replacement	<u>7.00</u>
	\$169.50
Plus 15% Overhead & Contingency	<u>25.43</u>
Total	\$194.93

It would be necessary to lay this sewer below the water and gas mains which means the approximate depth at the back of the sidewalk would be 5-feet. The present storm water sewer in Washington Street consists of 18-inch reinforced concrete pipe which cannot be properly tapped and will necessitate the construction of a manhole or the removal of an entire section of pipe.

Under the regulations of the Water Department, the cost of this work, amounting to \$194.93, shall be deposited with the City Treasurer prior to construction.

In granting permission to utilize the storm water drain in Washington Street, the Mayor and Council accepts no responsibility in the event the connection becomes clogged and discharges water on your property. The Mayor and Council further accepts no responsibility for the maintenance of the storm water connection.

Mr. Linwood Morris
Page 2
January 9, 1945

If you desire to proceed with this work, we will appreciate
a few days' notice in order to schedule the work accordingly.

Sincerely yours,

CG/vg

City Engineer

cc: The Mayor and Council of Salisbury

The Mayor and Council of Salisbury met in special session at the City Hall Friday evening, January 19, 1945, at 8:00 P. M. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Clifford H. Duffy, Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

The meeting was called to meet with the Board of Trustees of the Salisbury Fire Department and there were present representing the Fire Department Mr. Linwood Williams, Mr. Slemmons Taylor, Mr. Carl Barnes, Mr. Lit Fields, Mr. Steve Olson, Mr. Barney Williams, and Fire Chief Walter B. Disharoon.

1. Mr. Slemmons Taylor advised the Council there were a considerable number of fire hazards in the city limits which should be studied and removed.

He also explained parking conditions on Baptist Street, Calvert Street Market Street, and Circle Avenue, were such that fire engines could not freely use those streets.

2. The Board of Trustees suggested consideration be given to the change of names in the following streets: Wilson Street, David Street, Davis Street, Liberty Street, West Street, and Phillip Street.
3. The Firemen suggested that a stop-light be placed in front of the Fire House Exit but later agreed that it might become a hazard itself.
4. The Firemen suggested that the Police Department be asked to assist at fires by helping keep the fire lanes open and spectators away from the scenery.
5. A committee recently appointed to recommend rules for guidance of Fire Department Custodians presented their report, a copy of which is attached to the minutes. After some discussion, in which there developed that all those firemen present except one were in favor of its adoption, the Mayor and Council approved the Committee's recommendation and ordered that the rules be adopted and a copy be mailed to each of the Custodians at Fire House Number 1 and a copy to the President of the Board of Trustees.

There being no further business this meeting adjourned.

1. At the conclusion of the above meeting, the Mayor advised the Council that Mr. Carl Isham had made a request for an increase in salary, which he was unable to grant him.
2. The Mayor advised the Council that he had authorized the salary of Mr. James Sullivan be increased to \$30.00 per week, in order that he would receive the same pay as the others which is the basic pay, to become effective this pay-roll period.
3. The Mayor and Council instructed the Clerk to request a meeting with the Delegates and Senator for Wicomico County for next Saturday night January 27 at 7:30.
4. The Mayor and Council, upon ammotion offered and seconded duly passed,

authorized that the Active-Plumbing Inspector should receive a salary of \$18.00 per week, effective the next pay-roll period.

The Meeting adjourned at 11:20.

APPROVED:

Feb. 5, 1945
Date

John T. Howie
President of the Council

W. A. Dinsley
Clerk

REGULATIONS FOR CONDUCT OF CUSTODIANS AT FIRE HOUSES

Hours of Work

There shall be three shifts for each day for Custodians at the Fire House and the hours for each shall be as follows:

SHIFT NO. 1. From 7 A. M. to 3 P. M.
SHIFT NO. 2. From 3 P. M. to 11 P. M.
SHIFT NO. 3. From 11 P. M. to 7 A. M.
From and after the effective date hereof.
Lewis Brewington shall work Shift No. 1.
Sherman Waller shall work Shift No. 2.
Charles Livingston shall work Shift No. 3.

If on Sunday any Custodian desires to work the shift of another so that one may have a Sunday off from work, they may do so by arrangement among themselves.

Lunch Period

Each Custodian shall have one-half hour for lunch during his tour of duty to be taken when most convenient to him but in no event shall he leave the building without leaving some active fireman to act in his place and stand while away for lunch. If any Custodian leaves the Fire House for lunch or any other reason, he shall be held strictly accountable for whomsoever he leaves to attend to his duties while gone and he must acquaint himself with everything that happens while gone.

Sleeping on Duty

No Custodian shall sleep while on duty. If there is a violation of this rule and any property is lost or stolen while such Custodian is asleep, the value of the article lost or stolen shall be deducted from his salary.

Emergencies

It is understood that all Custodians are following the orders and directions of the Board of Trustees and the Fire Chief at the present time and in the case of an emergency, the Board of Trustees and Fire Chief may alter, amend or suspend these rules during such emergency without any advice from or consideration by the Mayor and Council of Salisbury.

Change or Amendment

These rules shall be subject to alteration, addition or amendment at any time by the Mayor and Council of Salisbury.

Effective Date

These rules shall become effective on Monday, February 5, 1945.

Custodians at Fire House No. 2 shall follow the same procedure that is now in force.

THE MAYOR AND COUNCIL OF SALISBURY

APPROVED:

Board of Trustees
By:

By direction:

WADE H. INSLEY, JR.,
Clerk.

CITY HALL - SALISBURY, MARYLAND - JANUARY 22, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, January 22, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of the meeting of January 15, 1945 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
2. The Fire Department's report of January 15 was received, ordered accepted and placed on file.
3. The Mayor and Council received an application for water service from Harry and Minnie Jones for their West Philadelphia Avenue property together with an explanation that they would provide toilet facilities when they could be purchased. Water service was ordered by a motion offered by Councilman Hastings and seconded by Councilman Hayman.
4. The Mayor and Council received a similar request from Ida. B. Wooden for a water service without a sewer connection.

The connection was approved, continued upon a letter being received to the effect that toilet facilities would be put in when available.
5. The Building Inspector reported that the floors in Fire House No. 1 should be sanded ~~and refinished~~ and would cost approximately \$115.00. The matter was deferred for further consideration.
6. Decrease No. 2163 and increase Nos. 1666 and 1667 were read and were all approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
7. Sergeant Wilson, Johnson, and Brewington came before the Mayor and Council and requested an increase in the salary of Police.

Since there appeared to be a slight savings in budgeted salaries, the Mayor and Council authorized a \$3.00 weekly increase for each Sergeant and a \$2.00 weekly increase for each regular weekly patrol.
8. Mr. Thomas N. Potts, Jr. came before the Mayor and Council and discussed Public Liability Insurance, as it might apply to the City's needs.
9. Vouchers Nos. 2448A to 2469A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Hayman.
10. The Water Department's report for the month of December was presented, ordered accepted, and placed on file upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
11. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the transfer of \$5,000.00 from the Water Department's Operating Account to the Water Department's Water Works Construction Fund.

12. Parking ticket No. 9695 was authorized excused by the Mayor and Council.
13. A parking ticket issued to Millard Twilley, while in the hospital undergoing an operation was ordered excused by the Mayor and Council.
14. In a response to an invitation to bid on materials, the following quotations were received: R. D. Wood Company, "

"Item 1. 975 ft. 12" Class 150 Bell and Spigot cast iron "SAND SPUN" centrifugal pipe, with bead on the spigot end, 16 $\frac{1}{2}$ ft. nominal lengths, conforming to Federal Specification WW-P-421, Type II, tar coated -----\$2.20 per ft.

Item 2. Class D. cast iron standard fittings, AWWA specifications, tar coated, and as listed in your letter Lump sum price -----184.45

The above prices cover delivery by motor truck, in truckload lots, to the site of the work in Salisbury, Md., suitable roadway to be available for the passage of heavy trucks - consignee to unload."

United States Pipe and Foundry Company:

"975 ft. - B&PE Pipe, 18 ft. lengths \$2.15 ft.

	<u>Price Each</u>	<u>Total Price</u>
2 - 12"x8" All Bell Tees	\$29.63	\$ 59.26
1 - 12"x6" " " Cross	32.00	32.00
1 - 6" Plug	.88	.88
2 - 12"x6" All Bell Tees	28.63	57.26
1 - 12"x8" S&B Reducer, 8" Bell	14.44	14.44
Lump Sum.....		\$163.84

Prices include delivery via truck, on roads accessible to and suitable for truck delivery, to the site of the work at Salisbury, Maryland; exclusive of sales or use tax (if any).

Councilman Hayman offered a motion which was seconded by Councilman Hastings which was duly passed to accept the low bid of the United States Pipe and Foundry Company.

15. In response to an invitation to bid on a trenching machine, A. P. Isakson submitted the following:

- "1. For excavating 375 linear ft. of trench for 8" Sanitary Sewer, to a depth of 10 ft. on Salisbury Boulevard, at 27¢ per linear ft.
2. For excavating 1000 linear ft. of trench for 12" water mains to a depth of 5 ft. on West Isabella St. at 15¢ per linear ft.

This rental price includes gas, oil and maintenance, but not operator."

The Mayor and Council authorized the acceptance of this bid since there were no other bid or bidders available.

The Minutes of the Mayor and Council

Page #3

January 22, 1945

16. The City Engineer presented a check in the amount of \$1833.52 from the Southern States Eastern Shore Marketing Cooperative, as an advanced payment on water and sewer lines.
17. The Mayor and Council authorized the purchase of the following from Joseph G. Pollard:

1. Leadrite	\$12.17
12 Spring Pipes @ \$1.00	12.00
2 Doz. Port Gates @ \$5.90 doz.	11.80
18. The Mayor and Council authorized the purchase of one pump at \$225.00 F.O.B. Chester.
19. The City Engineer presented a request from the OPA for representation at a meeting to be held in Baltimore, January 24 at 2 o'clock at the Stafford Hotel.
20. The City Engineer presented an estimate of the cost of Post-War Improvements involving extension of the Sanitary Sewer System. See copy attached to the minutes.
21. The Mayor and Council received the advice that Mr. Wakeman Whayland recommended the purchase of all gasoline from one company; namely, The American Oil Company, since it appears to better meet their needs.
22. The Mayor and Council received a communication from Mr. John Sullivan of Center Street, who requested a curb-band gutter in front of his property.
23. The City Solicitor reported to the Mayor and Council that the State Law required lights on parked vehicles and said that it required no less than one light, if parked on any street, road, or alley during the night and that the penalty was from five to ten dollars and could be enforced by the local Police.
24. The Clerk was directed to request the Custodians to oil the chairs in the Council room.
25. Ordinance No. 520--AN ORDINANCE to repeal Ordinance No. P-6 and to establish a maximum rate of speed for railroad trains within the corporate limits of the City of Salisbury, was read and approved for its first reading upon a motion offered by Councilman Hastings and seconded by Councilman Moore.
26. The City Solicitor was authorized to check the Building Code to see what control it might have to order the removal of fire hazards.

The meeting adjourned at 10:50.

APPROVED:

January 29, 1945
Date
John G. Howie
President of the Council

Wade H. Dinsley
Clerk

January 22, 1945

E-1

The Mayor and Council of Salisbury
Salisbury
Maryland

Gentlemen:

In accordance with your recent request, I am submitting a schedule showing estimated cost of post-war improvements involving extensions to the Sanitary Sewerage System at Salisbury.

The proposed work is based upon applications and requests already on file. It will not represent a true picture of extension work, as numerous applications will undoubtedly be made when restrictions are removed on building activities. The estimate shown in this schedule is based upon approximate quantities taken from preliminary sketches and labor and material costs as of this date.

Item 1:	1700 l.f. 8" T.C. Sanitary Sewers, in place @ \$2.30 per l.f.	\$ 3,910.00
Item 2:	3600 l.f. 10" T.C. Sanitary Sewers, in place @ \$2.70 per l.f.	9,720.00
Item 3:	2200 l.f. 12" T.C. Sanitary Sewers, in place @ \$3.10 per l.f.	6,820.00
Item 4:	66 l.f. 12" C.I. Pipe Sewers, in place @ \$5.00 per l.f.	330.00
Item 5:	300 l.f. 24" T.C. Sanitary Sewers, in place @ \$5.00 per l.f.	1,500.00
Item 6:	2200 l.f. 6" T.C. House Conn's, in place @ \$1.75 per l.f.	3,850.00
Item 7:	200 v.f. Manholes @ \$12.00 per v.f.	2,400.00
Item 8:	Furnishing 30 - 8x6" T.C. Wyes @ \$1.15 ea.	34.50
Item 9:	Furnishing 44 -10x6" T.C. Wyes @ \$1.75 ea.	77.00
Item 10:	Furnishing 40 -12x6" T.C. Wyes @ \$2.25 ea.	90.00
Item 11:	Furnishing & Placing 23 Manhole Frames & Covers @ \$25.00 ea.	575.00

The Mayor and Council of Salisbury
Page 2
January 22, 1945

Item 12:	5000 ft.B.M. Sheeting in place @ \$50 per MBM	\$ 250.00
Item 13:	2000 ft.B.M. Lumber in Foundation @ \$75 per MBM	150.00
Item 14:	25 c.y. Class B Concrete for pipe encasements @ \$20.00 per c.y.	500.00
Item 15:	2000 s.y. Asphalt Street Replacement @ \$0.75 per s.y.	<u>1,500.00</u>
		\$31,706.50
	Contingency, 5 per cent	<u>1,585.33</u>
	Total Estimated Cost, including Contingency	\$33,291.83

The above estimate is predicated upon work being done in the following streets:

1. River Road, Monticello-Ave. to W. College Ave.
2. Druid Hill Ave. Russell Ave. to Corporate Limits
3. Somerset Ave. Camden Ave. to Russell Ave.
4. E. College Ave. Allyn St. to George St.
5. Proposed St. Lincoln Ave. to Grove St.
(Board of Education)
6. Jackson St. Washington St. to E. Vine St.
7. Lake St. & Right-of-Way Wicomico River to Lake St. & Blake to North Sts.
8. West Rd. W. Isabella St. past R.R. Tracks
9. Proposed St. & R/W N. Division St. to Johnson's Pond
(State Hospital)

It is also recommended that appropriate steps be taken to establish a post-war construction fund not exceeding \$10,000 per year for the purpose of making sanitary sewer extensions. This fund will be needed to keep pace with anticipated business and residential building following termination of the war.

Respectfully submitted,

Charles Gardner

City Engineer

CITY HALL - SALISBURY, MARYLAND - JANUARY 26, 1945

The Mayor and Council of Salisbury met in special session at the City Hall Friday evening, January 26, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The Mayor and Council after considering application for a meter reader authorized the Clerk to offer Mr. Oscar Grier \$40.00 a week to assume these added duties.
2. The Mayor and Council authorized the Treasurer to prepare a voucher in the sum of \$10323.24 from the General Fund to the Public Improvement Fund and to prepare a voucher in the same sum from the Public Improvement Fund to the Water and Sewer Account, in order that it might repay its borrowings.

The Mayor and Council also authorized the Treasurer to draw a voucher from the General Fund in favor of the Special Street Fund in the amount of \$3,694.98, in order that the Special Street Fund might pay the By-Pass Road of Thirty-seven Fund its borrowings. The Mayor and Council, likewise, authorized a voucher drawn in the same amount from the Special Street Fund to the By-Pass Road of Thirty-seven Fund.

All transfers were made upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and unanimously approved.

3. The Mayor and Council reviewed their Present Budget and their Budget of Proposed Present Needs should they be able to levy a sum higher than 65%.

After concluding plans for the meeting with the members of the State Legislature Saturday evening at 7:30, January 27, the meeting was adjourned.

APPROVED:

Feb. 5, 1945
Date

John G. Howie
President of the Council

W. Austin Moore, Jr.
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, January 29, 1945. The Following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of the meeting of January 22, 1945 were read and approved after amending upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
2. The City Engineer presented a list of streets whose names were identical or similar and very likely to be confusing. They were as follows:

Wilson Street at Lake and Wilson Street at North Division
North Street and North Street
Parkway Drive at Glen Haven and Parkway Avenue at Clairmont.
Commerce Street and Commerce Street.
Homer Street at North Division and Homer Street at Snow Hill Road
Bush Street and Bushey Street
Allyn Street and Allen Street
Bell Avenue and Bell Street
Callaway Street at Truit and Callaway at North Division
Franklin Avenue and Franklin Street
West Street and West Street and West Road
Byrd Street and Byrd Street
East Street and East Street
Camden Street and Camden Avenue and Camden Court
Locust Street and Locust Terrace
Houston Terrace and Houston Street
Cross Street and Cross Street
River Street and River Road and Riverside
Oak Hill Avenue and Oak Street and Oakdale Road
Popular Hill Avenue and Popular Street
Center Street at Lake and Center Street at South Division
London Avenue and Blunden Avenue

The President of the Council named Mr. Austin Moore as the chairman of the committee to study the list and make recommendations to the Council. He was authorized to appoint any other members he deemed desirable to complete his committee.

3. The City Engineer advised the Council that he was in need of the following:

6 - 1½" Trident Style 3 Disc Meters	\$40.00 net
3 - 2" Trident Style 3 Disc Meters	60.00 net
2 - 3" Trident Style 3 Disc Meters	132.00 net

Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize their purchase.

4. The City Engineer presented an estimate of the cost of proposed storm water drainage extension as post-war project. (See copy attached to the minutes).

Councilman Hayman offered a motion which was seconded by Councilman Hastings to accept the report.

5. The City Engineer presented an inventory of the Municipal Water System as of December 31, 1944. It was accepted and ordered placed on file, upon a motion offered by Councilman Hastings and seconded by Councilman Hayman.
6. The City Engineer presented a request in behalf of Mr. Nelson Messick for an increase in salary.
7. The City Clerk presented the Police log, which was ordered received and placed on file.
8. Vouchers Nos. 2470A to 2515A inclusive, were read, approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

Voucher No. 2451A was authorized marked void upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

9. The Fire Department's report for the week of January 22 was received and ordered placed on file.
10. Ordinance No. 520--AN ORDINANCE to repeal Ordinance No. P-6 and to establish a maximum rate of speed for railroad trains within the corporate limits of the City of Salisbury--was read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Hayman.
11. The City Clerk reporting for the Police Department informed the Council that that department felt that it would be unable to enforce the State Wide Act on no over-night parking without parking lights on the public streets, roads, and alleys of the City at this particular time due to the shortage of enforcing officers and due to the non-availability of the parking light equipment.

They would, however, express the opinion that they should enforce no parking without lights of heavy trucks on the public streets.

- 12.- The Mayor and Council received a communication from Mr. L. Atwood Bennett, relative to salaries of Policemen.

The Clerk was instructed to write Mr. Bennett and thank him for his interest in the Municipal affairs and to advise him that they concurred in his opinion and that the matter is now being considered, as he might see from the recent article in The Salisbury Times relative to authorize to increase the statutory tax limit.

13. The Mayor and Council upon a motion, duly offered and seconded passed, authorized the salary of Mr. Nelson Messick changed to \$37.00 per week and the salary of Mr. Carl Dahlstrom be changed to \$37.00 per week, and authorized the salary of Mr. Oscar Grier be changed to \$40.00 a week and that he be instructed that his new duties would include the reading of all the Municipal Water Meters. The salary changes were effective the next pay-roll period. Mr. Grier's increase was to be paid by the Water Department.

The Minutes of the Mayor and Council

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January 29, 1945

14. The Mayor and Council approved the sanding of the floors at the Fire House No. 1, for the sum of \$115.00 upon a motion offered by Councilman Moore, and seconded by Councilman Hayman.

The Meeting adjourned at 9:55 P. M.

APPROVED:

February 5, 1945
Date

John T. Howie
President of the Council

W. H. Dingley
Clerk

④ Minutes



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

January 29, 1945

E-1

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

In accordance with your recent request, I am submitting an estimate of cost on proposed storm water drainage extensions which, I understand, are to be considered as post-war projects. The cost estimates are based on preliminary designs and labor and material costs as of this date and the quantities are approximate.

Item 1:	3000 lin.ft. 10" Concrete Sewers, in place; @ \$1.15 per lin.ft.,	\$ 3,450.00
Item 2:	2000 lin.ft. 12" Concrete Sewers, in place; @ \$1.65 per lin.ft.,	3,300.00
Item 3:	4050 lin.ft. 15" Concrete Sewers, in place; @ \$2.10 per lin.ft.,	8,505.00
Item 4:	4000 lin.ft. 18" Reinforced Concrete Sewers, in place; @ \$2.75 per lin.ft.,	11,000.00
Item 5:	2800 lin.ft. 21" Reinforced Concrete Sewers, in place; @ \$3.60 per lin.ft.,	10,080.00
Item 6:	1550 lin.ft. 24" Reinforced Concrete Sewers, in place; @ \$4.30 per lin.ft.,	6,665.00
Item 7:	800 lin.ft. 27" Reinforced Concrete Sewers, in place; @ \$5.10 per lin.ft.,	4,080.00
Item 8:	250 lin.ft. 30" Reinforced Concrete Sewers, in place; @ \$8.40 per lin.ft.,	2,100.00
Item 9:	800 lin.ft. 33" Reinforced Concrete Sewers (shallow depth), in place; @ \$6.00 per lin.ft.,	4,800.00

Item 10:	1000 lin.ft. 36" Reinforced Concrete Sewers (shallow depth), in place; @ \$6.50 per lin.ft.,	\$ 6,500.00
Item 11:	80 Catch Basins, complete, @ \$60.00 ea.,	4,800.00
Item 12:	55 Manholes, complete, @ \$125.00 ea.,	6,875.00
Item 13:	3000 sq.yds. Asphalt Replacement, @ \$0.75 per sq.yd.,	2,250.00
Item 14:	150 sq.yds. Class A Concrete Road Replacement, @ \$3.50 per sq.yd.,	525.00
Item 15:	5 MBM Lumber in Foundation, @ \$75.00 MBM,	375.00
Item 16:	18 MBM Sheeting in Place, @ \$50.00 MBM,	<u>900.00</u>
		\$76,205.00
	Contingency, 5 per cent,	<u>3,810.25</u>

TOTAL ESTIMATED CONSTRUCTION COST, INCLUDING
CONTINGENCY \$80,015.25

The projects covered by this estimate are located on the following streets or rights-of-way...

1. Right-of-way, Wicomico River to River Road; River Road, right-of-way to W. College Ave.; W. College Ave., River Road to Mayfield Ave.; right-of-way, River Road to Druid Hill Ave. and along Druid Hill Ave. to Evergreen Ave.
2. Right-of-way, between N. Pinehurst Ave. & Monticello Ave., from Wicomico River to Russell Ave.; right-of-way, between Monticello Ave. and Forest Lane, Russell Ave. to a point opposite Federal St.
3. South St. and the projection thereof from Salisbury Blvd. to S. Division St.; S. Division St., projection of South St. to Carrollton Ave.; Carrollton Ave., S. Division St. to John St.; John St., Carrollton Ave. to E. College Ave.
4. Madison St., Lincoln Ave. towards Adams St.
5. Right-of-way and Sheffield Ave. from Municipal Park Lake to Rich-wil Drive; right-of-way and Race St., Sheffield Ave. to New Snow Hill Rd.
6. E. Main St., Monument St. to Long Ave.

The Mayor and Council of Salisbury
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January 29, 1945

7. E. Main St., Priscilla St. to Church St.
8. Priscilla St., Middleneck Branch to Barker St., Deaver St., Priscilla St. to Hammond St.; Hammond St., Deaver St. to Barker St.
9. Booth St., Coty Cox Branch towards Lake St.
10. Coty Cox Branch, West Rd. and Boundary St.

The storm water drainage projects, included in this report, do not include those undeveloped sections of Salisbury which will require drainage facilities as business sites and residential areas are developed.

Sincerely yours,



City Engineer

CG vg

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, February 5, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austing Moore, Sr. and Clifford H. Duffy.

1. The minutes of the meeting of January 29, 1945 were read and were approved after amending Resolution 13.
2. The Harbor Master's Report for the month of January was presented, ordered accepted and placed on file.
3. The Building Inspector presented his report for the month of January which was ordered accepted and placed on file.
4. The Plumbing Inspector offered his report for the month of January which was accepted and ordered placed on file.
5. The Acting-Plumbing Inspector presented a request in behalf of C.L.A. Hayman for Water and Sewer Connection on East Street to a diner he proposed to open.
6. The City Engineer presented quotations on 50 pieces of 18" by 2' cement pipe at \$2.25 each. He was authorized to purchase the above mentioned materials upon a motion offered by Councilman Moore and seconded by Councilman Hastings and duly passed.
7. The City Engineer presented a report received from Mr. Carlton Wootten that there was a lawn spicket running continuously on the old Murphy property on Newton Street now owned by Hattie G. Nock.
The Building Inspector also reported a similar case at Ellen and Church Street and he was requested to check on both and to request the property owners to put a cut-off on the line.
8. The City Engineer presented a cost-estimate on a proposed Sewage Treatment and Garbage Incineration Plant in the total estimated amount of \$359,032.80. (See the copy attached to the minutes.)
9. Mr. William W. Travers, attorney for Elmer C. Williams, came before the Mayor and Council with a claim for damages resulting from the closing of Benefit Street in the sum of \$1,390. Mr. Travers was advised that the Council would consider the matter and would advise him of their decision at a later date.
10. The City Solicitor was authorized to prepare a legislative bill for authority to issue \$400,000 in bonds for the construction of a Sewage Treatment and Garbage Incineration Plant.
11. The City Engineer was authorized, upon a motion offered by Councilman Duffy and seconded by Councilman Moore to prepare the necessary form for submission of the provision to the Maryland Commission on proposed Sewer Reconstruction and Development.
12. The Mayor & Council upon a motion offered by Councilman Duffy and seconded by Councilman Moore authorized Mr. Oscar Grier's salary be increased \$15.50 payable from the Water Department, for meter reading services. The Motion was duly passed.

13. The City Engineer presented a plat of the vicinity of Liberty and Dover Streets. Mr. Perdue advised Mayor Hitchens that he was willing to deed a portion or all of Lot 14, Block 8 located on Priscilla Street for the purpose of continuing Preston Street from its present limits at Blunden Avenue through to Priscilla Street. The motion was made and passed that City Engineer prepare the necessary plat and the City Solicitor prepare a deed for this portion of land which is to be used for public street purposes. Mayor Hitchens also advised the Council that Mr. Perdue was willing to deed to the City portions of Lot Nos. 5,6,7, in Block 9 facing Johnson's Street for the purpose of continuing Homer Street through from its limits(present) to Johnson Street. The Council suggested that the street be opened from North Division Street to Johnson Street as a 40-foot street instead of a 30-foot street as shown on the City's Property Maps. The motion was made and passed that the City Engineer prepare a plat for the opening and widening of Homer Street between North Division Street and Johnson Street and the City Solicitor prepare the necessary deeds. Mayor Hitchens also told the Council that Mr. Perdue was willing to rent a Bull-Dozer for grading Homer Street from North Division to Johnson Street in accordance with grades to be established by the Engineering Department. Mayor Hitchens stated that excavation had been made on private property butting Preston Street between Liberty Street and Blunden Street and suggested that the City scrap sufficient dirt out of the street to fill the holes on the butting properties.
14. The City Engineer presented an application in behalf of the Citizens Gas Company to break the street service on Waverly Avenue in order that gas mains might be placed to serve the Watson D. Mitchell property.
15. The City Engineer asked if a chart could be made of the agents covering the City's Automotive Equipment.
16. The City Engineer reported that a garbage truck was out of commission and could not be repaired under three to six months according to the advise submitted by Mr. Whayland.

The City Engineer was authorized to have a truck pulled to Ross and Simpson's to be repaired there.
17. The City Treasurer presented a bill from Mr. Virgil Toadvine for work done on the sewer line for Mrs. John Nelson's home on Oak Hill Avenue, which she claims should be paid by the City. The bill was referred to the City Engineer for investigation and a report.
18. Vouchers Nos. 2516A to 2548A inclusive, except Voucher No. 2531A which was marked Void, were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
19. The Fire Department's report for the week of January 25 was ordered accepted and placed on file.
20. The Police Log and the Police Car and Motorcycle Expense report were presented by the Clerk and ordered placed on file.
The meeting adjourned at 11 o'clock.

APPROVED:

Date

2/12/45

John G. Brown
Pres. of the Council

Wade H. Dwyer
Clerk



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

February 5, 1945

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

In accordance with your recent request, I am submitting a cost estimate on a proposed sewage treatment and garbage incineration plant predicated upon the following factors.

1. Design Basis of Sewage Treatment Plant...2½ M.G.D., based on a population of 20,000 persons at 100 gallons per day per capita, including infiltration; industrial flow of 500,000 gallons per day running off in 8-hours.
2. Construction of two (2) Sewage Pumping Stations; 27" and 30" trunk sewer on Delaware Street; force main, from pumping station in vicinity of Delaware Avenue and Third Street, to treatment plant site; force main and submarine line crossing under Wicomico River from Woodcock property to treatment plant site; primary treatment involves clarification, flocculation, sludge digestion, post chlorination, collection and storage of gas, sludge dewatering by vacuum filters; incineration of sludge and mixed refuse; and provisions to be made for secondary treatment by use of trickling filters.
3. Design Basis of Incinerator...average contribution per capita per day of garbage and rubbish is estimated at two (2) pounds. Estimated population of 20,000 persons at two (2) pounds each would be equivalent to 40,000 pounds, or 20 tons per 8-hour day. Therefore, the design and rated capacity would be 60 tons per 24-hour day. Incinerator to be designed to burn dewatered sewage sludge and mixed refuse.
4. All estimates are based upon labor, material and installation of equipment costs as of January, 1945.
5. Utilization of present site for the construction of a combination garbage incineration and sewage treatment plant.

ESTIMATED COST

2100 lin.ft.	27" T.C. Sewers in place (average depth 12-ft.) in Delaware Street, complete with manholes, wye branches, lumber in foundation, sheeting in place, concrete encasements and street replacements	\$ 29,163.00
1300 lin.ft.	30" T.C. Sewers in place (varying depth 6-ft. to 12-ft.) in Third Street, complete with manholes, wye branches, lumber in foundation, sheeting in place, concrete encasements and street replacements	20,145.00
2300 lin.ft.	16" C.I. Force Mains & Appurtenances in place, from Fitzwater Street to Sewage Treatment Site	11,900.00
1600 lin.ft.	16" C.I. Force Mains & Submarine Mains & Appurtenances under the Wicomico River in place, from Woodcock property to Sewage Treatment Site	34,800.00
700 lin.ft.	24" C.I. Outfall Sewer in place, from Fitzwater Street Pumping Station to Wicomico River, for emergency use only	8,250.00
2 -	Sewage Pumping Stations complete, of the dry-wet pit type constructed of reinforced concrete and brick super-structures, including comminutors, vertical centrifugal pumps (positive suction) and motors, float control devices, automatic starting equipment, electrical wiring and lighting, electrical heaters, ventilators, venturi meters, and miscellaneous piping and valves	54,600.00
1 -	Primary Clarifier & Flocculator, including one surge tank, sludge pumps and structures ...	25,600.00
2 -	Sludge Digestion Tanks with Gas Collection Devices, gas storage, gas boilers, flame traps and miscellaneous piping, including valves	30,500.00
	Structure & Equipment, including vacuum filters, office, chemical laboratory, heating system, chemical mixing tanks, chemical equipment for the application of ferric-chloride and lime, and sludge filter cake conveyor	25,800.00

Incinerator Structure and Stack, including pre-heater devices, mechanical stoking units, ash pits	\$ 60,000.00
Chlorine Contact Chamber with Chlorinators & Chemical Storage facilities	4,880.00
1000 lin.ft. 16" C.I. Effluent Sewer & Appurtenances in place	18,250.00
3000 lin.ft. 8" & 10" C.I. Water Supply Mains & Appurtenances in place	8,048.00
Landscaping & Beautification of Grounds, including entrance road, sidewalks, etc.	<u>10,000.00</u>
	\$341,936.00
Contingency, 5 per cent	<u>17,096.80</u>
TOTAL ESTIMATED CONSTRUCTION COST, INCLUDING CONTINGENCY	\$359,032.80

It is well to point out that it is possible to substitute several alternate processes of sewage treatment other than those mentioned herein. If, for example, there is a local market for sludge-fertilizer, it is possible to eliminate chemical mixing tanks, vacuum filters and install glass-over sludge beds.

Another method which has been developed recently involves the conveyance of wet sludge from the clarifier tanks directly to the incinerator, thus eliminating sludge digestion tanks, gas collection and storage devices, chemical mixing tanks and vacuum filters.

If for any reason it is impossible to use the present site because of objections from the adjacent property owners, thereby making it necessary to locate the plant farther downstream, the cost estimates of certain units would have to be revised accordingly.

Respectfully submitted,



City Engineer

CG vg

CITY HALL - SALISBURY, MARYLAND - FEBRUARY 5, 1945

The Mayor and Council met in executive session at the City Hall February 5, 1945 at 11 P. M. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilman Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr. and Clifford H. Duffy.

1. The Mayor and Council authorized the City Treasurer to draw a voucher in the amount of \$863.01 to the Special Street Fund as an appropriation from the General Fund in order that the Special Street Account might have a sum sufficient to pay its indebtedness to the Water Department, upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
2. The minutes of the special meetings of November 17 and 24 and December 29 and 29 together with the minutes of January 19 and 26 were all read and were approved upon a motion duly offered, seconded and passed.
3. The Mayor & Council authorized the increase of Mrs. George's salary from \$32.00 to \$35.00 per week payable from the Water Department's Funds.
4. The Mayor & Council authorized the increase of all Water Plant operators salaries from their present pay to \$37.50 per week.

APPROVED:

Date

2/12/45

John G. Howie
President of the Council

Wade H. Duffy
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, February 12, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings and W. Austin Moore, Sr.

1. Mr. Walter B. Disharoon came before the Mayor and Council and advised them that it was his opinion that the Council should insulate the top part of the City Hall. He explained that the cost would be approximately \$432 and cause a considerable saving in fuel oil purchases without mentioning added comforts to the employees.
2. The Building Inspector presented Mr. C. L. Hayman, who informed the Council he desired to install a lunch-wagon on Lee Street near the new proposed chicken-pickling plant and requested the Council's approval.

He was advised by the Council as to the Building Code and was informed that his application for Restaurant License would be approved or disapproved by the Board of Health.

3. The Mayor and Council upon a recommendation by the Council authorized the appointment of a Committee to make a study and to recommend a new Building Code for the City of Salisbury.

The President of the Council appointed the following Committee for this purpose: Mayor I. Virgil Hitchens, City Solicitor Charles Potts and Building Inspector Harry S. Hastings.

4. Chief Chatham presented his weekly log and his Parking Violations Report for the month of January, both of which were acknowledged and ordered placed on file.
5. The Chief of Police advised the Council that there were being erected No Parking signs on Baptist Street near the Post Office.
6. Ordinance No. 521--AN ORDINANCE providing for the curbing and guttering of the North and South sides of Calvert Street between Popular Hill Avenue and Salisbury Boulevard, in the City of Salisbury, Maryland and providing for the method of paying the cost thereof, was presented and approved for its first reading and order passed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
7. The City Engineer reported to the Council that the Garbage Truck in need of repair had been moved to Ross and Simpson but they were unable to give them an estimate of the cost of the repairs and of the time required for them.

The Council took no definite action.

8. The City Engineer informed the Council that he had investigated the bill of Virgil F. Toadvine's as presented by Mrs. John Nelson of Oak Hill Avenue and had found the work was not authorized by the Mayor and Council and was on her private property and was not an obligation of the City's.

9. The City Engineer presented an application to the Maryland Commission on Post-War Reconstruction and Development for a Project described as follows: Construction of two sewage pumping stations, force mains, trunk sewers, outfall sewers, combination sewage treatment and garbage incineration plant in the total estimated cost of \$400,000.00. C

Councilman Hastings made a motion which was seconded by Councilman Moore to approve the application and to authorize it signed by the Mayor and by the President of the Council where necessary.

10. The Mayor and Council approved an appropriation in the amount of \$100.00 to the Civilian Defense Council upon a motion offered by Councilman Moore and seconded by Councilman Hastings and duly passed.

11. The City Engineer presented a request in behalf of Mr. Carlton Wootten for overtime pay in the amount of four hours for work on water services.

The payment was approved on the basis of his regular pay upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

12. The City Engineer advised the Council that Carlton Wootten desired to be relieved from the duties of cut-offs and turn-ons of water services.

The Council authorized this work added to the duties of the meter reader Mr. Oscar Grier.

13. The Mayor and Council authorized the City Engineer to sell to the City of Crisfield two lead service goose necks.

14. The City Engineer advised the Council that he had received a request from Phillip Brothers for the purchase of a 108" linear feet cast-iron pipe. The Mayor and Council approved the request.

15. Vouchers Nos. 2549A to 2578A inclusive, were read, approved and authorized signed upon a motion offered by Councilman Hastings and seconded By Councilman Moore.

16. The City Treasurer presented a parking ticket No. 20340 together with a dollar in payment of same which was made up in the form of a Valentine and forwarded by Mr. Henry A. Books of Richmond, Virginia.

Councilman Hastings ordered the ticket excused and the Valentine turned over to the City Treasurer as a souvenir upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

17. Increase in Assessment Nos. 1670 to 1799 inclusive, were read, approved, and authorized passed. Decrease in Assessment Nos. 2164 to 2195 inclusive, were also read, approved, and authorized passed upon a motion offered by Councilman Hastings and seconded by Councilman Moore.

18. The Fire Department's report for the week of February 5 was read, approved and ordered placed on file.

The Minutes of the Mayor and Council

Page #3

February 12, 1945

19. The Treasurer's report of the General Fund for the month of January 31, 1945 was presented and ordered placed on file.

There being no further business the meeting adjourned at 10 P. M.

APPROVED:

February 19, 1945
Date

John T. Howie
President of the Council

Walter H. Dingley
Clerk

CITY HALL - SALISBURY, MARYLAND - FEBRUARY 12, 1945

The Mayor and Council met in special session with the County Commissioners at the City Hall at 2 P. M. Monday afternoon, February 12. There were present the following: Mayor I. Virgil Hitchcock, President of the Council John G. Howie, Councilmen W. Austin Moore, Sr. and Rollie W. Hastings, together with the City Engineer and the City Solicitor.

The County Commissioners were represented by Commissioners Dulany, Todd, Brittingham and Allen.

The meeting was called in order that the two groups could hear the report of Whitman, Requardt and Associates, as it related to the proposed relocation of Route 213.

Mr. Hacker of Whitman, Requardt, and Associates presented the report. He explained the exhibits and gave a verbal resume of their written recommendation.

There being no further business, the meeting adjourned at 3:30.

APPROVED:

Date

President of the Council

Clerk

CITY HALL - SALISBURY, MARYLAND - FEBRUARY 12, 1945

At the close of the regular session Monday evening, February 12, 1945, the Mayor and Council held a special meeting. The following were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings and W. Austin Moore, Sr.

1. The minutes of the executive meeting held February 5, 1945 were read, and approved together with the minutes of the regular session of the meeting of February 5, 1945, upon a motion offered by Councilman Moore and seconded by Councilman Hastings, and duly passed.
2. The Mayor and Council authorized the recent two dollar increase in the salary of Mr. Carl Esham transferred from his name to that of Mr. Wesley Nottingham.
3. The Mayor and Council had for its consideration several other matters which were postponed for discussion at the following Monday night's regular meeting.

There being no further business the meeting adjourned at 11:15 P. M.

APPROVED:

Date

President of the Council

Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, February 19, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, and Austin Moore, Sr. and Clifford H. Duffy.

1. The minutes of the regular meeting of February 12 were read and approved.
2. Chief Chatham presented his Consolidated Monthly Report together with his weekly log; both of which were accepted and ordered placed on file.
3. Chief Chatham reported that he had numerous calls relative to the shooting of bows and arrows on the public streets.
4. Decrease No. 2196 was read, approved and ordered decreased. Increase Nos. 1720 to 1794 inclusive, were read, approved and authorized passed upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
5. The Fire Department's report for the week of February 12 was accepted, approved and ordered placed on file.
6. Ordinance No. 521--AN ORDINANCE providing for the curbing and guttering of the North and South sides of Calvert Street between Poplar Hill Avenue and Salisbury Boulevard, in the City of Salisbury, Maryland, and providing for the method of paying the cost thereof,--was presented for its second reading and was read, approved, and ordered signed upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
7. Mr. Noah Brown, Mr. Wesley Nohn, Mr. Herman Voight, Mr. Paul Wingate, and Mr. Townsend came before the Mayor and Council with a request that Buena Vista Avenue be curbed and guttered.

After discussing the matter, the Mayor and Council thought it would be more advisable to have Mr. Gardner make an investigation of the proposal for future study.

8. Rev. Thomas H. Coursey of the St. Paul A. M. E. Zion Church together with Mr. Harrison Parsons of 505 Lake Street came before the Mayor and Council and presented a petition worded as follows:

"Your Petitioners, Colored Citizens, of Salisbury have studied the walking problem, which is very hazardous to the school children and many other pedestrians on Lake Street, running North from Main Street to the Salisbury Colored High School.

The undersigned said Street."

signed by eleven residents of that vicinity.

The Council formed a delegation which agreed that sidewalks should be laid and would see what could be done toward that end.

February 19, 1945

9. The City Engineer presented a letter from the Bureau of Standards which requested some advice as to the Advisability of the adoption of new standards for Terra-Cotta Pipe. The City Engineer was authorized to reply to the inquiry and to give his opinion in the matter.
10. The City Engineer presented a Water Permit from the State Department of Health numbered 4286 and dated 2/14/45 which granted permission for the placement of water mains on Isabella Street for West Roads.
11. The Mayor and Council advised the City Engineer that it was their opinion that the fee for their Water and Sewer Application was included in their recent payment and that there should be no further charge made in this connection.
12. The City Engineer was authorized to purchase 500 pounds of rags to be charged half and half against the Water Department and the Fire Department.
13. The City Engineer advised the Council that the Street Department was in need of approximately 930 cubic yards of Bank Run Gravel in order to complete the proposed work on Madison Street, Calvert Street, Calloway Street, and Commerce Street.

The City Engineer was authorized to prepare an estimate of the cost of sewer connection for Madison Street before proceeding further with street services.

14. The matter of repairs to the garbage truck was again discussed by the Mayor and Council. Councilman Duffy was appointed as a committee of one to make an investigation toward the repairs of the truck.
15. The City Solicitor was authorized upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed to prepare deeds transferring from Maude Laws Truit to the City of Salisbury the necessary land to open or widen the following streets:

Widening Truit Street--Johnson to Mabel
Opening Liberty Street--Johnson to Mabel
Opening Dover Street--Barker to Mabel
Widening Blunden Street--Johnson to Mabel
Opening Preston Street--Truit to Blunden
Opening Brown Street--Truit to Blunden
Opening Barker Street--Truit to Blunden
Closing of Bushey Street

All the above openings, widenings, or closings are referred to on Plat P. 40-7, dated December 13, 1940 and titled "PROPOSED RELOCATION AND WIDENING OF STREETS."

16. Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed to authorize the City Engineer to fix up a cap for the Street Sweeper in order that it could be used during the winter months and to instruct to prepare a proposal for instituting a new schedule of street cleaning for their future consideration.

17.

17. The City Engineer was authorized to prepare specifications and to advertise for bids for the placement of sidewalks on both sides of Lake Street from West Main Street to Booth Street upon a motion offered by Councilman Duffy and seconded by Councilman Hastings.
18. The City Solicitor reported to the Mayor and Council that he was unable to locate any evidence in the minutes which would lead him to believe the Mayor and Council would be indebted to Mr. Elmer C. Williams as a result of the closing of Benefit Street, and as claimed by him in a recent communication to the Mayor and Council.
19. Councilman Hastings offered a motion which was seconded and passed and authorized the City Clerk to request some information from the County Commissioners as to the activities of the Dog Catcher.
20. The Mayor and Council received a letter from Dr. Vernon Richards asking as to the possibility of having the alley from Market Street to Camden Street policed and kept open.

The Council authorized the City Clerk to advise him that it was their opinion that the City had no jurisdiction over this alley.

21. The Mayor and Council received a letter from Robert T. Regester, who offered his services as a consulting engineer to the City either in an advisory capacity or for the complete preparation of plans and specifications for the proposed sewage treatment plant and garbage incinerator project.
22. Vouchers Nos. 2579A to 2590A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

The meeting adjourned at 10:30 P. M.

APPROVED:

February 26 1945
Date

& John S. Howie
President of the Council

W. H. Insley
Clerk

603 W. Isabella Street
Salisbury, Maryland
February 19, 1945

Honorable Mayor I. V. Hitchens
Worthy Council Members
City of Salisbury, State of Maryland

Your Petitioners, Colored Citizens, of Salisbury have studied the walking problem, which is very hazardous to the school children and many other pedestrians on Lake Street, running north from Main Street to the Salisbury Colored High School.

The undersigned respectfully respresent that a sufficient sidewalk be constructed so as to eliminate the accidental possibilities that can happen along the said Street.

Respectively submitted,

Signatures:

Addresses:

<u>Rev. Thomas H. Boursey</u>	<u>St. Paul A. M. E. Zion Church.</u>
<u>Harrison Parsons</u>	<u>505 Lake Street</u>
<u>Rev. M. W. Clark</u>	<u>Pastor of White Temple</u>
<u>W. J. Dashiell</u>	<u>609 Rose Street</u>
<u>Martha Dashiell</u>	<u>President of P. T. A.</u>
<u>Chas. H. Chipman</u>	<u>Prin. Salisbury H. School Lake St.</u>
<u>James & Willie Marshall</u>	<u>224 Lake St.</u>
<u>Mr & Mrs John F. Flamer</u>	<u>212 Lake St.</u>
<u>Robert A. Henry</u>	<u>415 Delaware St.</u>
<u>Henry Hayward</u>	<u>706 Lake St.</u>
<u>Golda Nichols</u>	<u>320 Lake Street</u>

CITY HALL - SALISBURY, MARYLAND - FEBRUARY 19, 1945

The President of the Council called a meeting in executive session at 10:30 P. M. Monday, February 19. There were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr. and Clifford H. Duffy.

1. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to fix the salary of the Chief of Police at \$55 per week.
2. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to fix the salary of Rebecca Brittingham and Harriet Nichols at \$35 and \$30 per week, respectively.
3. Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed to fix the salary of Mr. George Purnell at \$60 per week.

There being no further business, the meeting adjourned at 11:30.

APPROVED:

Date

President of the Council

Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, February 26, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr. and Clifford H. Duffy.

1. The Minister of the Church of God came before the Mayor and Council and requested permission to hold Street Services on Tuesday and Thursday afternoons for the following two weeks.

The Mayor and Council approved their request.

2. Councilman Hastings informed the Council that the Sunday street cleaning work seemed to be satisfactory.
3. The Salisbury Fire Department was authorized upon a motion introduced by Councilman Hastings and seconded by Councilman Moore to purchase 3 twenty-year service gold medals for presentation by the Fire Department.
4. The Harbor Master reported that the Nock Construction Company had received a contract from the Pennsylvania Railroad Company to repair their River front Mill Street Property.
5. Chief Chatham presented his weekly log and it was ordered accepted and placed on file.
6. Chief Chatham reported he had received a complaint that chickens and dogs were damaging the property of Mr. Archie Jones on Camden Avenue and that he was trying to find a remedy for the situation.
7. The Fire Department's Report for the week of February 19 was presented and ordered placed on file.
8. The Mayor and Council received a letter from C. T. Jenkins in which he offered to purchase the City's lot on West Street for the sum of \$300. The Council took the matter into consideration.
9. The Mayor and Council, in response to an invitation to quote on 500 tons of 3/4" to 1/8" Slag and 500 tons of 1" to 1/8" Slag, received the following quotations: The Hannaman - Burroughs Co. \$3.24 per ton delivered to designated stock piles; Waller Paving Company \$3.24 per ton delivered to designated stock piles; Pocahontas Coal Company \$3.29 per ton delivered to designated stock piles.

The Mayor and Council were of the opinion that they would require a larger amount of Slag than was represented in the above quotations and felt that it would be to the best interest of the City to object all of the above quotations in order that they might ask prices at a later date on a considerably larger quantity, such a motion was offered by Councilman Moore and seconded by Councilman Duffy and duly passed.

10. The Mayor and Council requested quotations on Sewer Pipe and received the following: Steele & Company

300 lin. ft. Standard Single Strength T. C. Pipe in 3'
lengths @ 73¢ per lin. ft.

10. 42 lin. ft. Standard Single Strength T. C. Pipe in 3' lengths @ 55¢ per lin. ft.

The above prices include transportation and delivery charges to your Willow Street Storage Yard, Salisbury Maryland. Terms net 30 days, no cash discount will be allowed from the above prices.

Midatlantic Concrete Pipe and Products Corporation

- 300 lin. ft. 12" B&S Concrete sewer pipe @ 50¢ per lin. ft.
or
300 lin. ft. 12" T&G plain concrete culvert pipe @ 70¢ per lin. ft.
42 lin. ft. 10" B&S concrete sewer pipe @ 40¢ per lin. ft.

All prices above are delivered to storage yard in Salisbury Delivery can be made in one week from receipt of formal order.

Councilman Hastings offered a motion which was seconded by Councilman Moore to award a contract to the lowest bidder, The Midatlantic Concrete Pipe and Products Corporation.

11. The Mayor and Council authorized a purchase order issued to R. D. Grier & Sons Company for the following: 26" Manhole Frame and Cover at \$21.50; Catch Basin Frame & Cover, Standard Type at \$22.50 delivered.

12. The Mayor and Council received an application for water and sewer services from George Handy of Collins Street.

The Council approved the applications providing he complied with the Plumbing Code.

13. The Mayor and Council approved the application for water and sewer services to the property to be occupied by C. L. Hayman on Lee Street providing he complied with the Plumbing Code.

14. Mr. Hastings, the Building Inspector presented a proposed new Zone Map and he was asked to withhold it until the Council had more time to make a study of it.

15. The City Engineer read a letter from Senator Radcliffe relative to the Salisbury, Wicomico County Airport and he was authorized to thank the Senator for his efforts.

16. The City Engineer presented an application to the Maryland Commission on Post-War Reconstruction and Development for a project described as follows: Construction of approximately four miles of concrete storm water drains and appurtenances, including 55 manholes, 80 catch basins and 3000 sq. yds. asphalt street replacement, in the total estimated amount of \$90,000.00. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize it signed by the proper officials.

17. The Mayor and Council authorized the City Engineer to purchase a list of parts from the McClung-Logan Equipment Company for the Allis-Chalmers Motor Grader upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
18. The City Engineer presented a permit from the State Roads Commission to run a water main in Isabella Street between The Lake and West Roads.
19. The City Engineer advised the Mayor and Council that they were already obligated to the extent of \$793.42 for curb and gutter on Calvert Street.
20. The Mayor and Council received the following quotation from Neptune Meter Company:
 - 1 - 6" Trident Crest Water Meter, for \$680.00 list, less:
45% discount, or \$374.00 net
or -
 - 1 - 6" Trident Compound Water Meter for \$1040.00 list, less:
45% discount, or \$572.00 net

Quotation includes cast-iron bell and spigot connections and is freight allowed.

A motion was made by Councilman Hastings and seconded by Councilman Duffy to authorize the City Engineer to purchase the Compound Water Meter at \$572.00.

21. The Mayor and Council authorized the City Engineer to sell Mr. Herman Hodgson a complete set of City Property Maps for the sum of \$25.00.
22. The City Engineer reported that the State Department of Health had approved the City's application to the Maryland Post-War Plan Commission for a Garbage and Sewage Disposal Plant.
23. Councilman Duffy offered a motion which was seconded by Councilman Hastings to authorize the City to pay for the membership of W. Clarke Gardner in the Salisbury Chamber of Commerce.
24. The City Engineer reported that Mr. Oscar Grier had informed him that he construct a cab on the City Street Sweeper for approximately \$75.

In order that the following streets could be swept during the early morning hours, the Police Department was requested to enforce the No Parking Regulation between 3 A. M. and 6 A. M. on the following streets.

Main Street, from Fitzwater to Salisbury Blvd.
Dock Street, from Camden to Main Street
West Church Street, from Mill to Baptist
North Division Street, from High to the Wicomico River
Poplar Hill Avenue, from Church to Market Street
Camden Street, from Market to South Division Street
Baptist Street, from Church to Market Street

24. Bond Street, from Calvert to Church Street
Calvert Street, from North Division to Poplar Hill Ave.
Court Street, from Calvert to Main Street
- A motion was made by Councilman Duffy and seconded by Councilman Hastings and duly passed to authorize the City Engineer to fix the cab and begin the early morning street cleaning as soon as possible.
25. The Tri-State Poultry Cooperative Association Incorporated requested the City to place a larger water service for them at (Lake) Street. The City Engineer was requested to secure bids on materials needed.
26. Councilman Duffy presented a quotation on parts needed to repair the decommissioned City garbage truck.
27. Vouchers Nos. 2591A to 2639A inclusive, were read, approved and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
28. The Minutes of February 19 were read and approved as corrected upon a motion offered by Councilman Hastings and seconded by Councilman Duffy.
29. The Mayor and Council authorized the payment of Mr. Carlton Wootten, Mr. Carl Dalstrom, and Mr. Virgil Dale for 7 hours, 2 hours, and 2 hours overtime work respectively and instructed the City Treasurer to pay for overtime in the regular rate and to request a time sheet showing the location and nature of the overtime work.
30. The Mayor and Council received a copy of a Bill number 447 introduced in the House of Delegates from Mr. P. Elliott Burroughs relating to the acceptance, use, application, and administration of Federal funds allocated in the State of Maryland to the State Roads Commission for the benefit of the State of Maryland and its cities, counties, and municipalities. The Council instructed the City Clerk to thank him for the copy.
31. The City Treasurer presented the Water Department's Statement for the month of January 1945.
32. The City Treasurer presented some information on a Burroughs Multiple Register Bookkeeping Machine and some sample forms which the Burroughs Adding Machine Company presented for their consideration for the use of the Water Department.

The Council instructed the Clerk to secure if possible quotations from any other Company which might wish to quote on similar equipment, for review at their next meeting of March 5.

There being no further business the meeting adjourned at 10:20.

APPROVED:

March 5, 1945
Date
John J. Horie
President of the Council

Wade H. Insley Jr.
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, March 5, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., Clifford H. Duffy, and Albin A. Hayman.

1. Mr. Avery Hall came before the Mayor and Council and asked if the City would pass a resolution in support of the location of a Veterans' Hospital for location in the City in order that a copy of it might be forwarded to the proper authorities with other materials they proposed to submit.
2. Mr. Morris came before the Mayor and Council and requested that Sarotoga Street, South of East Main Street, be graded. After finding that only 250 feet of the Street was in the City Limits they agreed to take the matter up with the County Commissioners.
3. James White came before the Mayor and Council and presented an application for water and sewer services in the name of George Handy of Collins Street. The Mayor and Council advised him they would be unable to approve the application without proper facilities.
4. Chief Chatham presented his weekly log together with his Gasoline Consumption Report both of which were ordered accepted and placed on file.
5. Chief Chatham recommended to the Council that there were No Parking on the South side of Market Street from Baptist Street to the By-Pass. The Chief further asked if it would be possible to synchronize the traffic lights on Market Street. The Council advised him that they would consider the matter.
6. A motion offered by Councilman Hastings and seconded by Councilman Hayman was made to authorize the City Solicitor to check on the feasibility of an Ordinance providing for no thorough truck traffic over Main Street and for no loading and unloading of heavy trucks on Main Street or West Church Street to the River or Market Street or Division Street, except during the early morning hours.
7. Chief Chatham reported that a car owned by Roland Lankford struck the traffic light pole at Market Street and Main Street and did damage to the extent of \$22.00. Councilman Moore offered a motion which was seconded by Councilman Duffy and duly passed directing that a bill be sent him in this amount.
8. Councilman Moore made a motion which was seconded by Councilman Hastings and duly passed to provide for No Parking on the West side of South Division Street from Camden Street to Circle Avenue and to authorize the removal of the parking meters therefrom.
9. The Harbor Master's report for the month of February was presented and ordered accepted and placed on file.
10. The Building Inspector's report and the Acting-Plumbing Inspector's report for the month of February was presented, ordered accepted, and placed on file.

11. The Building Inspector presented an application for water and sewer services for a Church proposed to be built by the Chesapeake Conference near the corner of Davis and West Main Street. Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed to authorize the extension of the water and sewer facilities in order that this property might be served.
12. The Building Inspector requested the Council for advice on the types of buildings which should have fire escapes and on the type of fire escapes; such as Steel or Wood, he should order constructed.
- 13A. The Mayor and Council received in response to a request to quote on pipe and fittings the following bids:

R. D. Wood Company-

400 ft. 6" Class 150 Bell and Spigot cast iron "SAND SPUN" centrifugal pipe, with bead on the spigot end, 16 $\frac{1}{2}$ ft. nominal lengths, conforming to Federal Specification WW-P-421, Type II, tar coated \$0.935 per ft.

Class D cast iron standard fitting, AWWA specifications, and as listed in your letter of February 28th
Lump sum price 46.20

F.O.B. Lee and Allen Streets, in Salisbury, Md.

United States Pipe and Foundry Company-

400 ft. - 6" B&PE Pipe, 18 ft. lgths., Type 1\$.93 ft.

1 - 6" All Bell Cross	)	
1 @ 6" All Bell Tee	)	
1 - 6" x 4 All Bell Tee	)	\$41.86 LUMP SUM
1 - 6" Plug	)	

F.O.B. Salisbury, Maryland. TERMS: Net

A motion was made by Councilman Duffy and seconded by Councilman Moore and duly passed to authorize the purchase from the lowest bidder.

- 13B In a response to an invitation to bid on leadite and jute the following bids were received:

The Atlas Mineral Products Co.

500 lbs. Tegul-MINERALEAD @ \$.64 per lb. \$32.00
produced in 10-lb. ingots, packed in 50 lb. cartons

50 lbs. $\frac{1}{2}$ " dry braided jute @ \$.28 per lb. \$14.00
TERMS: 1% discount for payment within 10 days

Joseph G. Pollard Co., Inc.

500 lbs. Leadite	10 $\frac{1}{2}$ ¢ lb.
50 lbs. 1/2" Braided Jute	33¢ lb.
TERMS: Net F.O.B. Salisbury	

13B Hydraulic Development Corporation-

500 lbs. HYDRO-TITE (standard mix) at \$.628 per pound

35 lbs. (equivalent to 50 pounds of braided jute)

1/2" DRY BRAIDED FIBREX at \$.3328 per pound.

F.O.B. Salisbury

A motion was made by Councilman Duffy and seconded by Councilman Moore and duly passed to authorize the purchase from the lowest bidder.

- 13C The City Engineer was authorized to purchase from the Darling Valve & Manufacturing Company the following upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed:

- 1 - Darling Compression Fire Hydrant, 5" Valve Opening, 8 $\frac{1}{2}$ " Inside Diameter of Barrel, 2 - 2 $\frac{1}{2}$ " Hose Nozzles, 1 - 4 $\frac{1}{2}$ " Steamer Nozzle, suitable for setting in trench 4'6" deep, measured from surface of ground to bottom of trench, having a 6" hub base, and all connections threaded City of Salisbury Standard.
- 2 - Darling No. 23, 325 pound test pressure, Iron Body, Bronze Mounted, Double Disc, Parallel Seat, Inside Screw, Stationery Stem, Hub End Gate Valve, Suitable for a working water pressure not exceeding 175#.

F.O.B. Salisbury

- 13D The Mayor and Council received the following bid from the Crane Co.

- 2 C-44180 (E-3002) Cast Iron Screw Type, Adjustable Valve Boxes wh. 5 1/4" Shaft wh. No. 6 Round Bases, marked "Water", Size "B" - 36" - 48" extension \$10.00 each
- F.O.B. Salisbury

The City Engineer was authorized to purchase the material from the Crane Company upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.

14. The City Engineer presented a letter from Townsend Nursery asking if the City would lay the curb and gutter at the intersection of Vine Street and the Snow Hill Road at this time in accord with an agreement of several years standing.
15. The City Engineer presented a copy of a letter directed to the Maryland Commission on Post-War Reconstruction and Development forwarded by George L. Hall, Chief Engineer of the Maryland State Department of Health, in which he transmitted a copy of an application for a Sewage Treatment Plant and Garbage Incinerator with their recommendation of favorable consideration.

The City Engineer presented an additional letter from George L. Hall to the Maryland Commission On Post-War Reconstruction and Development in which they gave approval to the application for construction of storm water drains and appurtenances in Salisbury.

March 5, 1945

16. The City Engineer presented a copy of a letter addressed to the Honorable George L. Radcliffe, United States Senator, in which the City Engineer expressed his appreciation of his interest and assistance to the matters relating to the Salisbury Airport.
17. The City Engineer presented a Certificate of Insurance from the Maryland Casualty Company covering John B. Rulon with Workmen's Compensation, Contractor's Public Liability, Bodily Injuries insurance for his proposed well-drilling work with the Mayor and Council of Salisbury.
18. The City Engineer was authorized to purchase prepare parts for the Children's Merry-go-Round in the City Park.
19. The City Engineer presented a request from the Wicomico Hotel Company to move the Ornamental Street light on the South side of Main Street near the Wicomico Hotel approximately 15 feet westward in order that a driveway might be opened to their new lot. Councilman Duffy offered a motion which was seconded by Councilman Hastings to approve their request providing there were no expense to the City.
20. The Mayor and Council adopted the meter change of \$180.00 for a six-inch meter upon a motion offered by Councilman Hastings and seconded by Councilman Hayman.
21. The City Engineer presented an application to the Maryland Commission on Post-War Reconstruction and Development as follows: Construction of approximately 8.5 miles of 4" to 12" C.I. Water Mains & Appurtenances, including 135 Gate Valves, 52 Hydrants & 7,000 sq. yds. of Asphalt Street Replacement. Installation of one (1) 300,000 gallon Elevated Storage Tank & Construction of Test Wells for additional water supply, in the total estimated cost of \$188,600.00.
22. The Mayor and Council received an application from Glen W. Hastings for water services on North Park Drive outside of the City Limits. The request was for a lawn spicket only. The Mayor and Council found they would be unable to approve the request as it was contrary to the Plumbing Code.
23. The Mayor and Council received a bill from the Maryland Penitentiary in the amount of \$96.00 for material purchased 9/20/41. The Clerk was authorized to see if the bill had ever been paid.
24. The City Engineer informed the Council he was in need of 24 posts for Street signs.
25. The City Solicitor was authorized to secure information on Ordinances providing for the re-use of water in air-conditioning systems.
26. The City Solicitor informed the Mayor and Council that the case of S. S. Lecates Co. vs. The Mayor and Council and the Calvary Baptist Tabernacle would be heard during the March term. The bill of particulars fixed the damage at \$337.50.

27. The next meeting of the Mayor and Council was fixed for 2 o'clock Monday afternoon, March 12 instead of 7:30, upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
28. Parking ticket No. 26621 was ordered excused upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.
29. The Mayor and Council received a copy of THE REPORT OF THE SECTIAL COMMITTEE TO INVESTIGATE THE CAUSES OF RECENT FIRES IN SALISBURY AND THE OPERATIONS OF THE VOLUNTEER FIRE DEPARTMENTS IN SAID CITY, CREATED BY RESOLUTION OF THE HOUSE OF DELEGATES OF MARYLAND, ADOPTED ON FEBRUARY 14, 1945, and had it read.
30. The City Solicitor was authorized to draft a resolution as requested by Mr. Avery Hall in Paragraph I of the minutes of March 5.
31. Vouchers Nos. 2640A to 2662A inclusive, were read, approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Moore.
32. The City Clerk was authorized to write Judge Levin C. Bailey, to thank him and his committee for their time and efforts spent in the recent investigation, and the City Clerk was also authorized to write Delegate S. Denmead Kolb as Chairman of the Wicomico Delegation to advise them that they had received a copy of the Report submitted to the Honorable John S. White, Speaker of the House of Delegates of Maryland and to advise him that it was the City's opinion that it would prove more economical to the taxpayers of Salisbury if they would provide authority for the City to borrow the sum of money on open note pledging the full faith and credit of the City, if it was their intention to recommend legislation for the purpose of providing funds for additional fire equipment.

The Clerk was also directed to advise the Delegation that the Mayor and Council would be glad to hear from them if they had any recommendations to offer as a result of the investigation.
33. The City Clerk presented a proposal from the Burroughs Adding Machine Company in which they offered a Public Utility Billing and Posting Machine, Style 26 17 00, suitable for making bills and posting ledgers for consumers of the Water Department for the sum of \$1952.00. The purchase of the machine was authorized for the Water Department upon a motion offered by Councilman Moore and seconded by Councilman Duffy and duly passed.
34. The Fire Department's report for the week of February 26 was presented ordered accepted and placed on file.
35. The Mayor and Council received advice that C. T. Jenkins was no longer interested in the lot owned by the City on West Street.
36. A copy of the Wicomico County Dog Control weekly report for March 1 to March 3 was received.

The Minutes of the Mayor and Council

Page #6

March 5, 1945

37. The minutes of the meeting of February 26, 1945 were read and approved upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
38. A motion was offered, seconded, and duly passed to authorize the City Solicitor to give public notice that the Mayor and Council of Salisbury had adopted the tax roll of the County Commissioners of Wicomico County, Maryland, for the taxable year of 1945, containing the valuation and assessment of all property subject to taxation within the taxable limits of Salisbury, as required by Chapter 387 of the Acts of 1939 of the General Assembly of Maryland, and that the Council of Salisbury at their regular meeting on Monday, March 26, 1945, will fix and impose the rate of taxation on all property subject to taxation by the Mayor and Council for the fiscal year beginning October 1, 1945 upon the basis of assessment made by the County Commissioners of Wicomico County, Maryland.

There being no further business the meeting was adjourned at 1:25.

APPROVED:

3/12/45
Date

John T. Howie
President of the Council

W. A. Insley
Clerk

To the Honorable John S. White,
Speaker of the House of Delegates of Maryland,
Annapolis, Maryland.

THE REPORT OF THE SPECIAL COMMITTEE TO INVESTIGATE THE
CAUSES OF RECENT FIRES IN SALISBURY AND THE OPERATIONS
OF THE VOLUNTEER FIRE DEPARTMENTS IN SAID CITY, CREATED
BY RESOLUTION OF THE HOUSE OF DELEGATES OF MARYLAND,
ADOPTED ON FEBRUARY 14, 1945.

Your committee respectfully reports that it met on February 23, 1945 for the purpose of discussing the scope and manner of its investigation and at that time decided to conduct public hearings and to invite the Mayor of Salisbury, the members of the City Council of Salisbury, the City Solicitor, the Building Inspector, the City Engineer, and the Chief and members of the Volunteer Fire Departments of the City of Salisbury to appear before it.

The first public meeting was held on February 27, 1945, at 9:30 o'clock A.M. At this meeting we heard from I. Virgil Hitchens, Mayor of Salisbury, John A. Howie and W. Austin Moore, City Councilmen, Charles J. Potts, City Solicitor, Harry S. Hastings, Building Inspector, and Clarke Gardner, City Engineer. At the second public meeting on February 28, 1945, at 1:30 o'clock P.M. we heard from Walter B. Disharoon, Chief of the Fire Department, H. Carroll Barnes, Chairman of its Board of Trustees, and many of its members. At both of the meetings the committee was aided by Fred A. Grier, Jr., a former chief of the Department.

As a result of the information gathered at the public hearings, the committee finds the following facts:

1. That there are numerous fire hazards in the City of Salisbury, but that the general public has been, to a great extent, apathetic in the matter.

2. That the City does not have at the present time a building code embodying the most modern features of construction.

3. That the present building code has not been adequately enforced.

4. That the Charter powers of the City, contained in Article 23, Code of Public^{Local} Laws of Maryland, 1930, and the Acts of Assembly amendatory thereof, are ample for the enactment of a modern building code.

5. That the City has in said Article the power to pass all necessary ordinances for the control and abatement of fire hazards occasioned by the accumulation of trash, rubbish and debris in and around buildings within the City.

6. That the City has not exercised this Charter power by the enactment and enforcement of such an ordinance.

7. That the Salisbury Fire Department has been for many years and still is an efficient volunteer organization, which is rendering an invaluable service to the City of Salisbury.

8. That the equipment of the department, which is the property of the City, is, with one exception, in good condition and adequate for the needs of the department and of the City.

9. That the exception, mentioned above, is the aerial truck, which is antiquated and out-moded.

10. That there is a shortage of manpower within the organization, caused by the induction of 23 of the members in the Armed Forces of the United States and by the employment of other members in essential war industries away from the City.

11. That the places of the absent members are being filled by recalling into active duty the older retired members of the department.

12. That the number of members sleeping at headquarters has been

13. That there is a fine spirit of cooperation between the members of the Fire Department.

14. That the progress of the fire equipment to the scene of a fire is often impeded by the lack of enforcement by the City of parking and traffic regulations.

15. That the average fire loss for the last several years has not been excessive as compared with that of previous years.

On the basis of the foregoing findings of fact the Committee submits the following recommendations:

1. The immediate revision by the Mayor & Council of the building code in line with the modern principles of construction.

2. The strict enforcement of the same by the City through the officers charged with its enforcement.

3. The enactment by the Mayor & Council of an ordinance for the control and abatement of fire hazards, occasioned by the accumulation of trash, rubbish and debris in and around buildings within the City.

4. Such an ordinance should provide for a full time Fire Marshall, particularly charged with the duty of inspection and enforcement of the provisions of the same.

5. It is suggested that, in the event of the passage of the local home rule bill for Wicomico County, giving to the County Commissioners of Wicomico County control over buildings outside of the City limits of Salisbury, the Fire Marshall should be appointed by the County and City jointly, with county-wide jurisdiction, and with his salary and expenses divided equally between the two.

6. We recommend that the Volunteer Fire Department give consideration to the following:

have been deferred by the Selective Service System as essential men in industry, may become members.

(b) The acceptance by the Department of the sirens used by the Civilian Defense, to be used to supplement its present alarm system.

(c) The installation of short wave radios in Headquarters and in the Chief's automobile, so that communication may be better maintained. (This has also been offered by Civilian Defense)

(d) A system by which a competent engineer and driver will be on duty at Headquarters at all times.

7. The elimination of conflicting street names.

8. The numbering of all buildings in a systematic manner.

9. The installation of street signs at all intersections.

10. The selection of custodians at both fire houses by the members of the Fire Department.

11. The enforcement of parking regulations, particularly in the commercial section of the City.

12. The enforcement of traffic laws, regulating the movement of traffic when fire apparatus is proceeding to a fire.

13. Closer cooperation between the Mayor & City Council and the Fire Department, with joint meetings so that there could be a better understanding of their respective problems.

14. The passage of the necessary legislation to authorize the Mayor & Council of Salisbury to issue bonds in the amount of not exceeding \$25,000.00 for the purchase of a modern aerial truck for the Fire Department and such other equipment as may be necessary to carry out these recommendations.

15. The earmarking by the Legislature of not more than two cents of

penses of a full time Fire Marshall and of paying any other extraordinary expenses in connection with the elimination of fire hazards and for fire control.

While not including this as a definite recommendation at this time, we strongly feel that the City and the Fire Department should consider the advisability of the establishment of a Bureau of Public Safety, combining the activities of the Police Department and the Fire Department, and providing quarters for the Police Department in an annex to be built to the present Fire Headquarters on South Division Street.

We are advised that the City has already appointed a Committee, consisting of the Mayor, Building Inspector and City Solicitor, to make revisions of the present building code in line with our first recommendation.

We are also advised by the members of the Fire Department that a sufficient number of the members will immediately volunteer to sleep in rotation at Headquarters so that competent drivers and engineers will always be present at Headquarters during the night.

While the City officials are charged primarily with the enforcement of the laws to which we have called attention, we realize that no enforcement is effective which does not have the backing of public opinion. We, therefore, appeal to the general public for a constant realization of the menace to life and property occasioned by the existence of many fire hazards which could be eliminated by the exercise of only ordinary care and prudence on its part. In this vital matter there should be a spirit of cooperation on the part of every property owner within the limits of the County. Without this cooperation no enforcement on the part of the City officials and no Fire Department, however efficient, can eliminate the fire hazards which we have in our midst. It should not need the taking of lives in a disaster

Respectfully submitted,

Waham Turkey

Ray H. Trice

James C. Hall

Samuel S. Feldman

Henry Todt

Rollie W. Hastings

Levin C. Boelen

Chairman.

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MARYLAND STATE DEPARTMENT OF HEALTH
BUREAU OF SANITARY ENGINEERING
2411 North Charles Street
Baltimore

March 2, 1945.

Mr. I. Alvin Pasarew, Executive Director,
Maryland Commission on Post-War Reconstruction
and Development,
100 Equitable Building,
Baltimore - 2, Maryland.

Dear Mr. Pasarew:

Project No. 22-D-2

This is to acknowledge the receipt of your letter of February 28 transmitting a copy of an application from the Mayor and Council of Salisbury requesting State aid in the preparation of plans and specifications for the construction of approximately four miles of storm water drains and appurtenances in Salisbury.

This Department approves this application in principle as a desirable project to furnish adequate drainage facilities and to eliminate existing ditches, permit the paving of roads and streets, and to eliminate mosquitoes. It is recommended, therefore, that this project be approved.

Yours very truly,

/Signed/ George L. Hall
Chief Engineer.

JRM/W
Cc. Mr. Clarke Gardner

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MARYLAND STATE DEPARTMENT OF HEALTH
BUREAU OF SANITARY ENGINEERING
2411 North Charles Street
Baltimore

- 18

February 19, 1945.

Maryland Commission on Post-War
Reconstruction and Development,
100 Equitable Building,
Baltimore 2, Maryland.

Attention: Mr. A. C. Klingenberg

Gentlemen:

This is to acknowledge the receipt of your letter of February 14 transmitting a copy of an applicator prepared by Mr. Clarke Gardner, City Engineer of Salisbury, requesting State aid in having prepared engineering studies, plans and specifications for a sewage treatment plant and garbage incinerator, sewage pumping stations and force mains in Salisbury. The completion of this project will eliminate the discharge of raw sewage into the Wicomico River and the abandonment of the existing garbage and trash dump in Salisbury.

We herewith indicate our approval in principle of this project and recommend your favorable consideration relative thereto.

Yours very truly,

/signed/George L. Hall

Chief Engineer.

JRM/W

Cc. Mr. Clarke Gardner

CITY HALL - SALISBURY, MARYLAND - MARCH 12, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday afternoon, March 12, 1945. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., and Clifford H. Duffy.

1. Mr. Stanley Robins and Mr. Wootten came before the Mayor and Council and requested that the Council give some consideration to the changing of the zoning from Residential to Commercial of that area of land which affected the Northwest corner of the By-Pass and East College Avenue. They explained that this corner property was bought by Mrs. Wootten just before the change in zoning was made and consequently made the corner lot almost valueless to her. They further suggested that the zoning should be changed or the City should purchase the lot, as she had sustained a monetary damage.

The Council agreed to look into the request before their next meeting.

2. Chief Chatham presented his weekly log and his Parking Violation Report for the month of February, both of which were ordered accepted and placed on file.
3. The Police Chief advised the Council that Mr. Harry Fields informed him that he felt parking meters on the North side of West Main Street from the bridge to Lake Street would be satisfactory to the merchants in that section.

Chief Chatham recommended the installation of new parking meters on the following streets:

- a. The North side of West Church Street
- b. The South side of East Church Street-Division to Bond Street
- c. The West side of Bond Street-Church to Calvert Street
- d. The East side of North Division Street-Church to Broad Street

Chief Chatham recommended the purchase of sixty new parking meters to provide for the above mentioned parking spaces.

Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed to authorize the City Clerk to secure prices on sixty new parking meters, similar to the present meters.

4. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the City Solicitor to draw an Ordinance providing for the above mentioned parking change.
5. Mr. Oscar Grier was before the Council and advised them on the matter of synchronizing the East Main Street Lights.
6. The City Clerk was requested to write Mr. Edgar Porter and invite him to attend the next meeting of the Council if he desired; at which time they expect to have a report on the synchronization of the traffic lights.
7. Mr. U. Morris, Mr. Ernest Clark, and Mr. George Wolf were before the Mayor and Council with a proposal that Mr. U. Morris deed to the City a parcel of land to make Kendal Street uniform in widening it from .

7. the Railroad Track to Cooper Street at no cost.

Councilman Duffy offered a motion which was seconded by Councilman Hastings to accept the parcel of land and to authorize a deed written for it.

8. Mr. Harry Hastings, The Acting-Plumbing Inspector presented an application for water and sewer services for William J. Dashiell located on Rose Street.

It was explained that there was no water facilities on that street, and that the extension would be made at the customary cost, and was otherwise approved.

9. The City Solicitor presented a resolution prepared at the request of the Salisbury Chamber of Commerce for its efforts to secure a Veterans' Hospital for Salisbury or its environs. A copy of which is attached to the minutes.
10. The City Engineer advised the Council that he was preparing his request for bids for curbing and guttering and asked for any suggestions or additions they might have to offer.
11. The City Engineer presented a request from the Tri-State Poultry Cooperative, Incorporated for a 4 inch water service for their new plant. Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed authorizing the extension of the requested service at the Cooperative's expense.
12. Councilman Moore offered a motion which was seconded by Councilman Duffy to authorize the City Engineer to purchase a list of parts from the Cross Roads Motors Parts Company and Baysinger's, International Dealer, in order to repair the garbage truck.
13. The Mayor and Council received a letter from S. Denmead Kolb, Chairman of Wicomico County Delegation in which he informed the Council that they introduced in the Legislature, March 8 an Enabling Act providing funds for the purchase of fire equipment for the City of Salisbury and that they had no further recommendations to offer at this time.
14. The Mayor and Council approved the payment of a bill to Gilbert L. Smith in the amount of \$12.50 for taking proceedings before the Special Committee To Investigate The Causes of Recent Fires, etc.
15. The Mayor and Council discussed their recent notice of Assessment and Levy and prepared for a new budget on preparation work. A copy of the notice is attached to the minutes.
16. The Mayor and Council received a letter from Albright & Friel, Inc. of Philadelphia in which they offered their engineering services on the construction of the new proposed incinerator and garbage disposal plant.
17. Decrease No. 2197 and Increase Nos. 1798 to 1825 inclusive were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Duffy.

18. The Treasurer's Report of the General Fund for the month of February was presented.
19. The Fire Department's report for the week of March 5 was presented, ordered accepted and placed on file.
20. Vouchers Nos. 2664A to 2697A inclusive, were read and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed. Voucher No. 2663A was disapproved and marked void.

The City Clerk was instructed to write the Chamber of Commerce and inform them that they would take no new memberships in the Chamber at this time.

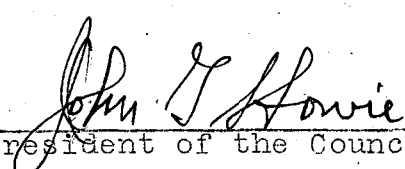
21. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to instruct the City Solicitor to prepare an Ordinance to provide for no parking on the West side of South Division Street from Camden Avenue to Circle Avenue.
22. A motion was introduced, seconded, and duly passed to change the parking regulations on Market Street from South Division to the By-Pass in order to provide for No Parking on the South side.
23. The minutes of the meeting of March 5 were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

There being no further business, the meeting adjourned at 4:54.

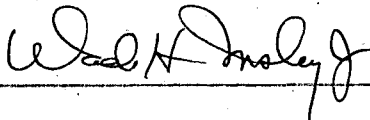
APPROVED:

Date

3/19/45


President of the Council

Clerk



Minutes of the regular meeting of the Council of Salisbury the same being the fully authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall at Salisbury, Maryland, pursuant to the established custom of said Council of Salisbury in meeting each and every Monday night throughout the year, this meeting being held on Monday, March 12th, 1945, at 7.30 o'clock, P. M.

There were present: Councilmen John C. Howie, Clifford H. Duffy, Albin A. Hayman, W. Austin Moore and Rollie W. Hastings, being all of the members of the Council of Salisbury. There was present also Mayor L. Virgil Hitchens.

Councilman Clifford H. Duffy introduced and offered the following preambles and resolution which were duly seconded by Councilman Albin A. Hayman and unanimously passed by the Council of Salisbury:

WHEREAS, the Salisbury Chamber of Commerce, Inc., has originated and is working on a plan to interest the Administrator of the Veterans Administration in locating and establishing a hospital in Salisbury or its environs for the treatment and care of veterans of the Armed Forces of the United States of America who are residents of the lower part of Delaware, the Eastern Shore of Maryland and the Eastern Shore of Virginia; and

WHEREAS, the Mayor of Salisbury and the members of the Council of Salisbury believe that the selection of some site within the corporate limits of the City of Salisbury, or its environs, by said Administrator, for the establishment and maintenance of said veterans' hospital would best serve the interests of the veterans living in the lower part of Delaware, the Eastern Shore of Maryland and the Eastern Shore of Virginia who require the facilities of such a hospital for the following reasons:

- (1) The City of Salisbury is located geographically in the center of a population of approximately two hundred fifty thousand (250,000) people.

- (2) The highways serving Salisbury are excellent and extend to all parts of the lower half of Delaware, the Eastern Shore of Maryland and the Eastern Shore of Virginia.
- (3) The means of transportation serving the City of Salisbury are ample and adequate, including water routes, railroads and bus lines.
- (4) There are adequate housing accommodations to meet any normal demand caused by the establishment of said hospital; including modern and well managed hostelryes and apartments.
- (5) That Salisbury occupies an important position as the medical center for this area with many outstanding medical and dental practitioners and also the most modern and completely equipped hospital.
- (6) The educational facilities of Salisbury extend from primary school through normal college training and are all conducted in modern fireproof structures; and
- (7) All forms of public utilities are established and operated within the City of Salisbury and its environs.

WHEREAS, it is the intention of the present governing body of The Mayor and Council of Salisbury to pursue the policy established by their predecessors in office in co-operating fully with all branches and agencies of the Federal and State governments in the conduct and management of their affairs within this section, which policy will unquestionably be followed by their successors in office; NOW, THEREFORE, BE IT

RESOLVED, that the said the Mayor and Council of Salisbury do hereby request and petition the said Administrator of the Veterans Administration to locate and select a site for the establishment and construction of a veterans' hospital within the corporate limits of said City of Salisbury, or its environs, and extend to said Administrator their fullest co-operation, including the facilities of all branches of the municipal government in the establishment and construction of said project.

AND BE IT FURTHER RESOLVED, that this resolution be signed by the Mayor of Salisbury and the members of the Council of Salisbury and

transmitted forthwith to said Administrator by the Clerk of Salisbury.

J. Virgil Stephens
Mayor of Salisbury.

John L. Howe
President of the Council of Salisbury.

Fallie W. Wastburg
Councilman.

Clifford H. Duff
Councilman.

W. Austin Morse, Sr.
Councilman.

Alvin A. Kagan
Councilman.

Minutes of the regular meeting of the Council of Salisbury the same being the fully authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall at Salisbury, Maryland, pursuant to the established custom of said Council of Salisbury in meeting each and every Monday night throughout the year, this meeting being held on Monday, March 12th, 1945, at 7.30 o'clock, P. M.

There were present: Councilmen John G. Howie, Clifford H. Duffy, Albin A. Hayman, W. Austin Moore and Rollie W. Hastings, being all of the members of the Council of Salisbury. There was present also Mayor I. Virgil Hitchens.

Councilman Clifford H. Duffy introduced and offered the following preambles and resolution which were duly seconded by Councilman Albin A. Hayman and unanimously passed by the Council of Salisbury:

WHEREAS, the Salisbury Chamber of Commerce, Inc., has originated and is working on a plan to interest the Administrator of the Veterans Administration in locating and establishing a hospital in Salisbury or its environs for the treatment and care of veterans of the Armed Forces of the United States of America who are residents of the lower part of Delaware, the Eastern Shore of Maryland and the Eastern Shore of Virginia; and

WHEREAS, the Mayor of Salisbury and the members of the Council of Salisbury believe that the selection of some site within the corporate limits of the City of Salisbury, or its environs, by said Administrator, for the establishment and maintenance of said veterans' hospital would best serve the interests of the veterans living in the lower part of Delaware, the Eastern Shore of Maryland and the Eastern Shore of Virginia who require the facilities of such a hospital for the following reasons:

(1) The City of Salisbury is located geographically in

- (2) The highways serving Salisbury are excellent and extend to all parts of the lower half of Delaware, the Eastern Shore of Maryland and the Eastern Shore of Virginia.
- (3) The means of transportation serving the City of Salisbury are ample and adequate, including water routes, railroads and bus lines.
- (4) There are adequate housing accommodations to meet any normal demand caused by the establishment of said hospital, including modern and well managed hostelryes and apartments.
- (5) That Salisbury occupies an important position as the medical center for this area with many outstanding medical and dental practitioners and also the most modern and completely equipped hospital.
- (6) The educational facilities of Salisbury extend from primary school through normal college training and are all conducted in modern fireproof structures; and
- (7) All forms of public utilities are established and operated within the City of Salisbury and its environs.

WHEREAS, it is the intention of the present governing body of The Mayor and Council of Salisbury to pursue the policy established by their predecessors in office in co-operating fully with all branches and agencies of the Federal and State governments in the conduct and management of their affairs within this section, which policy will unquestionably be followed by their successors in office; NOW, THEREFORE, BE IT

RESOLVED, that the said the Mayor and Council of Salisbury do hereby request and petition the said Administrator of the Veterans Administration to locate and select a site for the establishment and construction of a veterans' hospital within the corporate limits of said City of Salisbury, or its environs, and extend to said Administrator their fullest co-operation, including the facilities of all branches of the municipal government in the establishment and construction of said project.

transmitted forthwith to said Administrator by the Clerk of Salisbury.

J. Virgil Stephens
Mayor of Salisbury.

John L. Howie
President of the Council of Salisbury.

Rallie W. Wastburg
Councilman.

Clifford H. Duff
Councilman.

W. Austin Morse, Sr.
Councilman.

Albin A. Hayman
Councilman.

The Mayor and Council of Salisbury

Notice

of

Assessment and Levy

Pursuant to the provisions of Sections 290 and 292 of Article 23 of the Code of Public Local Laws of Maryland, (Flack's Edition of 1930), the Council of Salisbury hereby gives notice that The Mayor and Council of Salisbury has adopted the tax roll of the County Commissioners of Wicomico County, Maryland, for the taxable year of 1945, containing the valuation and assessment of all property subject to taxation within the taxable limits of the City of Salisbury, as required by Chapter 387 of the Acts of 1939 of the General Assembly of Maryland.

The Council of Salisbury at their regular meeting on Monday, March 26th., 1945, will fix and impose the rate of taxation on all property subject to taxation by The Mayor and Council of Salisbury for the fiscal year beginning October 1st, 1945, upon the basis of the assessment made by the County Commissioners of Wicomico County, Maryland.

By order of the Mayor and Council of Salisbury, dated March 5th, 1945

Wade H. Insley, Jr.,

Clerk of Salisbury.

THE MAYOR AND COUNCIL
OF SALISBURY

NOTICE

of

Assessment and Levy

Pursuant to the provisions of Sections 290 and 292 of Article 23 of the Code of Public Local Laws of Maryland, (Flack's Edition of 1930), the Council of Salisbury hereby gives notice that The Mayor and Council of Salisbury has adopted the tax roll of the County Commissioners of Wicomico County, Maryland, for the taxable year of 1945, containing the valuation and assessment of all property subject to taxation within the

Certificate of Publication

Salisbury, Md.,

March 10 1945

WE HEREBY certify that the annexed

Notice of Assessment and Levy

was published in

THE SALISBURY TIMES on

March 9, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, March 19, 1945. The following members were present: President of the Council John G. Howie, Councilmen RolliqW. Hastings, W. Austin moore, Sr., Albin A. Hayman and Clifford H. Duffy.

1. Mr. John Holt came before the Mayor and Council and requested information on a building permit to replace a building formerly owned by the Ward Baking Company on Isabella Street which was burned. He also requested information on the building of a new garage on West Isabella Street adjacent to this building to house a garage for Mr. Bradley whose former location on West Main Street was recently burned.
2. Mr. Preston Williams came before the Mayor and Council with some information on a Ford Tractor with a mower and loading device. He offered a cealed bid on the equipment which the Council accepted and decided to hold unopen for the time being.
3. The Council agreed to meet Mr. Williams to see a similar tractor in operation.
3. James English, Jr. came before the Mayor and Council and requested a permit to construct a concrete pavement over his entire Grill rear lot to provide parking space for buses. He requested permission to change the grade of the existing sidewalk and curb in order that his new proposed paving would drain across it.

The Council decided they would have to give the matter more consideration and would advise him at a later time.

4. Mr. Paul Downing came before the Mayor and Council and offered the Council \$3.00 each for eight or nine iron columns now on the dump.

The Council approved the sale.

5. Chief Chatham presented his weekly log and his Consolidated Monthly Report, both of which were ordereddaccepted and placed on file.

Chief Chatham reported a request to have the South side of Willow Street from Lake to West Main Street designated as a No Parking area.

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the said area designated as a No Parking area and to direct that appropriate signs be displayed thereon.

6. Mr. Oscar Grier came before the Mayor and Council and reported on a plan to synchronize the Main Street Stop Lights at Poplar Hillk Avenue and the By-Pass which would cost about \$40.00.

He was instructed to let them go as they were for the time being and to watch and repair them if they became out of time.

7. Mr. Hastings reported a request from Mr. Morris Johnson for a building permit to place a new building on the center of two building lots. The Council offered no objection.

8. The Acting-Plumbing Inspector presented an application for sewer service in the name of Loran L. Messick on Saratoga Street. The application was approved provided he had City water in the house.

An application in the name of Howard P. Waller for two additional fixtures was presented and approved.

A similar application was presented in the name of Clarence O. Adkins for additional fixtures and was approved.

An application in the name of Carroll E. Ennis for water service on Druid Hill Avenue was presented and likewise approved.

9. George Purnell, acting for the City Engineer, presented a letter addressed to the Tri-State Poultry Co-operative Incorporated in which the Co-operative was advised that it would cost them \$161.15 to provide them with a four-inch service and an approximate extension of the line 35 feet.
10. Mr. Parnell also presented an application to the Maryland Commission on Post-War Reconstruction and Development for the construction of approximately three miles of 8" to 24" sanitary sewers and appurtenances, including 2200 lin. ft. 6" house connections, 23 manholes (200 vert. ft.) and 2,000 sq. yds. of asphalt street replacement, in the total estimated amount of \$38,000.00.

The application was approved and authorized signed by the Mayor and President of the Council by a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

11. The City Solicitor was authorized to notify Mr. Leroy Godwin and Edward Cantwell that they were violating a City Ordinance by the operation of a junk yard in South Salisbury without the appropriate permit.
12. Vouchers Nos. 2698A to 2747A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

The Treasurer was instructed to withhold payment for special street sweeping services from William Shores, Isaac Messick, and Benjamin Hearne, since there were no services rendered last Sunday.

13. Cook of Cook's Cabs came before the Mayor and Council and requested all the holes in the alley leading to his property to be repaired. The motion was offered and duly passed to authorize the patchment, and to request the Building Inspector to call on the owners of the buildings adjoining this alley and request them to place a roof drains on their buildings to prevent washing out the street surface.

Cook also requested that the City aid the Colored Citizens in the expense of placing a fence about the Colored Nursery in order to

13. keep stray dogs from contact with the children. The Mayor and Council informed Cook that they would have the Building Inspector study the request and prepare them a report on the matter.
14. The Mayor and Council again considered the request of Mr. Wootten for his proposed change in zoning which affected his property at College Avenue on the By-Pass. The City Clerk was authorized to consult with some of the residents of the area.
15. The Dog Control Officer's Report for the week of March 5 to March 10 was received and ordered placed on file.
16. The City Treasurer and the Mayor were authorized to sign a 60-day note in the amount of \$2500 at 4% dated March 12 for the account of the By-Pass Salvage.
17. The Water Department's Report for the month of February was presented by the City Treasurer.
18. The Mayor and Council received a communication from the Dual Parking Meter Company in which they advised the Council that because of War conditions they would be unable to furnish any new meters at this time.
19. The Mayor and Council were authorized upon a motion offered by Councilman Duffy and seconded by Councilman Hayman to sign additional copies of a resolution for the Chamber of Commerce pertaining to the Veterans' Hospital for Salisbury.
20. The Mayor and Council received a letter from Stanley G. Robins, attorney for Elmer C. Williams, in which he advised the Mayor and Council that his client was protesting against the passage of a proposed ordinance to provide for the installation of parking meters on the sidewalk along the North line of West Church Street.

The Clerk was instructed to inform Mr. Stanley G. Robins that since the City was unable to purchase the necessary parking meters for installation on West Church Street there would not be any placed at this time.

21. The Mayor and Council upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed excused Parking Summons Nos. 20647, 20861, and 20935.
22. Council President Howie advised the Council that he had been requested to have the By-Pass swept regularly as a City Street.
23. The Council President also informed the Council that he had received numerous requests for the cleaning of the shoulders on East Church Street from Truitt Street to the City Limits.

The Clerk was directed to write Mr. Morrison of the State Roads Commission and advise him of these requests.

The Minutes of the Mayor and Council
Page #4
March 19, 1945

24. The Fire Departments' Report for the week of March 12 was presented, approved, and ordered placed on file.

APPROVED:

Date

4/16/45

John J. Howie
President of the Council

Clerk

Wade H. Dole

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, March 26, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., Albin A. Hayman, and Clifford H. Duffy.

1. A delegation consisting of William W. Travers, James Dryden, Norman Davis, Robert Dallas, Fred Battle, E. E. Shockley, and H. L. Loreman, Jr. came before the Mayor and Council and presented a petition signed by thirty people in which they protested against any change in the zoning of the property in the vicinity of West College Avenue and the By-Pass.
2. Mr. Harry Hastings, the Building Inspector, asked the Council if the Atlantic Refining Company might be granted a building permit for a filling station at the intersection of North Division Street and the By-Pass which might be renewed each six-months until the building was constructed. The Council made no formal decision.
3. Mr. Harry Hastings, the Building Inspector, asked if it would be permissible to grant a permit for the location of a steel-constructed trailer on the Peter Linnett property on Lake Street to be used as a restaurant.
4. He was advised that he should grant no permit until he had first obtained a copy of the plans of the proposed diner or restaurant and was sure that it would pass all requirements for license as a restaurant.

The City Clerk was asked to ask the Health Officer Dr. Hurdle if all restaurants in Salisbury were complying with the requirements of the Ordinance on restaurant regulations and licensening.

The Building Inspector advised the Mayor and Council that he would like to go to Baltimore and Wilmington in order to see some of the types of fire escapes used in these cities and to secure information on those cities' requirements.

The Mayor and Council found no objection to his proposed trip.

4. The Mayor and Council received the following quotations from Cavanaugh Motors, Inc.:

1 - Ford Ferguson Tractor and Lights		
10x28 tires - single wheels	\$975.00	
1 - Bl-10 Baldwin Loader	550.00	\$1,525.00

ALTERNATE BID

1 - Ford Ferguson Tractor and Lights	\$1198.44	
with Dual Wheels (10x28 tires) and		
6.00-16-6 ply tires front (Dual		
wheels & tires included amounts to		
\$223.44)		
1 - Bl-10 Baldwin Loader	550.00	\$1,748.44

MOWER BID

1 - Ford Ferguson Tractor & Lights	\$975.00	
1 - Heavy Duty Highway Mower with		
Curb Lift.	235.00	\$1,210.00

4. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the purchase of a Ford Tractor with Dual Wheels and Baldwin Loader at \$1748.44 with a Heavy Duty Highway Mower for the additional sum of \$235.00.
5. Mr. Donald Baysinger came before the Mayor and Council and advised them that he was having some difficulty in determining the proper floor level for his new building on the By-Pass and Tower Road since Tower Road had no drainage facilities and all the water on that street would drain through his building if it were constructed at street level which would be approximately three feet above the Salisbury Boulevard.

The Mayor and Council upon a motion offered by Councilman Duffy and seconded by Councilman Hastings and duly passed authorized the construction of approximately 300 feet of 12-inch storm water drain down Tower Road in order to provide drainage for the lower part of that street provided the property owners on the West side of Tower Road would construct a curb and gutter which would be essential to the efficient operation of the storm water drainage system.

6. The Mayor and Council received a letter from the Chesapeake and Potomac Telephone Company in which they offered to install an extension telephone on phone 1498 in the Fire Department at no cost to the City providing however that the installation met with the approval of the Mayor and Council.

Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the City Clerk to authorize the telephone company that they would have no objection to the extension.

7. Vouchers Nos. 2748A to 2772A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
8. Decrease Nos. 2198, 2199, 2200 were read and authorized decreased together with Increase Nos. 1827, 1828, 1829 which were approved and authorized increased upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.
9. The City Engineer presented a plat of the proposed street opening on Kendall Street. It was approved and authorized signed by the City Clerk upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
10. The City Engineer read a letter directed to him by the Salisbury Fire Department in which they requested the transfer of the Civilian Defense Sirens to their department for its use. The Council appointed a committee composed of Councilman Duffy, the City Engineer and the City Treasurer to meet with the County Commissioners to arrange the details.
11. The City Engineer presented a letter from Dr. Robert H. Riley, State Department of Health in which they granted him a Sewerage Permit

11. No. 3405 for the construction of sanitary sewers and appurtenances in West Road.
12. The City Engineer presented a copy of a letter directed to the Maryland Commission on Post-War Reconstruction and Development in which he acknowledged receipt of their letter of March 8. A copy of which is attached to the minutes.
13. The City Engineer presented a copy of a letter addressed to Maggie Kimble, 408 Ellen Street, Salisbury, Maryland written by S. H. Hurdle in which he advised her that her property at 25 Huston Street was maintained for violation of the City Ordinance #210..
14. The City Engineer was authorized upon a motion offered by Councilman Hastings and seconded by Councilman Hayman to prepare advertisements for the Concession Stand in the City Park.
15. The City Engineer presented a letter from Mr. Edwin Walker who requested information on a lease of the Municipal Airport.

The Council found that since the Navy was now using the Airport, they would be unable to consider any lease at this time.

16. Councilman Hastings offered a motion which was seconded by Councilman Moore to authorize the transfer of Ernest Mitchell and Robert Pope to the City's Park, effective Wednesday morning.
17. The City Engineer was authorized to employ two additional men for the Street Department at \$26.40 per week.
18. The Mayor and Council had a request from Mr. Esham to purchase additional fence posts from the City at 20¢ each.
19. Councilman Hastings offered a motion which was seconded by Councilman Hayman and duly passed to authorize the employment of two new men for Sunday street cleaning work to be paid by the Merchants Division of the Chamber of Commerce at the rate of \$3.00 net each for sweeping the sidewalks and to authorize the continuous employment of Mr. Shores at \$3.00 per day net extra for Sunday work.

The motion also provided that they were to report to the Police Department in order that they might be recorded as reporting for work, and further provided that they should be paid a day's pay if they reported for work and were unable to do so because of weather conditions. The motion was duly passed.

20. A motion was introduced by Councilman Hastings and seconded by Councilman Hayman and duly passed to delegate to the following Department Heads: Clarke Gardner, Harry S. Hastings, and Wade H. Insley, Jr. the authority to discharge any employee under his jurisdiction when it was the Department's Head opinion that their services were detrimental to the City's best interest and to delegate the authority to the following foremen: Carlton Wootten, A. P. Isakson, John Davis and Henry Davis, and Ira Elliott to sus-

March 26, 1945

20. pend any employee under their control when it is their opinion that their services would be detrimental to the City's best interest.
21. The Mayor and Council reviewed the schedule of Anticipated Expenses and concluded their work on the City's Budget and a motion was introduced by Councilman Hayman and seconded by Councilman Duffy to approve the attached budget and adopt it for the fractional fiscal year beginning October 1, 1945 and ending March 31, 1946 and to fix the tax rate for General purposes including a one-cent appropriation for the Office of Fire Marshall at 34¢ for the above mentioned fractional levy and to fix the rate for Sinking Fund purposes at 18¢ for the said fractional levy for the year of 1945 and to authorize the proper notices be published as required by law.

There being no further business the meeting adjourned at 12:00.

APPROVED:

April 4, 1945
Date

John J. Howie
President of the Council

W. H. Insley
Clerk

SCHEDULE OF ANTICIPATED REVENUE

October 1, 1945 to March 31, 1946

March 26, 1945

Assessable Basis

	<u>District #5</u>	<u>District #9</u>	<u>District #13</u>	<u>Total</u>
Real Property	\$5,247,278.	\$5,054,367.	\$4,465,603.	\$14,767,250.
Personal Property	263,368.	438,479.	92,578.	794,425.
Total	\$5,510,648.	\$5,492,846.	\$4,558,181.	\$15,561,675.
Corporate Assessments (Estimated)				4,000,000.
Total Assessable Basis				\$19,561,675.

INCOME FOR GENERAL PURPOSES

1945 Taxes on Real & Personal Property	
\$19,561,675. @ \$.34 per \$100 of Assessment	\$ 66,509.70
Less 5% Reserve, for Tax Abatements, Insolvencies, Etc.	3,325.49
Total Tax Income For General Purposes	\$ 63,184.21

OTHER SOURCES:

Interest on Delinquent Taxes	\$ 1,500.00	
Licenses	300.00	
Building Permits	100.00	
Franchise Tax	250.00	
Board of Education	250.00	
Water Department	600.00	
Wicomico County	10,000.00	
Bank Stock Tax	100.00	
Income Tax	100.00	
Parking Meter Collections	4,000.00	
Parking Fines	1,000.00	
Miscellaneous Income	100.00	
Total		\$ 18,300.00
TOTAL INCOME FOR GENERAL PURPOSES		\$ 81,484.21

SCHEDULE OF ANTICIPATED INCOME AND DISBURSEMENTS

October 1, 1945 to March 31, 1946

FOR

SINKING FUND TAX PURPOSES

March 26, 1945

INCOME

1945 Taxes on Real & Personal Property	
\$19,561,675. @ \$.18 per \$100 of Assessment	\$35,211.00
Less 5% Reserve, for Tax Abatements, Insolvencies, Ets.	<u>1,760.55</u>
Total Income from Taxes	\$33,450.45
Sinking Fund Surplus on hand	<u>10,000.00</u>
TOTAL INCOME FOR SINKING FUND	\$43,450.45

DISBURSEMENTS

*Total Bond Redemptions	\$33,000.00	
*Total Coupon Redemptions	<u>9,916.25</u>	
Total Redemptions		\$42,916.25
Estimated Surplus		<u>534.20</u>
TOTAL ANTICIPATED DISBURSEMENTS		\$43,450.45

*Note: For Details of Bond and Coupon Redemptions, see supplemental sheets attached.

MUNICIPAL BUDGET FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 1945 - ENDING MARCH 31, 1946

ACCT. NO. 1 - GENERAL GOVERNMENT:

Acct. No. 10 - Legislative Branch:

110.1	Salaries - Mayor and Council	\$1,050.00
110.2	Expenses - Mayor and Council	50.00
		<u>\$1,100.00</u>

Acct. No. 11 - Department of Finance:

111.1	Salary - Clerk-Treasurer	\$1,200.00
111.2	Salaries - Clerks	2,210.00
111.3	Stationery & Printing	250.00
111.4	Advertising, etc.	100.00
111.5	Bond - City Treasurer's Office	
111.6	Telephone in Clerk's Office	37.50
111.7	Auditing	750.00
111.8	Assessments	200.00
		<u>\$4,747.50</u>

Acct. No. 12 - Legal Department:

112.1	Salary - City Solicitor	\$ 200.00
112.2	Legal Expenses	150.00
		<u>\$ 350.00</u>

Acct. No. 13 - Miscellaneous Expenses:

113.2	Membership Chamber of Commerce	\$ 25.00
113.3	Donation - Public Libraries	160.00
113.4	Donation - Salvation Army	75.00
113.5	Donation - Boys' Band	
113.6	Civil Service Commission	25.00
113.7	Miscellaneous	100.00
113.8	Compensation Insurance	400.00
113.9	Insurance on Automotive Equipment	250.00
113.10	Insurance on Buildings & Contents	150.00
		<u>\$1,185.00</u>

ACCT. NO. 2 - DEPARTMENT OF PUBLIC SAFETY:

Acct. No. 14 - Fire Department:

214.1	Custodians' Salaries	\$4,000.00
214.2	Fireman's Fund	
214.3	Accident Insurance	
214.4	Fire Insurance on building	50.00
214.5	Fuel & Oil	700.00
214.6	Cleaning Bedrooms	108.00
214.7	Fire Hose	1,000.00
214.8	Laundry	125.00
214.9	Gas - Hot Water Heater	75.00
214.10	Oil & Gasoline - Fire Trucks	150.00
214.11	Repairs to Building	200.00
214.12	Repairs to Equipment	350.00
214.13	Supplies	200.00
214.14	Telephone	85.00
214.15	Fire Prevention & School	125.00
214.16	Chief's Expense	100.00
		<u>\$7,268.00</u>

Acct. No. 15 - Police Department:

215.1	Salary - Chief of Police	\$ 1,430.00
215.2	Salaries - Regular Police	10,660.00
215.3	Salaries - Extra Police	3,146.00
215.4	Uniforms and Equipment	800.00
215.5	Auto & Motorcycle Expenses	500.00
215.7	Telephone & Telegraph Expenses	40.00
215.8	Stationery & Printing, Etc.	175.00
	Traffic Division	
215.21	Salaries	4,310.00
215.22	Electric Traffic Lights	100.00
215.23	Electricity for Lights	350.00
215.24	Repairs & Parts for Meters	200.00
215.25	Street Signs	75.00
215.26	Street Markings & Supplies	100.00
215.27	Truck Expense	100.00
215.28	Stationery-Printing & Supplies	100.00
		<u>\$22,086.00</u>

Acct. No. 16 - Street Lighting:

216.1	Street Lighting	\$ 7,000.00
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Acct. No. 17 - Dept. of Bldg. Inspector:

217.1	Salary - Building Inspector	\$ 1,092.00
217.2	Office Expense	25.00
217.3	Automobile Expense	25.00
		<u>\$ 1,142.00</u>

Acct. No. 18 - Office of Fire Marshall:

218.1	Salary - Fire Marshall	\$ 1,850.00
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ACCT. NO. 3 - DEPARTMENT OF HEALTH:

Acct. No. 18 - Health Department:

318.1	Salary - Health Officer	\$ 150.00
318.4	Dog Control	450.00
		<u>\$ 600.00</u>

ACCT. NO. 4 - DEPT. OF PUBLIC WORKS:

Acct. No. 19 - Engineering Department:

419.1	Salary - City Engineer	\$ 1,050.00
419.2	Salaries - Engineering Personnel	1,560.00
419.3	Salary - Stenographer	416.00
419.4	Office Expenses	125.00
419.5	Automobile Expenses	200.00
419.6	Telephone & Telegraph Expense	50.00
		<u>\$ 3,401.00</u>

Acct. No. 21 - Rivers & Harbors:

421.1	Salary - Harbor Master	\$ 75.00
421.2	Miscellaneous Expense	15.00
		<u>\$ 90.00</u>

Acct. No. 22 - St. Clean. & Catch Basin Maint.

422.1	Labor - Street Cleaning	\$ 2,060.00
422.2	Labor - Catch Basin Maintenance	832.00
422.3	Small Tools & Supplies	50.00
422.4	Repairs to Street Cleaning Equip.	150.00
422.5	Gasoline & Oil	50.00
		<u>\$ 3,142.00</u>

Acct. No. 23 - Street Maintenance:

423.1	Labor	\$ 5,416.00
423.2	Asphalt for Maintenance	3,300.00
423.3	Stone for Maintenance	2,000.00
423.4	Gasoline, Oil & Kerosene	500.00
423.5	Repairs to Trucks	500.00
423.6	Repairs to other Equipment	500.00
423.7	Small Tools & Supplies	100.00
		<u>\$12,316.00</u>

Acct. No. 24 - Garbage Department:

424.1	Labor	\$ 5,135.00
424.2	Gasoline, Oil & Grease	400.00
424.3	Repairs to Trucks	350.00
424.6	Telephone	25.00
424.7	Supplies	25.00
		<u>\$ 5,935.00</u>

Acct. No. 25 - Municipal Park:

425.1	Maintenance of Grounds	\$ 782.20
425.3	Small Tools, Supplies, & Repairs	100.00
425.5	Salary - Park Police	
		<u>\$ 882.20</u>

Acct. No. 26 - Emergency Flood & Storm Antic.

426.1	Labor & Materials	\$ 1,000.00
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ACCT. NO. 5 - PUBLIC PROPERTIES:

Acct. No. 27 - City Hall Building:

527.1	Custodian's Salary	\$ 330.00
527.2	Fuel	500.00
527.3	Supplies	100.00
527.4	Repairs to Building	200.00
		<u>\$ 1,130.00</u>

Acct. No. 28 - City Yards - Mill & Willow Sts.

528.1	Salaries - Custodians	\$ 442.00
528.2	Repairs to Bldg. & Capital Improve.	250.00
528.3	Supplies	50.00
528.6	Repairs to Equipment	125.00
		<u>\$ 867.00</u>

ACCT. NO. 6 - PUBLIC IMPROVEMENT:

Acct. No. 30 - General Public Improvement:

630.2	Curb & Gutter Construction	\$ 1,000.00
630.3	City-County Airport	
630.4	Opening & Widening Streets	200.00
630.7	Colored Playground	200.00
		<u>\$ 1,400.00</u>

ACCT. NO. 7 - CAPITAL EQUIPMENT:

Acct. No. 34 - Purchase of Equipment:

734.1	Police Car	
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ACCT. NO. 8 - MISCELLANEOUS:

Acct. No. 35 - Miscellaneous:
835.3

\$ 3,992.51

\$ 81,484.21

APPROVED:

March 26, 1945
Date

John T. Horvath
President of Council

Walter H. Molen
Clerk

SINKING FUND REQUIREMENTS FOR FISCAL YEAR BEGINNING
OCTOBER 1, 1945 TO MARCH 31, 1946

				Issue	Payable
10/1/45	Int.	\$ 302.50	By-Pass Road of '37	10/1/37	F&M
10/1/45	Red.	2000.00	" " " " "	10/1/37	F&M
10/1/45	Int.	348.75	Sanitary Sewers of '40	10/1/40	F&M
10/1/45	Red.	1000.00	" " " "	10/1/40	F&M
10/1/45	Int.	630.00	Street Imp. of '31	4/1/31	SNB
		<u>\$ 4281.25</u>			
11/1/45	Int.	\$ 247.50	Street & Drain of '38	11/1/38	CTC
11/1/45	Red.	2000.00	" " " " "	11/1/38	CTC
11/1/45	Int.	481.25	By-Pass Ut. of '41	5/1/41	F&M
		<u>\$ 2728.75</u>			
12/1/45	Int.	\$ 591.25	Sewer & Drain of '37	12/1/37	CTC
12/1/45	Red.	1000.00	" " " " "	12/1/37	CTC
		<u>\$ 1591.25</u>			
2/1/46	Int.	\$ 400.00	Camden Sewer Acq. of '35	8/1/35	F&M
2/1/46	Red.	2000.00	" " " " "	8/1/35	F&M
2/1/46	Int.	690.00	Water Supply Imp.S&D of '36	2/1/36	F&M
2/1/46	Red.	1000.00	" " " " "	2/1/36	F&M
2/1/46	Int.	510.00	By-Pass. Rd.&Pub. Ut. of '41	2/1/41	F&M
2/1/46	Red.	1000.00	" " " " " " "	2/1/41	F&M
		<u>\$ 5600.00</u>			
3/1/46	Int.	\$ 5715.00	Water & Sewer of '26	3/1/26	CTC
3/1/46	Red.	23000.00	" " " " "	3/1/26	CTC
		<u>\$28715.00</u>			
		<u>\$42,916.25</u>	Total		

SINKING FUND REQUIREMENTS
CONTINUED

By-Pass Road of '37	Interest	\$ 302.50	
	Redemption	<u>2000.00</u>	\$ 2302.50
Sanitary Sewers of '40	Interest	348.75	
	Redemption	<u>1000.00</u>	1348.75
Street Improvement of '31	Interest	630.00	630.00
Street & Drain of '38	Interest	247.50	
	Redemption	<u>2000.00</u>	2247.50
By-Pass Utility of '41	Interest	481.25	481.25
Sewer & Drain of '37	Interest	591.25	
	Redemption	<u>1000.00</u>	1591.25
Camden Sewer Acq. of '35	Interest	400.00	
	Redemption	<u>2000.00</u>	2400.00
Water Supply Imp. S&D of '36	Interest	690.00	
	Redemption	<u>1000.00</u>	1690.00
By-Pass Road & Public Utility of '41	Interest	510.00	
	Redemption	<u>1000.00</u>	1510.00
Water & Sewer of '26	Interest	5715.00	
	Redemption	<u>23000.00</u>	<u>28715.00</u>
	Total		\$42916.25
Interest on Bonds		\$ 9916.25	
Redemption		<u>33000.00</u>	\$42916.25

WATER DEPARTMENT REQUIREMENTS FOR FISCAL YEAR
OCTOBER 1, 1945 TO MARCH 31, 1946

					Issue	Payable
11/1/45	Int.	\$ 1125.00	Water & Sewer of	'28	5/1/28	CTC
11/1/45	Int.	1417.50	" " " "	'31	5/1/31	CTC
11/1/45	Int.	588.25	Water & Sewer of	'38	11/1/38	F&M
11/1/45	Red.	2000.00	" " " "	'38	11/1/38	F&M
		<u>\$ 5130.75</u>				
1/1/46	Int.	\$ 427.50	Water & Sewer of	'29	1/1/29	SNB
1/1/46	Red.	3000.00	" " " "	'29	1/1/29	SNB
1/1/46	Int.	646.25	Water & Sewer of	'37	1/1/37	F&M
1/1/46	Red.	2000.00	" " " "	'37	1/1/37	F&M
1/1/46	Int.	326.25	Water & Sewer of	'39	7/1/39	F&M
		<u>\$ 6400.00</u>				
2/1/46	Int.	\$ 1327.50	Water & Sewer of	'27	8/1/27	CTC
2/1/46	Int.	860.00	" " " "	'34	2/1/34	F&M
2/1/46	Red.	1000.00	Water & Sewer of	'34	2/1/34	F&M
		<u>\$ 3187.50</u>				
		\$14718.25	Total			

WATER DEPARTMENT REQUIREMENTS
CONTINUED

Water & Sewer of '28	Interest	\$ 1125.00	\$ 1125.00
Water & Sewer of '31	Interest	\$ 1417.50	1417.50
Water & Sewer of '38	Interest	\$ 588.25	
	Redemption	<u>2000.00</u>	2588.25
Water & Sewer of '29	Interest	\$ 427.50	
	Redemption	<u>3000.00</u>	3427.50
Water & Sewer of '37	Interest	\$ 646.25	
	Redemption	<u>2000.00</u>	2646.25
Water & Sewer of '39	Interest	\$ 326.25	326.25
Water & Sewer of '27	Interest	\$ 1327.50	1327.50
Water & Sewer of '34 Ser. A	Interest	\$ 860.00	
	Redemption	<u>1000.00</u>	1860.00
			<u>\$14718.25</u>
	Interest on Bonds	\$ 6718.25	
	Redemption on Bonds	<u>8000.00</u>	
			\$14718.25

PAYROLL

Acct. No. 11 - Department of Finance:

111.1 Wade H. Insley, Jr. *S. Mo -* *general* *7* \$100.00 (Semimonthly)
111.2 Edna P. Payne 30.00 Weekly
" Harriet S. Nichols 30.00 "
" Irene Banks 25.00 "

Acct. No. 14 - Fire Department:

214.1 Sherman Waller \$30.50 "
" Charles Livingston 30.50 "
" Benjamin Mitchell 30.00 "
" Edgar Gordy 30.00 "
" Louis C. Brewington 30.50 "

Acct. No. 15 - Police Department:

215.1 William Chatham \$55.00 "
215.2 Morris Brewington \$38.00 "
" Leslie Johnson 38.00 "
" Carl Wilson 38.00 "
215.3 Wesley Nottingham \$34.00 "
" Ernest Foskey 34.00 "
" Ernest Murray 34.00 "
" Alfred Lee Long 32.00 "
" Eldridge Hayman 32.00 "
" James P. Sullivan 32.00 "
" Vernon E. Fields 32.00 "
" Herbert E. Ross 25.00 "
" Henry S. Taylor 25.00 "
" Elmer Lynch 4.40 Dailey
215.21 Landis Dennis \$34.00 Weekly
" Elzey Briddell 34.00 "
" Donald A. Parks 32.00 "
" Oscar Grier - \$50.00 34.50 "
" Talbot Bounds 31.00 "

Acct. No. 17 - Dept of Bldg. Inspector:

217.1 Harry Hastings - \$60.00 \$42.00

Acct. No. 18 - Health Department:

318.4 E. W. Merrick - \$18.00 \$ 4.50

Acct. No. 19 - Engineering Department:

419.1	Clarke Gardner - \$212.50	\$ 87.50	Semimonthly
419.2	George Funnell	\$ 60.00	Weekly
419.3	Vivian George - \$35.00	\$ 16.00	

Acct. No. 22 - St. Clean. & Catch Basin Maint.

422.1	Robert Arvey	\$ 26.40 ✓	Weekly
"	Benjamin Hearn	26.40 ✓	"
"	Isaac Messick	26.40 ✓	"
422.2	Olef Dahlstrom	\$ 32.00	"

Acct. No. 23 - Street Maintenance:

423.1	A. F. Isakson	\$ 42.00	Weekly
"	Burton Cordy	31.00	"
"	Carl Wilkens	26.40	"
"	William Shores	29.70	"
"	Fred Smullen	26.40	"
"	Wakeman Whayland - \$32.00		
"	Ernest Mitchell	26.40	"
"	Robert C. Pope	26.40	"

Acct. No. 24 - Garbage Department:

424.1	John Davis	\$ 30.00	Weekly
"	Henry Davis	30.00	"
"	Howard Godwin	27.50	"
"	Raymond Davis	27.50	"
"	Grover Ruark	27.50	"
"	Thomas Efford	27.50	"

Acct. No. 25 - Municipal Park:

425.1	Ira Elliott	\$ 29.70	Weekly
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Acct. No. 27 - City Hall Building:

527.1	Norman Lank - \$25.30	\$ 12.65	
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Acct. No. 28 - City Yards - Mill & Willow Sts.

528.1	Wood Brittingham	\$ 17.00	Weekly
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Water Department

Oscar Grier - \$50.00	\$15.50	
Harry S. Hastings - \$60.00	18.00	
Norman Lank - \$25.30	12.65	
Nelson Messick	37.00	Weekly
Vivian George - \$35.00	19.00	
E. W. Merrick - \$18.00	13.50	
George Williams	15.00	Weekly
Rebecca Brittingham	35.00	"
Kathryn G. Hopkins	25.00	"
Kathryn Wien	15.40	"
James Chatham	37.50	"
I. J. Wootten	37.50	"
Mervin Ellis	37.50	"
Carlton Wootten	45.00	"
Carl Dahlstrom	37.00	"
Virgil Dale	30.00	"
Clarence Hignutt	25.00	"
Clarke Gardner - \$212.50	125.00	Semimonthly

THE MAYOR AND COUNCIL OF SALISBURY

NOTICE OF LEVY

Pursuant to the provisions of Section 282 of Article 23 of the Code of Public Local Laws of Maryland (Fleck's Edition of 1930), I, Wade H. Insley, Jr., Clerk of Salisbury, hereby give notice that at a meeting of the Mayor and Council of Salisbury held on Monday, March 26th, 1945, the Council of Salisbury made the levy for the fractional fiscal year beginning October 1st, 1945, and ending on March 31st, 1946, as follows:

There was levied for General Purposes under Section 291 of Article 23 the sum of \$66,509.70, the same being at the rate of thirty-four cents (34¢) per hundred on the assessable property in the City of Salisbury.

There was levied for the purpose of the payment of Interest on Bonded Indebtedness and for the Retirement of Bonds under the several Ordinances of the Mayor and Council of Salisbury the sum of \$35,211.00, the same being at the rate of eighteen cents (18¢) per hundred on the assessable property in the City of Salisbury; making the total Tax Rate for the fractional fiscal year beginning October 1st, 1945, and ending on March 31st, 1946, fifty-two cents (52¢) per one hundred dollars of assessable property.

By order of the Mayor and Council of Salisbury, dated March 26th, 1945.

Wade H. Insley, Jr.,
Clerk of Salisbury.

Salisbury, Maryland
March 23, 1945

The Mayor & Council of Salisbury
Salisbury, Maryland

Gentlemen:

We, the undersigned, have recently been informed that the owner of the lot adjoining the intersection of College Avenue and the By-Pass has made application to have the zoning changed so that the lot will be classified as in a commercial area instead of that of a residential area, as it is now zoned.

We protest any change in the zoning in this territory for the following reasons:

1. Because the surrounding territory is zoned as a residential area and to have this one location zoned as a commercial area, would result in serious and irreparable damage to the adjacent property owners.

2. Because a definite understanding has heretofore been reached by the property owners in this territory that all property on the West side of the By-Pass would be a residential area if the property on the East side of the By-Pass was made in an industrial area and as a result of that understanding a large number of property owners have purchased their homes in that vicinity.

Respectfully submitted,

Fred H. Battle =

Carrie E. Hyde

Laurie P. Battle =

~~W. L. Brown Jr.~~

Wally Seaman

J. F. Dryden

Katharine Parker Dryden

Gilbert L. Smith

E. B. Clorkley

Bernice B. Shackley

Berg P. Guillio

Hubert R. White

Karson W. Mitchell

Robt. A. Mitchell

Robert W. Callan

Leon S. Blum

W. H. Self

L. P. Argenbright

Shelton P. Argenbright

B. Davis

Lawrence M. Lishmeth

~~W. H. Self~~
~~W. H. Self~~

Idabelle H. Thomas

W. H. Self

Anton R. Seurance

Marion G. Seurance

Maudie H. Travers

W. H. Self

John Baunett

Margaret T. Berne

THE MAYOR AND COUNCIL
OF SALISBURY

Notice Of Levy

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By order of the Mayor and Council of Salisbury, dated March 26th, 1945.

WADE H. INSLEY, JR.,
Clerk of Salisbury
Mar 27

Certificate of Publication

Salisbury, Md., March 27 1945

WE HEREBY certify that the annexed Notice of Levy
(The Mayor & Council of Salisbury) was published in
THE SALISBURY TIMES on March 27, 1945

Brush-Morse Newspapers, Inc.
Publishers of The Salisbury Times.
Rev. Betty N. Hoopes

THE MAYOR AND COUNCIL OF
SALISBURY

NOTICE OF LEVY

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CERTIFICATE OF PUBLICATION

Salisbury, Md., March 31 1945
WE HEREBY CERTIFY that the annexed

Notice of Levy
has been published in The Salisbury Advertiser and Wicomico Countian, a weekly newspaper published in Wicomico County, Md., for 31st successive weeks before the

March 1945
THE SALISBURY ADVERTISER CO.
Publishers of the Salisbury Advertiser and Wicomico Countian.

By W. H. White
Manager
Rev E. J. Farlow

STATE OF MARYLAND
DEPARTMENT OF HEALTH
Robert H. Riley, M. D. Dr. P. H. Director
2411 N. Charles St. Baltimore - 18

SEWERAGE PERMIT.

Permit No. 3405.

~~March 15,~~ 1945.

This is to certify that the Mayor and Council of Salisbury are permitted to construct sanitary sewers; together with all appurtenances, in West Road, Salisbury, from West Isabella Street northward approximately 200 feet, in accordance with an application from Clarke Gardner, City Engineer, dated February 20, 1945, and plan received by the State Board of Health, February 23, 1945, entitled:

"City of Salisbury-Maryland
Water & Sewer Department
Sanitary Sewers Contract No.
2-45-S Approved February 16,
1945 Plan 1-3 P-45-3 S."

By order of the State Board of Health.

/Signed/R. H. Riley
Director.

C
O
P
Y

12
MAY 1945

MARYLAND STATE DEPARTMENT OF HEALTH
BUREAU OF SANITARY ENGINEERING
2411 North Charles Street
Baltimore

March 15, 1945.

Maryland Commission on Post-War
Reconstruction and Development,
100 Equitable Building,
Baltimore 2, Maryland

Project No. 22-D-3
Salisbury Water Supply

Gentlemen:

Attention: Mr. I. Alvin Pasarew

This is to acknowledge the receipt of your letter of March 8 transmitting a copy of an application from the Mayor and Council of Salisbury for financial aid in preparing plans, specifications and contract documents for water supply improvements in Salisbury, as listed in the application and shown on an attached map designated as Exhibit A.

Our review of the proposed work which includes extensions to the water distribution system and elevated water storage tank and test wells for additional sources of water supply indicates that all of these improvements are necessary and desirable and it is recommended, therefore, that your Commission give favorable consideration to this application.

Yours very truly,

/Signed/George L. Hall
Chief Engineer.

JRM/W
Cc. Mr. Clarke Gardner

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, April 2, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., Albin A. Hayman, and Clifford H. Duffy.

1. Mr. Curtis Long and S. Franklyn Woodcock came before the Mayor and Council and signed a protest against the granting of a permit for the construction of the Seventh-Day Adventist Church on the North side of East Main Street, east of the Hill and Johnson Funeral Home. Mr. Woodcock said that he, his Sister, and Mr. Woodcock owned approximately 80% of the land adjacent to the proposed Church site and that it would damage their property to considerable extent. Mr. Curtis Long informed the Council that he felt it would do their property damage to the extent of twenty-five thousand dollars.

Representatives of the Church were present and informed the Council through their Pastor and through the President of the Chesapeake Conference that they had bought this lot knowing that it was in a business area and they felt that adjacent business sites would be more detrimental to their Church than the Church would be to the business sites but that they had bought this property after considering this matter and still felt it would be a proper site.

The City Solicitor advised them that the Building Code required that they have their first floor a fire-proof construction.

The Council advised the two groups that they would consider the matter later during the evening in order to arrive at some decision.

2. Mr. William W. Travers was before the Mayor and Council to present a plat of a subdivision of Henry W. Roberts and to offer the City a deed to a street he had cut through the property and to present a petition signed by Henry W. Roberts & Ruby F. Roberts, Rev. Eugene T. Stout, Estate of Annie E. Tilghman-(by W. B. Tilghman, Jr., Hunter R. Mann & Constance A. Mann, Eulalie A. Pardee, Phillip O. Wilkins, and Alice V. Wilkins; all of which believe that the establishment of a street in this location will be beneficial to travel in that section of Salisbury and who offer to convey to the City sufficient title papers therefore that may be required providing that the property will be opened and used as a City street when the documents are executed and delivered to the City.

The Council agreed to take the proposal under consideration and authorized the City Engineer upon a motion offered by Councilman Duffy and seconded by Councilman Moore to prepare a plan of his recommendation for accepting the street and for continuing it through to Camden Avenue in the vicinity of Camden bridge.

3. Mr. Robert Dallas representing Mr. Walter Hickman was before the Mayor and Council to discuss his previous request for a building permit for the construction of an automobile work shop on Oak Street. Mr. Dallas explained that while Mr. Hickman lived in a residential area, his request for a building permit covered a lot in an industrial zone. The Council advised Mr. Dallas and

The Minutes of the Mayor and Council

Page #2

April 2, 1945

3. Mr. Hickman that they had no objection to their request for a new permit but feel that it would be better for them to know the feelings of the people who might possibly protest before making a new application.
4. The Harbor Master's report for the month of March was presented, accepted, and ordered placed on file.
5. The Police Department's log for March 25 and April 1 were presented, accepted, and ordered placed on file. The Police Car and Motorcycle Expense report was likewise accepted and ordered placed on file.

Chief Chatham reported to the Council that there were forty-two licensed restaurants within the City and that he was now making a check on all those doing business who might not have license. The Council advised him that the Ordinance should be enforced and the violators should be closed.

6. Chief Chatham advised the Council that he had received a five-dollar check from Jack Moffett of the Friendly Shoe Shop as a donation for the policeman who found his store door unlocked and who went to so much trouble to advise him of the fact. The Chief was authorized to turn the money over to the Police Department's Flower and Miscellaneous money.
7. Mr. Hastings presented the Acting-Plumbing Inspector's report for the month of March and his Building Inspector's report for the same period, both of which were ordered accepted and placed on file.

Mr. Hastings reported that a fence for the Colored Nursery School would cost approximately \$350.00 for materials. (For a five-foot wire fence with metal posts).

8. The City Engineer advised the Council that the City Streets were now in a serious condition and that it was essential that they receive at least one application of tar or the City would be fixed with a tremendous financial problem in the future as the streets are would begin to break. The City Engineer made three definite recommendations as follows:

- A. That the City resurface with one coat of asphalt at least ten miles of streets.
- B. That the City employ a mechanic (since Mr. Whayland has resigned).
- C. That the City allocate a sufficient sum of money to pay for materials and labor on the street program.

The City Engineer advised the Council that the mechanic Mr. Whayland had offered his resignation saying that he is unable to continue to at his present rate of \$32.00 per week and that the tar applicator man had offered his resignation as he was unable to live at his present salary of \$26.40. The City Engineer together with Mr. Isakson the Street Foreman recommended that the minimum wage in the Public Works Department be \$30.00 per week.

8. The Mayor and Council considered the recommendations and after considerable discussion Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the following salary changes:

Weekly	
Carlton Wooten - \$50.00	Henry S. Taylor - \$27.50
A. P. Isakson - \$50.00	Robert Arvey - \$29.00
Olaf Dalstrom - \$35.00	Ben Hearn - \$29.00
John Davis - \$33.00	Isaac Messick - \$29.00
Henry Davis - \$33.00	Carl Wilkins - \$29.00
Fred Smullen - \$31.00	Howard Godwin - \$29.00
Burton Gordy - \$35.00	Raymond Davis - \$29.00
Wm. Shores - \$32.00	Grover Ruark - \$29.00
Clarence Hignut - \$27.50	Thomas Efford - \$29.00
Ira Elliott - \$32.00	Ernest Mitchell - \$29.00
Herbert E. Roas - \$27.50	Robert Pope - \$29.00
Vester Osborne - \$29.00	

Extra help - \$0.60 an hour

Councilman Hastings offered a motion which was seconded by Councilman Hayman to direct that Mr. Oscar Grier and Mr. Talbot Bounds should be placed under the jurisdiction of the City Engineer except while Mr. Grier was reading the water meters at which time he was under the jurisdiction of the City Treasurer.

9. The Fire Department's report for the week of March 19 was presented ordered accepted, and placed on file.
10. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize an additional allotment of \$2,000.00 to the Street Department's Budget and to authorize the City Engineer to figure on the resurfacing of ten miles of streets and to secure quotations for a sufficient cost of asphalt and slag.
11. The Council authorized the City Solicitor to write the American Oil Company a letter to renew their building permit which had been previously renewed by letter for a filling station to be located at the intersection of the Salisbury Boulevard and East Main Street, and East Market Street.
12. Vouchers Nos. 2773A to 2785A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
13. The City Engineer presented a letter from the Commission on Post-War Reconstruction and Development in which they asked if the Mayor and Council of Salisbury would establish its priorities on the projects submitted to them for post-war construction numbered in the order of most importance. The Mayor and Council authorized them submitted as follows; with the comment that item 4 was placed in that order not because of its importance but because it required a referendum before work could be begun.

<u>Project Number & Description</u>	<u>Total Est. Cost</u>
22-D-3 - Improvements to Municipal Water System - Salisbury	\$188,600.00

- | | | |
|-----|---|------------|
| 13. | 22-D-2 - Storm Water Drains and Appurtenances - Salisbury | 90,000.00 |
| | 22-D-4 - Sanitary Sewers and Appurtenances - Salisbury | 38,000.00 |
| | 22-D-1 - Sewage Treatment-Garbage Incinerator Plant and Sewerage Facilities - Salisbury | 400,000.00 |

Because of a late hour, the Mayor and Council adjourned at 12:30 to reconvene at 2 o'clock Wednesday afternoon.

APPROVED:

May 21, 1945
Date

John H. Howe
President of the Council

W. A. Dwyer
Clerk

copy

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

There is attached to this letter a plat showing a proposed roadway or street of approximately 60 feet in width, leading in a Northerly direction from Wicomico Street, for a distance of 1008.68 feet on its West side and 1006.95 feet on the East side, and which runs through the property of the various parties whose names are signed to this letter.

The property owners who sign this letter believe that the establishment and maintenance of a street in the location shown on the plat, by The Mayor and Council of Salisbury, as a City street would be beneficial to all parties who find it necessary to travel in that section of Salisbury, and offer to convey to the City such title papers therefor as may be required, provided the property will be opened and used as a City street when the documents are executed and delivered to the City.

Respectfully submitted,

HENRY W. ROBERTS & RUBY F. ROBERTS

REV. EUGENE T. STOUT (AGENT)

ESTATE OF ANNIE E. TILGHMAN-by W. B. Tilghman, Jr
Exec.

HUNTER R. MANN & CONSTANCE A. MANN

Eulalie A. Pardee

Philip O. Wilkins

Alice V. Wilkins

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

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Respectfully submitted,

Kimberly W. Roberts & Ruby F. Roberts,
Per. Eugene J. Stout (Agent)
Estate of Annie E. Kilgman
James R. Mann & Constance A. Mann

The Mayor and Council of Salisbury met in special session at the City Hall Wednesday evening, April 4, 1945 at 2:00. The following members were present: President of the Council John G. Howie, Councilmen W. Austin Moore, Sr., Albin A. Hayman, and Clifford H. Duffy.

1. The minutes of March 19 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.

The minutes of March 26 were read and the following paragraph from Resolution I was ordered deleted:

"The Mayor and Council advised the delegation that they would endeavor to have the matter settled favorable to them."

2. Mr. David G. Fleagle, pastor of the Seventh-Day Adventist Church came before the Mayor and Council to inquire about the type of flooring which the City would require for his new proposed Church on East Main Street.

The Council advised him he would have to be guided by the Building Code.

3. Councilman Duffy reported that the County Commissioners had agreed to turn the Civilian Defense Sirens over to the Salisbury Fire Department and to continue the payment of one-half of the operating cost for the current fiscal year if the City would do likewise. The Council accepted the report and agreed also to turn over the sirens and pay one-half of the cost for the balance of the fiscal year.
4. The Mayor and Council discussed the proposed house renumbering program.
5. The City Engineer advised the Council that phone 2191 was no longer necessary and could be discontinued. Councilman Duffy offered a motion which was seconded by Councilman Moore to authorize the phone removed.
6. The City Engineer reported that the Rotary Club desired to plant trees along the Salisbury Boulevard and the County Commissioners had agreed to pay one-half of the cost and that they asked that the City pay one-half of the cost also which would amount to approximately twenty-five to forty dollars. The appropriation was authorized upon a motion offered by Councilman Hayman and seconded by Councilman Duffy.
7. The City Clerk was authorized to write Mr. P. A. Morrison, District Engineer of the State Roads Commission to ask if the State would install and maintain lights on the North Division Street overhead bridge if the City would provide the current therefor.
8. The City Engineer submitted quotations upon a quantity of yellow paint for street markings and he was authorized to purchase ten 5-gallon pails upon a motion offered by Councilman Hayman and seconded by Councilman Duffy.

9. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize the painting of the South curb of Market Street from Division Street to the By-Pass and to authorize it designated as a No Parking area and so marked.
10. The City Engineer reported that Mr. Wakeman Whayland had decided to accept another position and that Mr. Fred Smullen had also resigned and would not return.
11. The City Engineer reported that Mr. Haddock, the Dog Control Officer, had asked him to have another trench dug for the disposal of the dogs at the dump. The City Engineer was authorized to secure a price on the job.
12. The City Engineer expressed a request for the purchase of one thousand pounds of water pipe joint compound. He was authorized to secure a price on the material.
13. The City Engineer informed the Council that he was asking for a price on sewer installation for West Road, Tower Drive, and East William Street from George M. Lynch of Dover, Delaware.
14. The Mayor and Council approved a voucher to be drawn for \$25.00 for stamps for the Engineer's office from Water Department's Funds upon a motion offered by Councilman Duffy and seconded by Councilman Hayman and duly passed.

The meeting adjourned at 5 o'clock.

APPROVED:

Date

May 21, 1945

John S. Howie
President of the Council

Clerk

W. H. Indeg

The Mayor and Council of Salisbury met in special session at the City Hall Thursday afternoon, April 5, 1945 at 2:00. The following members were present: President of the Council John G. Howie, Councilmen W. Austin Moore, Sr. Rollie W. Hastings, and Clifford H. Duffy.

1. The Council met to reconsider the application for a Building permit for the Seventh-Day Adventist Church and heard in connection therewith the former Acting-City Solicitor, William W. Travers, who informed the Council that he had written the new Building Code and that to him fire-proof construction meant, when speaking of floors, that the joist might be of wood if it were covered under and above and therefor be fire-proof.

The application was discussed to some length and the meeting was adjourned at 4 o'clock with no definite decision having been reached.

APPROVED:

May 11 1945
Date

John G. Howie
President of the Council

W. Austin Moore, Sr.
Clerk

The Mayor and Council of Salisbury met in special session at the City Hall Friday afternoon, April 6, 1945 at 2:30. The following members were present: President of the Council John G. Howie, Councilmen Clifford H. Duffy, Albin A. Hayman, and W. Austin Moore, Sr.

1. The Council met to again discuss the application of the Seventh-Day Adventist Church for a Building permit and after more discussion a motion was offered by Councilman Duffy and seconded by Councilman Moore and received the approval of all those present to grant the permit since it was their opinion that they would comply with the Building Code providing that:
 - A. The furnace room be inclosed on four sides with a cinder block wall
 - B. A concrete floor slab as a ceiling
 - C. A door covered with metal on the furnace side of the room
 - D. The ceiling be covered and that the rest of the basement ceiling be covered with metal laths and plastered
2. A motion was offered by Councilman Duffy and seconded by Councilman Hayman to authorize the Mayor and Council to sign a resolution in their capacity as members of the Civilian Defense Council jointly with the County Commissioners and to transfer the Civilian Defense Sirens, the Short-Wave Radio, and other miscellaneous equipment to the Fire Department.
3. Mrs. Mamie Bozman was before the Council to request the hard-surfacing of Monroe Street.
4. The City Engineer reported that Mr. Franklin Woodcock had requested the City to make a survey to establish the corner of Division Street in order that he might have a beginning point for a survey of Homer Street.
5. The Clerk was instructed to bring up the recent minutes referring to Homer Street.

There being no further business, the meeting adjourned at 4:40.

APPROVED:

May 21, 1945
Date

John G. Howie
President of the Council

W. Austin Moore, Sr.
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday evening, April 9, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., Albin A. Hayman, and Clifford H. Duffy.

1. Mr. Stanley Robins came before the Mayor and Council representing a group of business men on Market Street and asked that something be done to change parking conditions on Market Street especially between Baptist and Poplar Hill Avenue as the merchants there found it near impossible to serve their patrons and to use their rear doors. It was suggested that the north side be for load and unloading only and the south side have a two-hour parking limit or that it become a one-way street. After some discussion, the Council suggested that they try for a two-weeks' period the suggestion of load and unload only for the north side of the street between Baptist and Poplar Hill Avenue and that the south side remain the same.
2. Mr. Stanley Robins asked the Council what decision they had reached toward the rezoning of the corner lot at College Avenue near the By-Pass owned by Gertrude M. Wooten. He advised the Council that Mr. Wooten had lost the sale of the property at a cost of \$10,500.00.
3. Mr. W. A. Miles was before the Mayor and Council to complain about a sewer stoppage at his residence of 110 West Locust Street and informed the Council that his basement was very often flooded by the back up of water of the adjoining property of Mr. Livingstone.

He also complained about the parking conditions of Locust Street, about the height of the curb on the south side of the same street, and about the trees on the Hospital grounds which nullified the effect of the street lights.

4. Mr. Scott Richardson residing on Monroe Street was before the Council to ask the ownership of an alley between the Edgar Johnson and the Cecil Dykes property on the east side of the street, south of Washington Street, saying that these two property owners desired to place a sidewalk there and he would like to know what to do with the alley between the two properties.

Not (WHS)
They were advised that it was owned by the Mayor and Council and that title could only be found after a search of County records.

5. Mr. Bobby Littleton and a representative of the General Baking Company was before the Mayor and Council to request permission to park in front of the Manhattan Shirt Factory between the hours of 9 to 10 daily and 4:30 to 5:30 Fridays in order that he might sell sweet breads to their employees during that period.

The Council informed him they would be unable to grant such a permit of this character.

Mr. Littleton presented a list of numerous employees who expressed themselves as being desirous of helping him secure such a permit.

6. Chief of Police Chatham presented his weekly log and his parking violations report for the month of March which were both ordered accepted and placed on file.

7. Mr. Harry Hastings, Building Inspector, presented a report on the proposed fence and sidewalk for the Lake Street Colored Play-Ground.
8. Ordinance No. 522--AN ORDINANCE on water rates and regulations was presented for its first reading, was ordered amended to have the effective date read immediately and was ordered posted on a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
9. Parking tickets Nos. 21217-21222 were presented and ordered excused on a motion offered by Councilman Duffy and seconded by Councilman Hayman and duly passed.
10. Council President Howie asked the City Solicitor to look into the proposal to straighten Hyland Street by acquisition of some part of the Orley Parker Property as it is now ready to be closed.
11. The Mayor and Council again considered Stanley Robin's request for the re-zoning of part of College Avenue and agreed to ~~hold~~ the question until the next meeting.
12. Vouchers Nos. 2786A to 2800A were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
13. Increase Nos. 1833 to 1835 inclusive were read, approved and authorized increased upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
14. The Fire Department's report for the week March 26 and April 2 were read and authorized placed on file.
15. The Dog Control Officer's report for the weeks ending March 17, 24, and 31 were received, read, and authorized placed on file.
16. The Mayor and Council received a letter from P. A. Morrison, District Engineer of the State Roads Commission, in which he forwarded a report and a location print giving the cost of a proposed new location of route 213. The estimate was in the total amount of \$513,000.00.

The City Clerk was authorized to acknowledge receipts of the report and plans and to advise Mr. Morrison that they would be held for consideration and study together with an expected report from Whitman, Requardt, and Associates which they anticipated the receipt of in a short time.

17. The City Treasurer was authorized to write a letter to each of the property owners on the eastern end of Calvert Street who would be assessable for a share of the cost of the new proposed curb and gutter and to advise them that their payment should be offered immediately in order that work could be begun. The owners and assessment is as follows:

Name of Property Owner	Frontage	Cost	Assessment to Property Owner
John E. Morris	110'	\$ 82.50	Non-assessable

17.	Name of Property Owner	Frontage	Cost	Assessment to Property Owner
•	Herman Hodgson	100.2'	\$150.30	\$ 75.15
	Taylor Oil Co.	174.36'	261.54**	Non-assessable
	South Side of Calvert Street			
	John E. Morris	75'	\$112.50	\$ 66.25
	Larmar Corp.	75'	112.50	56.25
	J. Roland Johnson	4'	6.00**	3.00
	J. Roland Johnson	46'	34.50	Non-assessable
	Thurman Richardson & Nathaniel Wootten	32'	48.00	24.00
	Taylor Oil Company	113.86'	170.79	Noneassessable
	Lloyd Chandler	39.19'	58.79	29.40
			<u>\$1037.42</u>	<u>\$244.05</u>

18. The City Engineer informed the Council that Mr. Burt Gordy had advised him that he would take a new position unless the City would pay him \$40.00 a week.

After some discussion, Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to fix the salary of Burt Gordy at \$40.00 a week.

19. The City Engineer informed the Council that Mr. Benny Hearne and Mr. Isaac Messick had worked at their street sweeping position the week that their pay check was withheld and that they had requested payment for that week's work. Councilman Duffy offered a motion which was seconded by Councilman Moore to authorize that a check be prepared from the Chamber of Commerce's funds to compensate them for these services.
20. The City Engineer presented a quotation from the Atlas Mineral Products Co. of \$0.064 per pound f.o.b. shipping point, rail freight allowed to Salisbury for one thousand pounds of mineral lead. The Council authorized the purchase in accordance with the quotation.
21. The City Engineer presented a letter from the Civil Aeronautics Administration in which he was advised of another \$15,000.00 allotment to the Municipal Airport.
22. The City Engineer presented a letter addressed to I. Alvin Pasarew. A copy of which is attached to the minutes and gives the priorities established on their proposed post-war projects.
23. The Mayor and Council sold to Mr. Carl Esham nine wood fence posts for the sum of \$4.00.
24. The Mayor and Council received a letter from Mr. P. A. Morrison in which he advised the Council that he would look into the drainage condition on East Church Street near the City Limits.
25. The Mayor and Council received a copy of a letter addressed to Mr. Leroy Godwin and Edward Cantwell written by the City Solicitor

The minutes of the Mayor and Council
Page #4
April 9, 1945

25. in which they were advised that they were operating a junk yard in violation of the Ordinance 292 and their operation must cease.

The meeting adjourned at 12:00 P.M.

APPROVED:

April 16 1945
Date

John J. Hower
President of the Council

W. A. H. Dwyer
Clerk

Those wishing to help Bobby Littleton get a
permit to park out front sign below.

Ida Turbs.	Myra Turand
Frances Nichols	Rhea Williams
Bernice Hopkins	Mildred Greene
Edith Diggs	Frances Smith
Anna Byrd	Louise Parks
Ida Powell	Glady Cooper
Ethel Fitzgerald	Betty Lee Littleton
Thelma Goltz	Kathleen Sturgis
Kathleen Lynch	Elmira Wooten
Nancy Graham	Irene Greene
Helen Owens	Elsie Carey
Doris Feeney	Ira Wiley
Anna Willis	Minnie Robinson
Louise Lloyd	Virginia Adams
Glady Ennis	Ruth Nichols
Julia Tilghman	Edna Richardson
Edna Lloyd	Dorothy Hastings
Grace Covington	Ruth Jockey
Lillie Borne	Ella Walters
Nettie Adkins	W. Gordy
Lillian Mattheum	Beatrice Bratten
Nacy Bounds	Ethel Beauchamp
Elizabeth Culver	Mildred Becka
Kathryn White	Emma Bishop
Ethel Wilking	Ethel Townsend
Martha Hartung	Louise Wilking
Evelyn Burns	Margaret Owens
Mary Horman	Beatrice Smullen
Ada Hallaway	Bernice Greene
Catherine Taylor	Ethel Jenkins
Lucille Priest	Dorothy Marby

Lillian Fields
Elizabeth Lewis
Kessie Hill
Clara Matice
Emma
Elsie Sharpless
Ethel Gillett
Mary Webster
Ralph German
Eunice Brasley
Hennie Wilson
Marion Lucian
Blanche Miller
Minnie Mann
Mattie Moore.
Mary Dickens
Ada Goswells
Joseph Harrell.
Evelyn Powell.
Aron Bowers.
Edna Brown
B. Hastings
Clara Thomas
Edith Hubert
Dorothy Warner
Lula Roberts
Louise Hoate

Gertrude Anderson
Marie White
Vigie Littleton
Marie B. Zmann.
Frances Conner.
Lillian Taylor
Leola Davis
Elizabeth Hastings
Mae Jayfield.
Carrie Mae Howard
Elsie Propper
Michael Barton
Maie Tarjan
Ethel Lewis
Louise Silghman
Stella Brasley
Rose Hobbs
Florence Mitchell
Martha Owens
Flavene Dennis
Minnie Reask
Truman Hastings
Olive Baker
Mae Littleton
Anna Osterwald
Lettie Heam
Jane Littleton
Pansy Riall

Glady's Wahlstrom
Helena Graham
Catherine Scott
Hella Matthews
Alice Parker
Helen Logan
Katherine Culver
Clara Dunn
Lara Williams
Georgia Crofts
Maie Prattman
Alice Wilson
Anna Harrison
Selma Willard
Marie Phillips
Abbie Banks
Blanche Anderson
Virginia Parker
Dorothy Taylor
Cecil Bell
Nina Peterson
Eva Smith
Ellen Johnson
Mildred Green
Minnie Bussey
Frances Hastings
Geraldine Truitt
Bertha Rennie
Frances P. Hastings
Mary McAllister
Bessie Fields

Helena Scott
Estelle Phillips
Doris Hastings
Rosalee Bromley
Lucie Dykes
Georgia Bowman
Pauline Rodgery
Betty Banks
Ida Peterman
Laura Coffin
Bertha Hallaway
Esther Fitzhugh
Jessie Steinger
Helen Evans
Viola Mills
Florence Bowen
Pauline Webster
Carrie Gentry
Bertha Hallaway
Myra Bradley
L. Dwyer
Mildred Stevens
Bessie Brockway
J. Nottingham
Pauline Butterham
Dorothy Hopkins
Margaret Burkhardt
Ada Douns
Frances Cannon
Ella Larnore
Ruth Willing

Anna Jones
Elmira Robinson
Ruth Halston

George Taylor
Kathleen Malone

Edna Bounds

Pearl Winward

Virginia Tisdall

Fritz Kunde

Bonnie Dore

Max Murray

Edna Pettit

Kathryn Brittingham

3 1/2
1 1/2
1 1/2
2

26
22

April 7, 1945

P-10

Mr. I. Alvin Pasarew, Executive Director
Maryland Commission on Post-War
Reconstruction & Development
100 Equitable Building
Baltimore - 2, Maryland

Gentlemen:

Reference is made to your letter of March 26 requesting the establishment of priorities on Project Nos. 22-D-1, 22-D-2, 22-D-3 and 22-D-4, submitted by the Mayor and Council of Salisbury.

At a meeting of the Mayor and Council, held on April 2, the following order was designated:

1. 22-D-3, Improvements to Municipal Water System, Salisbury \$188,600
2. 22-D-2, Storm Water Drains & Appurtenances, Salisbury 90,000
3. 22-D-4, Sanitary Sewers & Appurtenances, Salisbury 38,000
- * 4. 22-D-1, Sewage Treatment-Garbage Incinerator Plant & Sewerage Facilities, Salisbury 400,000

* The City Council is of the opinion that the project, listed as No. 4, should have equal status with the one listed as No. 1...but a referendum in May, 1946, is necessary before the construction status of the sewage treatment-garbage incineration plant can be determined.

Sincerely yours,

C. E.

City Engineer

CG vg

✓ cc: The Mayor and Council of Salisbury

CITY HALL - SALISBURY, MARYLAND - APRIL 16, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night April 16, 1945 at 7:00. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., and Albin A. Hayman.

1. The minutes of April 9, 1945 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
2. Mr. Hacker and Mr. Graef representing Whitman, Requardt, and Associates were before the Mayor and Council and the County Commissioners who were in joint session at the City Hall. Mr. Hacker presented a report of the cost, recommendations, and statements on the proposed relocation of Route 213 through the Church Street area. The report was discussed and copies were left with the President of Council, the President of the Commissioners, and with the City Engineer. The total cost of the proposed new route was some \$900,000.00.
3. Mr. Austin Mills was before the Mayor and Council with a request to paint the curb on the north side of Camden Street in front of his new leased property yellow, so that it could be more easily distinguished as a No Parking area with the hope that parked automobiles would not block his garage entrance. The Mayor and Council informed him it was not their policy to paint these areas but it would be satisfactory for him to paint it if he desired to do so.
4. Mr. Amos Cox and family were before the Mayor and Council to complain of the treatment his son received from the police while making a recent arrest. The Mayor heard Mr. Cox and agreed to look into the matter.
5. Chief Chatham presented his weekly log which was ordered accepted and placed on file. The Chief explained that there was an additional parking space created on East Main Street by the closing of one of the driveways through the Air-Flo Service Station which was not designated as a parking or no parking area and suggested that a meter be installed to provide additional parking space. Councilman Hayman offered a motion which was seconded by Councilman Hastings to approve the recommendation and to order the installation.
6. The Building Inspector presented a request for a building permit for the Holt Oil Company for a garage located on West Isabella Street.

Since the permit required an ordinance, a motion was introduced by Councilman Hayman and seconded by Councilman Hastings to authorize the preparation of the required ordinance. The motion was passed.

7. Councilman Hayman offered a motion which was duly seconded and passed that the Dog Catcher's Report and the Fire Department's Report be accepted and placed on file.

8. Ordinance 522--AN ORDINANCE repealing certain Ordinances on water rates and regulations and re-establishing new regulations and providing for a reduction in the water rates as fixed by Ordinance No. 522--was read for its second reading, approved, and ordered signed upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
9. The minutes of March 19 were read and approved after authorizing an amendment of Resolution I upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
10. The Mayor and Council received a report from Dr. S. H. Hurdle relative to toilet and hot water facilities in restaurants in Salisbury. The Council studied the report and requested the Clerk to advise Dr. Hurdle that all licensees should comply fully with the Ordinance and to request him to advise the Council who failed to comply in order that the Council might revoke their license and order them closed.
11. The Mayor and Council directed the Clerk to sign the Consumer's Declaration for solid fuel requirements and return them to the dealers.
12. The City Engineer presented a copy of an invitation to quote on 10 gallons of R-C-2 asphalt which he had forwarded to three distributors and presented one bid which was the only bid received which was as follows: Mexican Petroleum Products Corporation, 10-gallons of R-C-2 at \$.0735 per gallon delivered. Councilman Hayman offered a motion which was duly seconded and passed to authorize the purchase from the only bidder.
13. The City Engineer informed the Council that he had received a priority on AA-3 limitation order, L-1192 for the Ford Tractor.
14. The City Engineer presented a letter of acknowledgement to the CAA acknowledging the receipt of the additional \$15,000.00 allotment.
15. The City Engineer presented Sewage Permit 3412 from the State Board of Health for a 12-inch storm water drain on Lincoln Avenue.

He also presented water permit 4296 for a 6-inch water main on Lee Street and water permit 4295 for a 24-inch well known as number eight in the City Park.
16. The City Engineer presented a letter from the Maryland Council of Defense asking that the local authorities be canvassed for the probable need for the Civilian Defense Power-Driven Pumps now located in the City as the agency was considering disposing of the equipment and desired to give them the first choice. Councilman Hastings offered a motion which was seconded by Councilman Hayman to request the City Engineer to advise the Council that the City would be interested in the equipment located in Salisbury at some figure to be determined at a later date.
17. The City Engineer presented a copy of the invitation for bids on curb gutter and sidewalks on Lake Street and numerous other streets in the corporate limits. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the City Solicitor

17. to draw the necessary Ordinance to provide for the burbing, guttering and sidewalks.
18. H. E. Cook was again before the Mayor and Council to advise them that he or his committee would pay the difference between the City's remaining budget allotment and the cost of the fence for the Colored Nursery on Lake Street if the project was approved. The Council agreed to determine the actual cost and to advise him next week.
19. The City Engineer informed the Council on the leasing arrangements of the West Chester County airport in New York and suggested that some similar plan be used for the leasing of the Salisbury Wicomico County airport. The City Engineer was authorized to talk with the County Commissioners on the matter.
20. The City Engineer reported there were no sidewalks swept last Sunday.
21. The City Engineer discussed the urgent need for a mechanic at the City Garage. Councilman Hastings offered a motion which was seconded by Councilman Hayman and duly passed to authorize him to employ a mechanic at the rate of \$50.00 per week.
22. Vouchers Nos. 2801A to 2820A were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
23. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the sweeping of both sides of the Salisbury Boulevard from Newton Street on the south to the North Division Intersection on the north.

The meeting was adjourned at 12:05.

APPROVED:

April 23, 1945
Date

John G. Howie
President of the Council

Wade H. Insley Jr.
Clerk

-- COPY --

MARYLAND STATE DEPARTMENT OF HEALTH

Executive Office

WATER SUPPLY PERMIT.

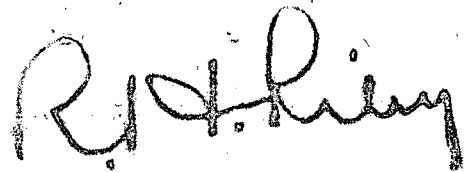
Permit No. 4296.

April 4, 1945.

This is to certify that the Mayor and Council of Salisbury are permitted to lay a 6-inch water main, together with all appurtenances, in Lee Street, Salisbury, between Cooper Street and Allen Street, in accordance with an application from Clarke Gardner, City Engineer, dated March 13, 1945, and plan received by the State Board of Health, March 14, 1945, entitled:

"City of Salisbury - Maryland
Water & Sewer Department
Water Mains Contract No.
3-45-W Approved March 2,
1945 Plan 1-3 P-45-5 W."

By order of the State Board of Health.



Director.

-- COPY --

MARYLAND STATE DEPARTMENT OF HEALTH

Executive Office

(16)

SEWERAGE PERMIT.

Permit No. 3412.

April 4, 1945.

This is to certify that the Mayor and Council of Salisbury are permitted to construct a 12-inch storm water drain, together with all appurtenances, in Madison Street, Salisbury, from Lincoln Avenue northward approximately 285-feet, in accordance with an application from Clarke Gardner, City Engineer, dated March 13, 1945, and plan received by the State Board of Health, March 14, 1945, entitled:

"City of Salisbury - Maryland
Department of Public Works
Storm Water Drains Contract
No. 4-45-SW Approved March
12, 1945 Plan 1-3 P-45-6 SW."

By order of the State Board of Health.



Director.

CITY HALL - SALISBURY, MARYLAND - APRIL 23, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, April 23, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, and W. Austin Moore, Sr.

1. The minutes of the meeting of April 16, 1945 were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore.
2. Chief Chatham presented his weekly log together with his Consolidated Monthly Report and reported that Officer Elzey Briddell was in the John Hopkin's Hospital and would be there for some time. Chief Chatham recommended that Camden Street be made a one-way street from Market to Division Street.
3. Donald Bowden, together with three scouts, were before the Mayor and Council and presented the City with three ladders which were made by the Boy Scouts to be used as rescue ladders on ice-covered lakes during the winter season. Their use was explained to the Council.

The President of the Council on behalf of the City accepted the ladders and advised the group that their spirit was greatly appreciated and that they would see that they were very well taken care of and made accessible during the next season.

4. Mr. Roy Moore was before the Council and requested approval on a subdivision he had surveyed and platted on the south side of South Boulevard between Hanover and Camden Avenue together with a plat of a subdivision on both sides of Homer Street between Johnson Street and the Salisbury Boulevard.

The Council took the request under consideration.

5. The City Engineer in a response to an invitation to bid on the rental of the Concession Stand in the Pavilion at the Municipal Park received the following bid: William J. Hobbs, 411 Tilghman Street, \$102.00.

Since this was the only as well as the highest bid, it was ordered awarded to Mr. Hobbs subject to his posting the required bond upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

6. In a response to an invitation to quote on slag (See copy of invitation attached to minutes) the City Engineer received the following bids:

	I	IA	IB
Earl W. Hastings	\$3.45 P.T.		\$.70 P.T.
Waller Paving Company	\$3.45 P.T.		
H. Lay Phillips	\$3.85 P.T.		
Hannaman-Burroughs Co.	\$3.18 P.T.	\$2.60 P.T.	\$.65 P.T.
Arundel Corporation		\$2.50 P.T.	
Philadelphia Slag Co.		\$2.50 P.T.	

6. A contract be increased 20% in quantities and that the sale of 65 tons of slag be approved to the Board of Education at cost plus 10% and that the contract of slag be awarded to the Arundel Corp. at \$2.50 per ton f.o.b. cars, Salisbury and that the hauling be awarded to Hannaman-Burroughs Co. at \$.65 per ton. The motion was introduced by Councilman Hastings and seconded by Councilman Moore and duly passed.
7. The City Engineer showed the Council the plat of the Lake Street Playground and suggested a plan of development.

The Council authorized him to have the lot graded at a cost not exceeding \$75.00 and authorized him to replace the depressed curb and gutter in front of the old Union Street by a full curb.

Councilman Hastings offered a motion, which was seconded by Councilman Moore and duly passed to approve the purchase of a 5-foot Cyclone Fence to inclose three sides of the Colored Nursery as was requested by the Committee and to advise the Committee that the Council would pay for this fence and erect it if they would erect and pay for a picket fence to go on the street or front side of the Nursery.

8. The City Engineer presented a letter from Colonel Henry S. Barrett addressed to the Board of County Commissioners, the Mayor and Members of the Council of Salisbury in which he gave his hearty approval to the transfer assigning and delivering of sirens, short-wave radios, and equipment necessary for the installation and operation of the same to the Salisbury Fire Department for a corporation into its system wherever it deems necessary for the prevention and suppression of fires in the City of Salisbury, Wicomico County, Maryland.

The City Engineer was authorized by the Mayor and Council to approve all outstanding obligations of the Civilian Defense and to pass them to the City Treasurer for payment to be charged against Civilian Defense, and to instruct the Treasurer to bill the County Commissioners for one-half of these charges.

9. The City Engineer presented a copy of a letter addressed to the McCloskey-Grant Corporation and himself relative to interconnection of pipe line. (A copy of the letter is attached to the minutes together with a copy of the reply.)
10. The City Engineer advised the Council that Mr. Virgil Dale had requested an increase in salary and that Mr. Talbot Bounds had resigned.
11. The City Engineer was authorized to give the American Water Works and Electric Company of New York some information on the City's number of water employees.
12. The City Engineer was authorized to write the CAA to request information on any applications which they might have received or they made on the use of the Salisbury, Wicomico County Airport.

13. The City Engineer presented a copy of a letter to Mr. L. W. Tipton State War Surplus Property Officer, in which he advised him that the City in cooperation with the local Fire Departments wished to be given consideration prior to the sale of any Civilian Defense equipment here. A copy of the letter is attached to the minutes.
14. The City Engineer presented a letter addressed to the Pennsylvania Railroad Company relative to an 8-inch water main crossing on their B and E right-of-way. A copy is attached to the minutes.
15. Vouchers Nos. 2821A to 2868A inclusive, were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
16. The Mayor and Council authorized the purchase of 8 - four-light Florescent Fixtures at \$26.17 each and 2 - 24" Florescent strips at \$4.75 each.
17. Increase Nos. 1836 to 1839 inclusive, were read, approved, and authorized entered on the books upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
18. The Mayor and Council received a letter from Arthur W. Boyce in which he proposed a new route for the new proposed route 213 running from Carroll Street on the By-Pass through Camden Avenue south of the Victor Lynn Wharf across the Wicomico River into the Main Street intersection at Fitzwater Street.

The City Clerk was instructed to acknowledge receipt of the letter and to thank Mr. Boyce for his interest in City Improvements.
19. The Treasurer was authorized to prepare a voucher for \$7.65 to purchase a 1945 edition of the Municipal Year Book.
20. The Fire Department's Report for the week of April 16 and the Dog Catcher's Report for the week of April 21 were presented and ordered placed on file.
21. Ordinance No. 523--AN ORDINANCE authorizing Wade H. Insley, Jr. to issue a permit to the Holt Oil Company-- was introduced and read for its first reading, approved, and authorized advertised.

Ordinance No. 524--AN ORDINANCE providing for the curbing and guttering of Buena Vista Avenue, Saratoga Street, East Main Street, Center Street, Royal Street, Truitt Street, and South Pinehurst Avenue--was read, approved for its first reading, and authorized posted.

Ordinance No. 525--AN ORDINANCE providing for the grading, paving, laying, repairing and relaying of sidewalks on both sides of Lake Street between West Main Street and Booth Street, in the City of Salisbury, Maryland--was read, approved for its first reading upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed and ordered posted.

The minutes of the Mayor and Council

Page #4

April 23, 1945

22. The City Solicitor reported that the deed for the Atlantic Refining Company for the North Division Street property was here, ready to be signed prior to settlement.

He also advised the Council that Mr. Hobert Hughes was interested in applying for a building permit on this location.

The meeting adjourned at 11 o'clock.

APPROVED:

Date

May 7 1945

President of the Council

&
Clerk

W. H. Dwyer

cc: The Mayor and Council

same to: Arundel Corp., Pier 2, Pratt St., Balto.
Pocahontas Coal Co.
Hannaman-Burroughs Co.
Waller Paving Co.
Mr. Earl Hastings, London Ave.

April 17, 1945

Duquesne Slag Products Company
P. O. Box 125
Pottstown, Pennsylvania

Gentlemen:

Quotations on materials noted below will be received by the Mayor and Council, City Hall, Salisbury, Maryland, until 8:30 P.M. Monday, April 23, 1945:

Item 1: Furnishing and delivering approximately 2000 tons No. 4 Slag, Gradation 3/4" to 1/8", to Stock Piles in Municipal Park and Willow Street Storage Yard, Salisbury, Maryland.

Alternate

Item 1A: Furnishing approximately 2000 tons No. 4 Slag, Gradation 3/4" to 1/8", f.o.b. cars, Mill Street Siding, Salisbury, Maryland.

Alternate

Item 1B: Unloading from cars, transporting and delivering approximately 2000 tons No. 4 Slag to Stock Piles in Municipal Park and Willow Street Storage Yard, Salisbury, Maryland.

Note: Under Items 1 and 1B, approximately 50 per cent of material to be delivered to Municipal Park and the remaining 50 per cent to be delivered to Willow Street Storage Yard.

CONDITIONS OF CONTRACT

1. Quotations shall be presented in a sealed envelope and addressed to the Mayor and Council of Salisbury, City Hall, Salisbury, Maryland, with notation "Bid on Slag" written on the outside of the envelope.
2. All deliveries under this contract to begin within ten (10) days after date of award by Mayor and Council and the entire contract to be completed on or before June 1, 1945.
3. Payment for material will be made on the basis of certified bills of lading.
4. The Mayor and Council reserve the right to award one contract for furnishing and delivering materials as noted under Item 1, or may elect to award two (2) separate contracts under Items 1A and 1B.

S-11,1
Page 2
April 17, 1945

5. The contractor may bid on any single item or a combination of items.
6. The Mayor and Council reserve the right to increase the quantities noted in this contract by an amount not exceeding twenty per cent (20%) for and at the same unit prices.
7. The Mayor and Council further reserve the right to reject any and all bids.

Sincerely yours,

CG vg

City Engineer

hmm

McCLOSKEY-GRANT CORPORATION
Salisbury, Maryland

C
O
P
Y

April 21, 1945

Mr. Clarke Gardner, Supt.
Water Department
Salisbury, Md.

Dear Sir:

When our new maintenance man conceived the idea of increasing the pressure of our water supply by using several wells here on our property, I thought it a very good idea due to the fact that the City supply did not have enough pressure to either flush the toilets or water the lawn satisfactorily. Also, if you will refer to our account, you will see that we have had very large water bills ever since we started operation which we have thought was probably due to a leak but I believe that there have been several check-ups by your Department in the past couple of years and they have been unable to locate a leak or give any reason for the enormous consumption of water.

You may be sure that I was entirely ignorant of the fact that we had violated any City Codes or State Laws by attempting to relieve the pressure situation in our water supply. Besides, I still cannot see any possibility of forcing well water into the City lines when our pressure is only 30 lbs. and their pressure is 45 lbs. Also, our drinking fountains are hooked directly to the City water supply.

However, in order to comply with both the City Code and the State Laws, immediately upon receipt of your letter, I instructed my maintenance man to shut off the valve at the tank holding our well water and to switch back to the City supply and to put in new pipes or whatever he considered necessary to increase the pressure.

We are indeed sorry that we have done anything contrary to the Codes or Regulations of either the City or State.

Very truly yours,

Emil Anderson /signature/

Superintendent
MCCLOSKEY-GRANT CORPORATION

EA/kh

City of Salisbury
MARYLAND

April 20, 1945

W-3,3

McClosky-Grant Corporation
Salisbury
Maryland

Gentlemen:

Doctor Seth H. Hurdle reported to this office that a private water supply, located in your building, is interconnected with pipe lines conveying the public water supply of the City of Salisbury and separated only by valve controls.

This method of utilizing the two supplies is contrary to the City Plumbing Code and the regulations of the State Department of Health. The two supplies must be entirely separated from each other.

In the interest of using all possible means to protect the public water supply of Salisbury, may I suggest that you give this matter your immediate attention as the State Health authorities have the power to impose severe penalties in the case of non-compliance.

Your cooperation will be very much appreciated.

Sincerely yours,

Clark Gardner

Superintendent,
Water Department

CG vg

cc: Dr. Seth H. Hurdle

✓ The Mayor and Council of Salisbury

13

April 18, 1945

Mr. L. W. Tipton
State War Surplus Property Officer
Maryland Council of Defense
503 O'Sullivan Building
Baltimore - 2, Maryland

Dear Mr. Tipton:

Reference is made to your letter of April 9 regarding sale of Civilian Defense pumps to incorporated communities and volunteer fire departments in the State of Maryland.

This matter was placed before the Mayor and Council at a meeting held on April 16 and the writer was authorized to advise you that the City of Salisbury, in cooperation with the local fire departments, wish to be given consideration prior to the sale of any Civilian Defense equipment stationed here. I might add, that the City and County Authorities, including Civilian Defense personnel, have made several expenditures in connection with the mounting of pumping equipment in order to provide proper mobility. As the Director of Civilian Defense for Wicomico County, I personally feel that this expense should be borne in mind prior to any sale.

Sincerely yours,



City Engineer

CG vg

✓ cc: The Mayor and Council of Salisbury

5
mm

April 18, 1945

P-5,2

The Pennsylvania Railroad
Attn: Mr. L. G. Walker
Superintendent
Delmarva Division
Cape Charles, Virginia

Gentlemen:

Reference is made to your letter of April 10 pertaining to one 8-inch cast iron water main and one 12-inch sewer to be constructed under the B and E right of way and tracks within the confines of West Road in the corporate limits of Salisbury, Maryland.

Our Drawing No. P-45-2, dated February 8, 1945, has been revised showing the top of the 8-inch water main to be 5 vertical feet below the base of the rail.

We do not concur in the opinion that the 8-inch cast iron water main should be encased in another pipe for the following reasons:

1. The maximum water pressure at this point will not exceed 40 p.s.i.
2. The pipe used in this job is Class 150, Centrifugally Cast, C.I. Pipe, Type 1, is capable of withstanding a maximum water working pressure of 150 p.s.i. The pipe was furnished by the United States Pipe and Foundry Company and complies fully with Federal Specifications WW-P-421, Type 1.
3. Several water main pipes have been in service under the Pennsylvania Railroad's main line right-of-way at Isabella Street, Elizabeth Street, Naylor Street, W. Vine Street and College Avenue over a period of years and no trouble has been experienced utilizing either Class B or Class 150 C.I. Pipe constructed at a depth less than 5-feet.
4. Double casing for cast iron pipe conveying water at no greater pressure than 40 p.s.i. is not in accord with sound or economical engineering practice.

Eight copies of revised Drawing No. P-45-2 are enclosed.

Sincerely yours,

CG vg

City Engineer

CITY HALL - SALISBURY, MARYLAND - APRIL 30, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, April 30, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of the regular meeting of April 23 were read and authorized changed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
2. Chief Chatham presented his weekly log which was ordered accepted and placed on file.
3. At 8 o'clock the Mayor and Council received bids on curb and gutter from the following firms:

Mulderic & Barkley, Inc., 410 N. American Building, Wilmington, Delaware

Waller Paving Company, Inc., Box 46, Salisbury, Maryland

Dunn & Rosen, Linkwood, Maryland

H. Lay Phillips, Salisbury, Maryland.

They were publically opened and read and recorded by the City Engineer.

4. The Acting-Plumbing Inspector reported that Conley's Dry Cleaning establishment had been connected with the City's water supply since some time during the first part of the year and had been using water since that time which was unbilled and that their water was turned on without the usual application for water services being presented.

The Mayor and Council advised the Plumbing-Inspector that he should inform Conley's that they were expected to live up to the code requirements and make application for water service as required by the code.

5. Ordinance No. 523--AN ORDINANCE authorizing Wade H. Insley, Jr. to issue a permit to the Holt Oil Company--was read for its final reading and authorized passed by a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

Ordinance No. 524--AN ORDINANCE providing for the curbing and guttering of Buena Vista Avenue, Saratoga Street, East Main Street, Center Street, Royal Street, Truitt Street, and South Pinehurst Avenue--was read for its final reading and was authorized approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

Ordinance No. 525--AN ORDINANCE providing for the grading, paving, laying, repairing, and relaying of sidewalks on both sides of Lake Street between West Main Street and Booth Street, in the City of Salisbury, Maryland--was read for its final reading and authorized approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

6. The City Solicitor, Mr. Potts, presented a letter from Allbright & Friel who had requested a copy of some prints of the City's water supply and sewer system.

7. The City Engineer presented a telegram from the Mexican Petroleum Corporation which advised him that the O.D.T. had refused to allot them tank cars in which to ship asphalt and that it would have to be furnished by tank wagons delivery at \$.078 per gallon. The City Engineer was authorized to purchase the required amount of asphalt from them at the above mentioned price.
8. The City Engineer presented a copy of a letter received from the Civil Aeronautics Board of Washington, D. C. which advised him of the names of the firms who had pending applications for a certificate of public convenience and necessity in which Salisbury is one of the cities to which air service is proposed. A copy of the letter is attached.
9. The City Engineer presented a copy of a letter addressed to the Webb Packing Company in which they were advised that it was contrary to the City's Plumbing Code and the regulations of the State to have any connected sources of water supply on their property. A copy of the letter is attached to the minutes.
10. The City Engineer advised the Council that it was his opinion that request for priority for new interior lights for the City Hall was not quite in order and that he hesitated to recommend that it be signed. He was advised to recommend a change in the wording.
11. The City Clerk was instructed to call the Eastern Shore Public Service Company--Mr. Russell Hopkins in particular--to see what could be done with new street lighting as he recommended some time ago.
12. The Mayor and Council again reviewed the proposed sub-division on Homer Street. The Council agreed it could not be approved and accepted as a street until the head-wall at the intersection of North Division and Homer Street was removed. The plat of a sub-division on South Boulevard was again presented and authorized approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
13. Vouchers Nos. 2869A to 2882A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Moore.
14. The Dog Control Officer's Report for the week of April 28, 1945 was presented and ordered placed on file.
15. Parking Ticket No. 21461 was presented and authorized excused upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
16. The Mayor and Council received a communication from Dr. S. H. Hurdle in which he forwarded a list of restaurants which violated the present restaurant licensing code (Ordinance No. 461). The City Clerk was instructed to write each of those names and advise them that if steps were not taken within the next ten-days to correct these violations the Mayor and Council would consider revoking them.

17. The Mayor and Council received a letter from Mr. William E. Wailes of Lakeside in which he called the City's attention to bicycle riding on the sidewalks near his home, and suggested that these dangerous vehicles be watched more carefully by the City's police.
18. The Mayor advised the Council that he would withhold his signature to Ordinance Nos. 524-525 for a seven-day period in which he would like to have a representative of the City call on the property owners of beginning on Lake Street to see how many would be interested in placing a sidewalk in front of their property and paying for the same at this time.

The Council designated Mr. Oscar Grier to make these visits.

19. Councilman Moore offered a motion to increase the Fire Department custodian's salary 10%. The motion failed to secure a second.
20. Virgil Dale's salary was increased to \$32.00 per week upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
21. Councilman Hayman offered a motion which was seconded by Councilman Moore to pay the relief custodians at the two fire houses the same salary as the man that they were relieving.
22. The Treasurer's report of the Water Department for the month of March was presented and ordered accepted.

The meeting adjourned at 12 P. M.

APPROVED:

May 7 1945
Date

John J. Houre
President of the Council

W. H. Dindley
Clerk

9).
CIVIL AERONAUTICS BOARD
Washington - 25

April 24, 1945

Mr. Clarke Gardner, City Engineer
City of Salisbury
Salisbury, Maryland

Dear Mr. Gardner:

I have your letter of April 18, 1945, requesting the names and addresses of those applying for permits to utilize the facilities of the Salisbury Airport.

The records of this office show the following pending applications for a certificate of public convenience and necessity in which Salisbury is one of the cities to which air service is proposed:

Philadelphia & Eastern Airlines, Inc.
651 Juliet Ave., Lancaster, Pa. - Docket No. 887

Greyhound Corporation
2600 Board of Trade Bldg., Chicago, Ill.
Docket No. 917

The Hecht Company, Inc., Washington, D. C.
Docket No. 1284

Aloysius John Fahey, 908 Delafield Place, N.W.,
Washington, D. C. - Docket No. 1310

Chesapeake Airline, c/o Carl F. Eck, 12 Edge Hill Drive
Alexandria, Va. - Docket No. 719

National Airlines, Inc., Municipal Airport,
Jacksonville, Fla. - Docket No. 1537

James B. Maquire, Jr., 311 Summit Ave.,
Jenkintown, Pa. - Docket No. 1729

Maryland Airlines, Inc., Malcolm Hathaway, President,
Easton, Maryland - Docket No. 1746.

Very truly yours,

Francis W. Brown /signed/

Chief Examiner

10

Mr. George L. Hall, Chief Engineer, State Department of Health
Baltimore, Maryland

Dr. Seth H. Hurdle, Health Officer
Salisbury, Maryland

City of Salisbury
MARYLAND

April 28, 1945

W-3,9

Webb Packing Company
Salisbury
Maryland

Gentlemen:

Mr. Carlton O. Wootten, Water Department Foreman, reported to this office that a private water supply, located in your building, is interconnected with pipe lines conveying the public water supply of the City of Salisbury. Mr. Wootten further advised that the pressure of your supply is greater than the City's supply and water is entering the City's system causing the meter to run backwards.

This method of utilizing the two supplies is contrary to the City's Plumbing Code and the regulations of the State Department of Health. The two supplies must be entirely separated and operated independently of each other.

In the interest of using all possible means to protect the public water supply of Salisbury, may I suggest that you give this matter your immediate attention.

Your cooperation will be very much appreciated.

Sincerely yours,

C. E.

Superintendent,
Water Department

CG vg

cc: The Mayor and Council of Salisbury

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, May 7, 1945 at 7:30. The following members were present: President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of the meeting of April 30, 1945 were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Hayman.
2. The Harbor Master presented his report for the month of April which was accepted and ordered placed on file.
3. The Plumbing-Inspector presented his report for the month of April together with his Building Inspector's report for the same period, both of which were accepted and ordered placed on file.
4. The Building Inspector reported that he had received a request from Mr. Larry Morris for permission to erect a frame parking lot attendant shelter on a parking lot at Broad and Baptist Streets.

After discussing the matter, a motion was offered by Councilman Hayman and seconded by Councilman Hastings to permit the erection of a frame parking lot shelter not exceeding 6' by 6' in the fire zone and to authorize the City Solicitor to add this to his new Building Code.

5. Rev. Dan Harris requested permission to erect a tent for religious services on East Main Street on the South side of the Street between the Railroad and Cal Livingston's repair shop. The request was denied since it would be in a fire zone area and upon the advice of the City Solicitor.
6. The Building Inspector, Mr. Hastings reported that The H. S. Taylor building on North Division Street was in his opinion more than 50% depreciated and that he had received a request from Mr. Taylor for a permit to put a new asbestos roof and asbestos siding on the building. He explained that according to the Code he should not grant the request. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to advise Mr. Hastings to follow the code and to appoint a committee to investigate the conditions of the Taylor property as was set up in the code.
7. The Council received an application for water service from L. Atwood Bennett for property on East Locust Street together with a water and sewer application for property on the East Side of Cross Street.

The Council advised the Plumbing-Inspector that this application should comply with the plumbing code.

8. Mr. Oscar Grier presented a report on his calls on property owners in connection with the laying of sidewalks on Lake Street and curb and gutter on other streets throughout the City.
9. Ordinance Nos. 526--AN ORDINANCE repealing Ordinance No. 332 entitled "An Ordinance repealing Ordinance No. 258 entitled "Plumbing Code of the City of Salisbury, Maryland," and re-enacting the same.

9. with amendments to regulate the installation and repair of plumbing fixtures, pipes or sewers within the City of Salisbury, Maryland, and providing penalties therein for any violation thereof" and Ordinance No. 487 entitled "An Ordinance repealing and re-enacting with amendments Paragraph (d) of Section 12, General Provisions, (Part 2) of Ordinance No. 332 entitled "Plumbing Code of the City of Salisbury, Maryland, and re-enacting the same with amendments; regulating the maintenance of connections to properties and providing for installation of clean-outs." and Ordinance No. 527--AN ORDINANCE regulating the installation and repair of plumbing fixtures, pipes and sewers within the City of Salisbury, Maryland; providing for the issuance of permits and collection of fees therefor and providing penalties for the violation thereof--were introduced for their first reading and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
10. The City Solicitor presented a request from Mr. Edgar Porter that the City deed his client Mr. A. Sherman Townsend approximately 30' of the North side of Washington Street which adjoins his property, since he felt that there was no necessity for a 80' street in that section.

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the City Solicitor to advise him that they would sell it to him for \$1.50 per front foot.
11. The Mayor and the City Clerk were authorized to sign an agreement between the Pennsylvania Railroad and the Mayor and Council of Salisbury relative to agreement covering pipe line construction at West Road.
12. The City Engineer was authorized to secure prices on the reproduction of the plats of the water and sewer systems.
13. The City Solicitor was authorized to take the plats requested for Albright and Friel to them at his earliest convenience.
14. The City Engineer was authorized to prepare plans and secure bids for the following work which is designated as:

D-41-26 Contract 396S
P-45-8 Contract 245-S
P-45-3 Contract 245-S
15. The City Engineer presented a letter which was read that he had written to the McCloskey-Grant Corporation and recommended to the Council that some action be taken to enforce the code and prevent interconnection of water supply systems.

The Council informed him that the code should be strictly followed in this regard.
16. The City Engineer reported on the progress of the new well in the Municipal Park. He was authorized to write specifications for a pump and for the necessary controls and to secure bids on the pump and controls and erection of the electric power supply lines.

May 7, 1945

17. The City Engineer presented a bill which Mrs. Anna Hastings, 203 New York Avenue had received from J. James Smullen dated April 10, 1945 for work on a leak in water pipe for \$9.50. It was explained that the leak was in the street bed and that she had made the investigation at her expense before requesting the City to do any work, but that since it was due to the broken water connection in the street she felt that the City should pay the bill. Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed to authorize the City Clerk to reimburse her for this work for the sum of \$9.50 from the Water Department.
18. Increase Nos. 1840 to 1844 inclusive were read, approved, and authorized increased upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
19. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the renewal of a note in the amount of \$2,500 at 4% dated May 11 for a period of thirty-days and to authorize the Mayor and the Treasurer to sign said note drawn on the County Trust Company of Maryland.
20. Vouchers Nos. 2884A to 2936A inclusive were read approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
21. The Police Log and Police Car and Motorcycle Expense Report was presented, ordered accepted and placed on file.
22. The Fire Department's report for the week of April 23 and April 30 were presented and ordered placed on file.
23. The City Clerk was authorized to request Dr. S. H. Hurdle, the City Health Officer to notify all those restaurant operators, the names of which he had furnished the Mayor and Council under date of April 25 that they should discontinue or abate violation of Ordinance No. 461 within the time as prescribed by the Health Officer and as directed by the said Ordinance No. 461.
24. The Mayor and Council received a letter from the County Commissioners in which they requested the Council to consider asking the State Roads Commission and the State Engineer to meet with the Council and the Commissioners to discuss the matter of the relocation of Route 213 more fully and to consider what, if any, further studies should be made before reaching a final decision.
25. The City Clerk presented a letter from the Marine Division of the Salisbury Fire Department Inc. in which they solicited the contribution for the establishment of a permanent Marine Division of the Fire Department of Salisbury. The Clerk was authorized to advise them that they would make a contribution.
26. The City Clerk reported that Ordinance No. 424 and 525 had been vetoed by the Mayor under date of May 5, 1945.

The Clerk was authorized to instruct Mr. Oscar Grier to continue

May 7, 1945

26. his calls on property owners relative to the placing of curb and gutter as was planned and make them a report at their next Monday night meeting.
27. The City Clerk informed the Council that he had called Mr. Russell Hopkins of the Eastern Shore Public Service Company to ask that he install some of the recently proposed sample street lighting fixtures. The Clerk was informed by Mr. Hopkins that he would shortly have sufficient equipment to make this installation.
28. The Treasurer presented his report of the General Fund for the month of April

The meeting adjourned at 10:30 to be followed by an executive session.

APPROVED:

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Date

May 21, 1945

John J. Howie
President of the Council

Wade H. Dingle
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, May 14, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. Chief Chatham presented his police log and Parking Violations Report both of which were ordered accepted and placed on file.

Chief Chatham presented a letter from the Park-O-Meter Corporation. The Chief was authorized to secure a sample of the new meter as mentioned in the letter when they were available.

Councilman Hastings offered a motion which was seconded by Councilman Hayman to instruct the Chief to purchase eight pair of regular police uniform trousers.

In accordance with the Chief's recommendations, Councilman Hastings offered a motion which was seconded by Councilman Hayman to authorize a 60-day trial of Camden Street as a one-way street for east bound traffic, and to provide for parking on the north side to be effective upon the passage of the suitable ordinance which was authorized to be drawn.

Councilman Hastings offered a motion which was seconded by Councilman Moore to provide for No Parking on West Locust Street from South Division Street to Wood Street for a 60-day trial period.

2. Rev. Harris came before the Mayor and Council in reference to his request for a permit to erect a tent on East Main Street for revival services. (See Resolution #15)
3. Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the preparation of an ordinance to cover the Atlantic Refining Company's application for a building permit for filling stations on North Division Street at the By-Pass.
4. Councilman Hastings offered a motion which was seconded by Councilman Moore to authorize the purchase and the erection of a cyclone fence for the Colored Nursery.
5. Mr. Oscar Grier presented his report on his visits to the property owners in connection with the placement of curb and gutter as was instructed.
6. Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the purchase order for light fixtures.
7. The City Engineer presented a certificate of satisfactory completion of the Water Department's contract with John B. Rulon of Philadelphia, Pennsylvania, dated December 26, 1944, which was accepted and ordered placed on file.
8. The City Engineer presented a proposal for re-surfacing some existing asphalt streets which were approximately 11.6 miles. Councilman Hastings offered a motion which was seconded by Councilman Moore to authorize the work on the proposed program. (See copy attached)

9. The City Engineer presented a report from the Commission on Post-War Reconstruction and was authorized by the Mayor and Council to reply to it.
10. Councilman Hastings offered a motion which was seconded by Councilman Moore to authorize the purchase of ^{of} Venturi meters for the Water Department.
11. The City Engineer presented a letter from the National Air Lines which was read before the Council. The Engineer was authorized to reply to the letter.
12. The City Engineer was authorized upon a motion offered by Councilman Hastings and seconded by Councilman Hayman to notify the Morris Poultry Company, Webb's, and McCloskey-Grant Corporation that they must disconnect their private water supply from the cross-connection with the City's water supply.
13. The City Engineer presented a quotation on tracings of water plats. Councilman Hastings offered a motion which was seconded by Councilman Moore to authorize them made for the Water Department.
14. The Fire Department's report for the week of May 7, 1945 was received and ordered placed on file.
15. T The Council again discussed the request of Rev. Harris for a permit to erect a tent on East Main Street. Councilman Hastings offered a motion which was seconded by Councilman Hayman to the effect that the tent could not be placed anywhere within the City's limits.
16. Vouchers Nos. 2937A to 2973A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
17. Councilman Hayman offered a motion which was seconded by Councilman Hastings to reject all bids presented on the Advertisements for Bids on Concrete Gutter and Sidewalks, Contract 1-45-SI received on the 30th of April and authorized the deposits returned and to sustain the Mayor's veto of Ordinance Nos. 524 and 525.
18. The Dog Control Officer's report for the week ending May 5, 1945 was received and authorized placed on file.
19. The City Engineer was authorized to employ Charles Davis for the Street Department at \$31.00 per week upon a motion offered by Councilman Hastings and seconded by Councilman Moore.
20. Ordinance No. 526--AN ORDINANCE repealing Ordinance No. 332 entitled "An Ordinance repealing Ordinance No. 258 entitled "Plumbing Code of the City of Salisbury, Maryland," and re-enacting the same with amendments to regulate the installation and repair of plumbing fixtures, pipes or sewers within the City of Salisbury, Maryland, and providing penalties therein for any violation thereof" and Ordinance No. 487 entitled "An Ordinance repealing and re-enacting with amendments Paragraph (d) of Section 12, General Provisions, (Part 2) of Ordinance No. 332 entitled "Plumbing Code of the City of Salisbury, Maryland,

May 14, 1945

20. and re-enacting the same with amendments; regulating the maintenance of connections to properties and providing for installation of clean-outs.", and Ordinance No. 527--AN ORDINANCE regulating the installation and repair of plumbing fixtures, pipes and sewers within the City of Salisbury, Maryland; providing for the issuance of permits and collection of fees therefor and providing penalties for the violation thereof--were both read and approved for their final reading and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
21. The City Engineer was authorized to purchase twelve circular frames at \$10.00 each.
22. The City Engineer was authorized to purchase from the Arundel Corporation 200 tons of No. 3 slag at \$2.50 per ton f.o.b. Salisbury. He was also authorized to contract with Mr. Burroughs for unloading and hauling the slag at \$0.65 per ton.

The meeting adjourned Monday night to reconvene Tuesday morning at 11 o'clock and finally adjourned at 11:55 A.M. Tuesday, May 15.

APPROVED:

May 21, 1945
Date

John T. Moore
President of the Council

W. H. Dwyer
Clerk



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

May 14, 1945

ENGINEER'S CERTIFICATE

I hereby certify that work, enumerated below, has been satisfactorily completed in accordance with the specifications referred to in a contract between The Mayor and Council of Salisbury and John B. Rulon of Philadelphia, Pennsylvania, dated December 26, 1944.

- Item 1: 65 vertical feet 6-inch Test Hole
- Item 2: 45 vertical feet 24-inch o.d. wrought iron casing, with 3/8-inch wall thickness
- Item 3: 42.6 vertical feet 12-inch i.d. galvanized wrought iron casing provided with threads, line couplings and equalizers, including a 12x23" steel shoe
- Item 4: 21.16 vertical feet of Cook 12-inch Everdur metal well strainer, slot size No. 100
- Item 5: 10 tons Cape May gravel filter
- Item 6: 24-hour pumping test, indicating a flow of 1050 g.p.m. with a static water level of 6-feet, having an average draw-down of 34-feet
- Item 7: Log, showing various strata of soil encountered, together with data sheet showing capacity and draw-down tests
- Item 8: Two (2) 4-inch test wells, driven to depths of 48-feet and 51-feet, respectively.

The value of the work, enumerated in Items 1 through 8, and pursuant to prices agreed upon in contract dated December 26, 1944, amounts to Four Thousand Seven Hundred Fifteen Dollars (\$4,715.00). Extra work, covering two (2) additional test wells at depths of

Engineer's Certificate

Page 2

May 14, 1945

60-feet and 52-feet, respectively, at the rate of Two Dollars and Fifty Cents (\$2.50) per vertical foot, amounts to Two Hundred Eighty Dollars (\$280.00).

Respectfully submitted,

CG vg

City Engineer

Minutes
8

May 14, 1945

E-2

TO: THE MAYOR AND COUNCIL OF SALISBURY

FROM: CLARKE GARDNER, CITY ENGINEER

SUBJECT: PROPOSED RESURFACING OF EXISTING ASPHALT
STREETS -- 1945 MAINTENANCE PROGRAM

Upon investigation and inspection of the existing asphalt surfaced streets in Salisbury, I find that approximately fifteen (15) miles of street surfacing work should be undertaken this season. Realizing that budget limitations prohibit this quantity, I am submitting the following tentative program containing approximately 11.6 miles of streets. The location of the proposed work is as follows:

New York Ave.	N. Division St. to Lakeshore Dr.
Lakeshore Dr.	New York Ave. to Philadelphia Ave.
Philadelphia Ave.	Lakeshore Dr. to N. Division St.
Willow St.	Lake St. to W. Main St.
Third St.	W. Main St. to Fitzwater St.
Delaware Ave.	W. Main St. to W. Isabella St.
Fitzwater St.	W. Main St. to First St.
E. Church St.	E. Railroad Ave. to Truitt St.
Clay St.	E. Church St. to E. Isabella St.
Monument St.	E. Main St. to Alvin Ave.
Monument Sq.	Alvin Ave. to Parkway Ave.
Parkside St.	Parkway Ave. to Parkview St.
Parkview St.	Parkway Ave. to Parside St.
Alvin Ave.	Glen Ave. to Long Ave.
Parkway Ave.	Glen Ave. to Long Ave.
E. Isabella St.	E. Railroad Ave. to Tilghman St.
Ward St.	E. Main St. to E. William St.
Wilson St.	N. Division St. to Salisbury Blvd.
Dover St.	N. Division St. to Johnson St.
Johnson St.	Dover St. to Liberty St.
Fillmore St.	Truitt St. to Calloway St.
Naylor St.	Salisbury Blvd. to Baker St.
River Rd.	College Ave. to Wilkins St.
Virginia Ave.	River Rd. to Camden Ave.
Monticello Ave.	Camden Ave. to Salisbury Blvd.
Smith St.	Newton St. to College Ave.
W. Vine St.	Newton St. to S. Division St.
Newton St.	Camden Ave. to Salisbury Blvd.
S. Pinehurst Ave.	Russell Ave. to River Rd.
Russell Ave.	College Ave. to Forest Lane
Center St.	Newton St. to S. Division St.
Mitchell St.	W. Locust St. to Salisbury Blvd.
E. Vine St.	Salisbury Blvd. to Corporate Limits
Washington St.	Cross St. to Rogers St.
Rogers St.	Lincoln Ave. to E. Vine St.
Lincoln Ave.	S. Division St. to Corporate Limits
No. & So. Park Drives in Municipal Park	

Respectfully submitted,

Clark Gardner
City Engineer

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, May 21, 1945 at 7:30. The following members were present: President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. Mr. Ernest Clark representing Camden Street businessmen and property owners was before the Council with the following delegation: Austin Mills, Mr. Miller of Feldmans, Glen Culver, George Baker, Langrall, Willard Corbit, and Henry B. Muir. Mr. Cavanaugh, and Mr. Wheatley and Mr. Mitchell sent word that they were also apposed, and informed them that his delegation was apposed to Camden Street being made a one-way street. The delegation, after advising the Council that the proposed one-way street would harm their business, suggested that it be made a No Parking Street on both sides, giving them the privilege only to load and unload.

The Council advised them it would consider the matter further later during the evening.

2. Mr. Frank Webster was before the Council and advised them that Dr. Hurdle had approved his lunch-wagon and desired to know if the Council had any further comments on its operation. He was informed by the Council that Dr. Hurdle's approval was sufficient for this.
3. Chief Chatham presented his weekly log and Consolidated Monthly Report both of which were ordered accepted and placed on file.

Chief Chatham informed the Council that approximately 75% of the traffic across the Isabella-Poplar Hill Avenue intersection was East-West bound traffic and suggested that stop signs be placed on Poplar Hill Avenue side in order to have traffic stop on all four corners with the idea of educating the Poplar Hill Avenue traffic to a stop street and then later removing all of the stop signs from the Isabella Street, East-West traffic. The Council, upon a motion offered by Councilman Hastings and seconded by Councilman Duffy, authorized the trial of this recommendation for a 60-day period.

4. Chief Chatham was authorized to take one of the Police cars to William E. Parson's garage for new rings and other adjustments or corrections upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
5. Chief Chatham presented a picture by Perry-Pix of the Saturday night, North Division Street-By-Pass accident and he was authorized to charge the cost to his Miscellaneous Police Account.
6. The Council again considered the recommendations of the delegation from Camden Street and adopted the suggestion and authorized upon a motion offered by Councilman Hayman and seconded by Councilman Moore that Camden Street from Market to Division Street be marked No Parking on both sides for a 30-day period.
7. Harbor Master Prag asked if it would be satisfactory to have Dr. Hurdle inspect the River condition at the Main Street bridge. It was authorized by Councilman Duffy and seconded by Councilman Moore and duly passed.

The Minutes of the Mayor and Council

Page #2

May 21, 1945

8. The Clerk was instructed to write Mr. P. A. Morrison, District Engineer, State Roads Commission to see if he were able at this time to advise them if the North Division Street over-pass could be lighted in accordance with their earlier request.
9. The Canine report for the week ending May 12 and 19 was received by the Mayor and Council and ordered placed on file.
10. Mr. Harry Hastings reported that the Cyclone fence for the Colored Nursery had been ordered and would be delivered within 30-days.
11. Councilman Hastings offered a motion which was seconded by Councilman Duffy to authorize the use of approximately 800 bricks from those remaining at the Airport to underpin the Colored Nursery building on Lake Street, if the committee would furnish the labor.
12. Ordinance No. 528--AN ORDINANCE authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury, to issue a permit to The Atlantic Refining Company, a corporation, in accordance with its application for said permit, to construct and erect a cement and cinder block building of approximately forty-one (41) feet in length and thirty-nine (39) feet in width to be used as a gasoline service station on its property located on the Southwesterly side of Salisbury Boulevard, the Northeasterly side of North Division Street and on the Northerly side of the proposed extension of Union Street, in the City of Salisbury, Maryland,--was introduced for its first reading and was ordered approved and advertised upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
13. The minutes of the meeting of April 2, 4, 5, and 6 were read and were approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings, a Councilman Hastings and seconded by Councilman Hayman, Councilman Hayman and seconded by Councilman Hastings, Councilman Hastings and seconded by Councilman Hayman.
14. Voucher 2883A was read and approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
15. The minutes of May 7 and 15 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
16. Mr. Theis was before the Mayor and Council and requested gutter be placed on West Calloway Street especially in front of 102 & 104 explaining he already had curb and sidewalk.

He also requested water for buildings to be placed on Homer Street. The Council found they were unable to grant this request at this time but did approve upon a motion offered by Councilman Duffy and seconded by Councilman Moore a well which he offered to drive for his own use.

They advised him that they would investigate his Calloway Street request.

17. Increase Nos. 1845 to 1848 inclusive were read and were approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
18. The Fire Department's report for the week of May 14 was presented and ordered placed on file.
18. F. W. LaFrantz & Co. forwarded to the Council their report on the examination of the City of Salisbury for the period ended September 30, 1944 which the Council accepted.
19. The Council received an application for water and sewer service on School Street from the St. Paul A. M. E. Zion Church.

The Council found that water facilities were available and that sewer services could be made available from Delaware or Lake Street if the Church people desired to dig and place a 6" house connection down the street with the City loaning or furnishing the pipe for the work.

20. The City Engineer reported he had secured an appointment with the Deputy Chief of Air for Wednesday afternoon at 2 o'clock in Washington.
21. The City Engineer presented a check in the amount of \$25.00 forwarded from Mr. Garland Nock for use of the Civilian Defense Fire Boat as a tow boat. The check was authorized endorsed and turned over to the Marine Division of the Civilian Defense.
22. The City Engineer advised the Council that ^{Complied} the McCloskey-Grant Corporation had complied with his order to disconnect their private source of water from its cross connection with the City's supply and that the Morris Poultry Company had also ^{applied} and that the matter was now being discussed with the Webb Packing Company by the City Solicitor. He further advised the Council that a State Department of Health Official had advised him that these disconnections were made.
23. The Council received a request from Mrs. Hobbs, lessee of the Park Pavilion, to have it painted inside. Councilman Hayman offered a motion which was seconded by Councilman Duffy to authorize the interior painted.
24. The City Engineer informed the Council that the Southern States Cooperative expected to have their new plant ready for operation by June 4 of this year.
25. The City Engineer opened bids on the excavation for a sewer line for the Southern States Cooperative and they were as follows:
Waller Paving Company, 200 lin. ft. at \$3.00 per lin. ft., \$2200.00;
Hannaman-Burroughs Company, lump sum of \$713.00.

Since there was a possibility of an error in the Waller Paving Co. the City Engineer was authorized to check with the Waller Paving Co.

25. to see if his bid should have been \$600.00 and there after to award the bid to the lowest bidder, by a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
26. Vouchers Nos. 2974A to 3019A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
27. The City Engineer presented a bid, the only bid he was able to receive, on T C Pipe needed for the Church job, Southern States Cooperative, and Baysinger's from the Robinson Clay Products Co. His reply by telegram to the Robinson Clay Products Co. was to the effect that he should see their last letter's quotation.

The City's requirements in this matter was in the lump sum of \$583.26. Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the purchase of the pipe since this was the only quotation they were able to secure.

28. The City Engineer presented a request from Victor Lynn, Inc. for ten tons of mixed slag. The Council found they were unable to furnish the material.
29. The Treasurer was authorized to purchase \$15,000 worth of Series F Bonds from the Depreciation Reserve Account of the Water Department for the Bond Drive credit of the Fire Department upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
30. Dr. Charles Smith advised the Council that he would place the gutter in front of his property on West Main Street if the City would reimburse him at a later date. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed, to authorized the acceptance of the agreement.
31. The Mayor and Council received a letter from the Salisbury Fire Department, Inc. notifying them of the recent election of the new Chief and custodians. It was thus ordered held for the Mayor's review.
32. The City Clerk advised the Council that Wakeman Whayland had been absent from work on the 17th and 18th and that he had turned a leave slip in therefor, and that since he was a new employee beginning work on April 28 the regulations provided that his leave would be granted only by the Council's approval. The Clerk was advised that they would not approve the leave with pay.
33. The Water Department's report for the month of April, 1945 was received and ordered placed on file.

The meeting adjourned at 11 o'clock.

APPROVED:

Date

June 4 1945

President of the Council

Clerk

W. H. Dinsley

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, May 28, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Clifford H. Duffy and Rollie W. Hastings.

1. The Mayor and Council received the following quotations on 10,000 gallons RC2 Asphalt f.o.b. Salisbury:

Mexican Petroleum Corp., .0794¢ per gallon, tank truck delivery
.0748 per gallon, tank car delivery
Texas Company, .0753¢ tank car delivery
John R. Hitchens, Inc., .095¢ per gallon, tank truck delivery

Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the purchase of 10,000 gallons of RC2 asphalt from the Mexican Petroleum Company by tank car if possible, if not by tank truck.

2. The Mayor and Council received a quotation from John C. Lewis in the sum of \$231.00 f.o.b. Cincinnati for an asphalt pump.

Councilman Hastings offered a motion which was seconded by Councilman Duffy to authorize the purchase of the pump.

3. The City Engineer presented a letter he had written to I. Alvin Passarew advising him of methods of financing the four proposed post-war projects. A copy of the letter is attached to the minutes.
4. The City Engineer advised the Council that he had received a letter from the Webb Packing Company advising him that their water cross connection had been disconnected from the City's water service and had been inspected by the State Health Officer.
5. The City Engineer advised the Council that he had received a communication from the Eastern Shore Public Service Company advising him that Mr. E. B. Wilson would discuss with him shortly the matter of the proposed power line attached to the new water pump water site.
6. The City Engineer reported a request from the USO for the Park lawn mower.
7. The City Engineer reported a request from the Fire Department for a set of Insurance Fire maps of the City. He was authorized to secure quotations on the maps.
8. The Mayor and Council authorized the City Engineer to send someone to Philadelphia with the station wagon to take the original water and sewer maps to have prints made from them by Renninger & Graves.
9. Ordinance No. 528--AN ORDINANCE authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury, to issue a permit to The Atlantic Refining Company, a corporation, in accordance with its application for said permit, to construct and erect a cement and cinder block building of approximately forty-one (41) feet in length and thirty-nine (39) feet in width to be used as a gasoline service station on its property located on the Southwesterly side of Salisbury

May 28, 1945

9. Boulevard, the Northeasterly side of North Division Street and on the Northerly side of the proposed extension of Union Avenue, in the City of Salisbury, Maryland--was read for its second and final reading and ordered approved. The telegram of Mrs. Alma E. Hurt was presented and discussed prior to final approval of the Ordinance.
10. The Harbor Master presented a letter received from Dr. Hurdle relative to a method for preventing the collection of rubble about the East Main Street bridge. The Harbor Master was authorized by the Mayor and Council to see if the State Roads Commission would aid in this work.
11. Mr. Hastings reported on an old request for the movement of a street light fixture at the intersection of Brown, Anne, and Baker Streets. Councilman Duffy offered a motion which was seconded by Councilman Hastings to authorize a longer light arm installed.
12. Vouchers No. 3021A to 3044A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Duffy.
13. Increase Nos. 1849 to 1858 inclusive, were read, approved, and ordered increased on the records upon a motion offered by Councilman Hastings and seconded by Councilman Duffy together with decrease nos. 2208 to 2213 inclusive.
14. The Mayor received a communication from the Salisbury Fire Department notifying the Mayor and Council that Walter B. Disharoon had been re-elected as Chief of the Fire Department together with Custodians Charles Livingston, Sherman Waller and Lewis Brewington for the next one-year period. Mayor I. Virgil Hitchens accepted the Dept's elections and offered them as his appointments. The Council confirmed them unanimously.
15. The Mayor and Council received a letter from the Pan-Maryland Airways, Inc. advising them that they heard with regret of the Navy's recent order closing Fred Ennis's airport on the Zion Road and informed them that it would be a great blow to them as they proposed to inaugurate air service to the City of Salisbury.

The Council authorized the Clerk to acknowledge the receipt of the letter and to advise them that it would be followed up.

16. The City Engineer advised the Mayor and Council that when he had re-employed Mr. Wakeman Whayland that he had asked that he be restored to his former position and that he would not be deprived of any of his annual leave or sick leave benefits and that it was Mr. Whayland's opinion that the Council had agreed to this although Mr. Gardner had stated that he was not sure the matter had been approved by the Council.

The Council decided upon a motion offered by Councilman Duffy and seconded by Councilman Hastings and duly passed that Mr. Whayland

16. would be considered as an old employee and authorized that he be paid for his recent leave.
177. The Mayor and Council received a letter from Mr. Stanley Robins relative to a claim of Mr. Elmer C. Williams which was ordered held for the next full meeting of the Council

There being no further business, the meeting adjourned at 9:02.

APPROVED:

June 4 1945
Date

Wm. T. Howie
President of the Council

W. H. Dwyer
Clerk

3

May 15, 1945

Mr. I. Alvin Pasarew, Executive Director
Maryland Commission on Post-War
Reconstruction and Development
100 Equitable Building
Baltimore - 2, Maryland

Dear Mr. Pasarew:

The Mayor and Council of Salisbury wish to acknowledge your letter of May 11 pertaining to the source of funds for constructing the following post-war projects:

Project No. 22-D-1, Sewage Treatment-Garbage Incineration Plant, and Sewerage Facilities	\$400,000
Project No. 22-D-2, Storm Water Drains & Appurtenances ...	90,000
Project No. 22-D-3, Municipal Water System Improvements...	188,600
Project No. 22-D-4, Sanitary Sewers & Appurtenances	38,000
	<u>\$716,000</u>

The construction of sewage treatment and garbage incineration facilities, under Project 22-D-1, is contingent upon a referendum to be held in May, 1946. The construction of storm water drains and sanitary sewers, under Projects 22-D-2 and 22-D-4, amounting to \$90,000 and \$38,000 respectively, is contingent upon the issuance of bonds under the provisions of Section 9, Chapter 810, Acts of 1914. The construction of improvements to Municipal Water System, under Project 22-D-3, amounting to \$188,600 is contingent upon the issuance of bonds, in part, under the provisions of Section 9, Chapter 810, Acts of 1914, supplemented by funds from the Cash Reserves of the Municipal Water Department.

We trust this furnishes the desired information.

Sincerely yours,

City Engineer

CG vg

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, June 4, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. Chief Chatham presented his Police Logs for the weeks of May 27, and June 3, his Parking Violations Report, and Police Car and Motorcycle Expense Report; all of which were ordered accepted and placed on file.

Chief Chatham was authorized to start the seasonal park policemen in the City Park at \$25.00 per week. The first man's hours were to be 6 P.M. to 2 A.M.

2. Mr. Edgar Porter and Mr. Sherman Townsend were before the Council to advise them on the matter of a subdivision located between Washington Street, Vine Street, and the Snow Hill Road. They explained that they owned 30 feet of the present Washington Street which left only a 50 foot street.
3. Mr. Preston Williams, representing Cavanaugh Motors, was before the Council to offer them an additional Ford tractor for the sum of \$980.00 which he explained might be used solely for weed cutting and street sweeping.
4. Miss Helen Jamart was before the Council and asked that the City employ a person to act as swimming instructor and life-guard at the City Park for the summer months and that the City send the person to a summer camp to receive a course of instructions. Councilman Hayman offered a motion which was seconded by Councilman Duffy and duly passed to direct that a voucher in the amount of \$35.00 be drawn to pay for sending this person to the camp, whoever was named.

Miss Jamart advised the Council that the Red Cross would furnish and pay for a spring-board for use at Johnson's Pond, if the City would provide the installation. The City Agreed to install the board. Miss Jamart also advised the Council that she would like to have a raft in Johnson's Pond in order that it might be used in swimming needs. The Council agreed to give the matter consideration.

Miss Jamart was also advised that the swimming instructor or life-guard at the City Park would be employed as usual and that the salary was \$15.00 per week. Miss Jamart informed the Council that probably Miss Wharton would be named and would be ready for work about June 15.

5. The City Engineer presented a letter from Mr. Joseph O. McCuster, Secretary of the Public Works Board in which he informed the Mayor and Council that the Board was considering the matter of a right-of-way to Deer's Head Park and that they would agree to deed to the City of Salisbury this right-of-way if the City would pave and maintain it as a public street.

The City Engineer was authorized to advise Mr. McCuster that the City would accept the street and would agree to pave it and maintain it, if and when funds became available.

6. The City Engineer presented the following bids on water pumps for the new pump house in the Park:

6. Fairbanks Morse - \$1,850.00 f.o.b. San Francisco
Peerless Pump Division - \$2,084.04 f.o.b. Cincinnati
Peerless Pump Division - \$180.04 additional for oil
lubricated pump.
L. W. Gunby - \$1,830.00 f.o.b. Salisbury
L. W. Gunby - \$600.00 additional for stainless steel
shaft

The Council requested the City Engineer to study the specifications of the pumps offered for later consideration.

7. The City Engineer presented the inventory of the Municipal Water System of the City of Salisbury for the period ending March 31, 1945.
8. The City Engineer discussed with the Council the problem created by the dumping of chicken feathers on the City dump, and he was instructed to discuss the matter with Dr. Hurdle, the Health Officer, to see what could be done.
9. The City Engineer informed the Council that it would be practically impossible to secure bids for the use of a bull-dozer at the Colored Play-ground site.
10. The City Engineer was authorized to secure prices on the City's requirements of asphalt and slag.
11. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to approve the subdivision presented by Mr. Sherman Townsend and Mr. Edgar Porter if the plat would show that there was being given to the City a 5 foot reservation on all street fronts about the properties in the City Limits. The City Solicitor was authorized to advise him of this matter and to give him a letter to the effect that the City would install curb and gutter returns at the City's expense about the Snow Hill Road intersection if part of this intersection would be deeded to the City.
12. The City Solicitor presented three copies in book form of Plumbing Codes he had received from three cities to be used as sample codes upon the request of the City Engineer for samples of a new Plumbing Code which he proposed.
13. The City Solicitor presented Ordinance No. 529--AN ORDINANCE providing for the establishment of a Bureau of Fire Prevention, providing officers therefore and defining their powers and duties, prescribing regulations for fire prevention and life safety in connection with hazardous materials and processes and providing penalties for the violation thereof-- The Mayor and Council accepted it for discussion.
14. Vouchers Nos. 3045A to 3066A inclusive, together with Voucher No. 3020A, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
15. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize a note in the amount of

June 4, 1945

15. \$2,500.00 dated June 10, 1945 be renewed for a thirty-day period at 4% at the County Trust Company and that the Mayor and Treasurer sign said note.
16. The City Engineer read a letter from the District Engineer of the States Roads Commission which advised the Council that the matter of lighting the North Division Street over-pass was now being considered by the Commission.
17. The Acting-Plumbing Inspector's, The Building Inspector's, the Dog Control Officer's, the Harbor Master's, and the Fire Department's reports were all ordered accepted and placed on file.
18. The minutes of the meeting of May 21, 1945 were read, approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
19. The minutes of the meeting of May 28, 1945 were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
20. The Mayor and Council considered the letter of Stanley G. Robins, relative to a claim by his client, Mr. Elmer C. Williams in the amount of \$1,390.43 and authorized the Clerk to inform Mr. Robins that the Council was of the opinion that they had no obligation in the matter.

There being no further business, the meeting adjourned at 11:32 P.M.

APPROVED:

June 18, 1945
Date

John T. Howie
President of the Council

W. H. Dwyer
Clerk

City of Salisbury



MAYOR
I. VIRGIL HITCHENS
CITY SOLICITOR
CHAS. J. POTTS
ACTING CITY SOLICITOR
WILLIAM W. TRAVERS
CITY ENGINEER
CLARKE GARDNER
CLERK-TREASURER
WADE H. INSLEY, JR.

MEMBERS OF COUNCIL
JOHN G. HOWIE, PRES.
CLIFFORD H. DUFFY
ALBIN A. HAYMAN
W. AUSTIN MOORE, SR.
ROLLIE W. HASTINGS

MARYLAND

June 8, 1945

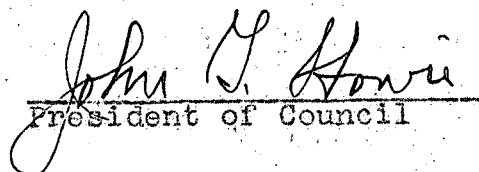
L. Sherman Townsend
Vine Street Extd.
Salisbury, Maryland

Dear Mr. Townsend:

The Mayor and Council of Salisbury have approved the survey plats of your tract of land located by the Snow Hill Road, Washington Street, and Roger Street and also of the tract of land lying south of Vine Street and east of the Snow Hill Road.

In consideration of the restriction of the strips reserved for sidewalk purposes and the conveyance of the triangle located at the intersection of the northerly line of Washington Street and the easterly line of the Snow Hill Road, the City agrees to place curb and gutter along the arc of this curb without expense to the owner of the lot within a period of six months from this date.

Very truly yours,


President of Council

CITY HALL - SALISBURY, MARYLAND - JUNE 11, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, June 11, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. Mr. William Shores came before the Mayor and Council and advised them that he felt the work which he did was worthy of a higher salary. The Mayor and Council agreed to consider it during the evening.
2. Chief Chatham came before the Mayor and Council and presented his weekly log and his Consolidated Monthly Report.

The Chief recommended that Brown Street at its intersection with Naylor Street become a stop street and that Naylor Street be designated as a thru street at that intersection and that a blinker light be installed there as soon as one could be obtained. Councilman Duffy offered a motion which was seconded by Councilman Hastings to accept the recommendation and authorized it adopted.

Chief Chatham recommended that the stop light at the intersection of Church and Priscilla Street be removed and that a blinker light be installed in its place and suggested that the blinker light now in operation at the foot of Camden hill be removed to be placed at the above mentioned location. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the recommendation adopted and be put into force.

3. Mr. Harry Hastings informed the Council that a Plumbing Permit had been approved for water services to Conley's.

The Council authorized a meter installed for the account and directed the Water Department to use the first quarterly water billing as a sample charge for billing of the water consumed by Conley's during the period prior to the issuance of the Plumbing Permit.

4. Mr. Hastings presented an application for water services for Mr. Atwood Bennett and informed the Council that he was advised that there was no water mains nearby. The matter was to be discussed at a future date.
5. Mr. Hastings, the Building Inspector, informed the Council that he had received a request from the Salisbury Transit Company for a building permit for a building to be located on the Snow Hill Road.

Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize that an ordinance be drawn up to cover the application.

6. The Mayor and Council received a complaint about the absence of lighting on East Main Street, east of the Railroad tracks in the vicinity of the Snow Hill Road. Councilman Duffy informed the Council that he was advised that it was so dark in the vicinity of the State Roads Bridge near the Snow Hill Road that the people could not see the pathway and that there had been several near accidents as people come close to walking directly overboard.

June 11, 1945

6. The Council instructed the Clerk to write the State Roads Commission to ask if they would provide the lighting for the bridge, since it was their property, if the Mayor and Council would provide the current. Mr. Hastings was also directed to secure an estimate on two street lights for East Main Street between the Railroad and the Snow Hill Road, upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
7. The Mayor and Council received bids on turbine pumps and starting equipment to be used in conjunction with the new well in Municipal Park. The City Engineer presented the following bids, based upon specifications calling for 800 gallons a minute when pumping against a total head of 75-feet.

L. W. GUNBY COMPANY, SALISBURY, MARYLAND...bidding on COOK pumps:

Pump "A" includes 4 stages, constructed with Everdur empellers, Everdur bowls, and Stainless Steel pump shaft. The 40-feet of 8-inch column and the 2-inch shaft are constructed of wrought iron materials and bearings are bronze. Suction pipe and strainer are constructed of brass. Motor is U. S. vertical, hollow shaft, auto-start type, rated as 20H.P. Motor starter is Allen-Bradley, Class 740, Automatic Resistance Type. Quotation on "A" pump is \$1,830.00, f.o.b. Salisbury, Maryland. Shipping date, 12 to 14 weeks, with AA-1 priority.

Pump "B"...substituting 2-inch Red Brass shaft tube, 8-inch Brass column pipe, 1 $\frac{1}{4}$ " Stainless Steel line shaft. Quotation on this unit is \$2,430.00, f.o.b. Salisbury, Maryland. Shipping date, 12 to 14 weeks, with AA-1 priority.

The motor efficiencies and power factors are as follows:

Full load, 88.5%; P.F. 85. Pump efficiency under requirements of specifications, 78.5%, as taken from performance curves.

The services of factory representative to supervise installation, \$2.50 per hour, plus traveling expenses.

FAIRBANKS-MORSE COMPANY, SALISBURY, MARYLAND:...bidding on F-M pump:

Pump "A" includes 4 stages, constructed with bronze empellers, bronze bowls and Monel metal pump shaft. The 40-feet of 8-inch column and the 2-inch shaft are constructed of wrought iron materials and bearings are bronze. Suction pipe is constructed of wrought iron and strainer constructed of bronze. Motor is Type QZV, hollow shaft protected weather-proof, ball-bearing type, rated as 25H.P. motor starter, Allen-Bradley Class 740 automatic resistance type. Quotation on A pump is \$1,850.00, f.o.b. Salisbury, Maryland. Shipping date, 18 to 20 weeks on pump and approximately 32 weeks on motor; based on an AA-1 priority.

Pump "B"...pump complete, substituting Red Brass column and tube at \$2,100.00 f.o.b. Salisbury, Maryland. Shipping date, 18 to 20 weeks on pump and approximately 32 weeks on motor; based on an AA-1 priority.

7. The motor efficiencies and power factors are as follows: Full load, 90% P.F. 86. Pump efficiency under requirements of specifications, 79%, as taken from the performance curves.

The services of factory representative to supervise installation, \$20.00 per day, plus traveling expenses.

PEERLESS PUMP COMPANY, CANTON, OHIO...Bidding on Peerless pumps;

Pump "A" includes 3 stages, cast iron bowls, bronze empellers and Stainless Steel empeller shaft, suction pipe to be constructed of galvanized wrought iron and strainer to be galvanized cone type. Motor to be vertical, hollow shaft, squirrel cage, induction type and rated as 20 H.P.

Starter to be automatic resistance type, Westinghouse Class 11-400-S3.

Quotation, \$1,320.55, f.o.b. Salisbury, Maryland, and approximate shipping date, 16 to 18 weeks.

Pump efficiency, 78.5%. Motor efficiency at full load, 88.5% with a power factor of 85.

Pump "B"...substituting brass column, brass tubing, Stainless Steel shaft, \$2,264.44, f.o.b. Salisbury, Maryland, and approximate shipping date, 16 to 18 weeks.

Services of factory representative to supervise installation, \$2.50 per hour, plus traveling expenses.

Motion made and passed that City Engineer be authorized to purchase from the Peerless Pump Company of Canton, Ohio, one 800 g.p.m. pump and starting equipment, designated as Pump B, under quotation submitted by the Peerless Pump Company, for the sum of \$2,264.44, f.o.b. Salisbury, Maryland; plus an allowance of \$2.50 per hour for services of manufacturer's representative to supervise installation.

8. The City Engineer reported that the Water Department had had a severe leak in the vicinity of Lake Street last Saturday night which necessitated the call of the employees to work.
9. The City Engineer presented a letter from the Arundel Corporation in which they offered to furnish 775 tons of number 4 slag at \$2.50 per ton f.o.b. cars Salisbury.

He informed the Council that Hannaman-Burroughs would unload the slag at the same price previously quoted (\$.65 P.T.) if the City would pay the sum of \$50.00 to compensate them for moving their crane to and from Berlin, Maryland, its present location.

He advised the Council that he expected to receive bids on asphalt the following week.

June 11, 1945

10. The City Engineer advised the Council that he was forced to use some labor of the Southern States Cooperative to help dig their sewer which the City was to install. It was agreed that the Cooperative should bill the Mayor and Council for their employee's labor.
11. The Council received a request from Rev. Dan Harris to use the City Park for Baptismal Services at 3 o'clock next Saturday. The Mayor and Council approved the request upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
12. The City Engineer reported that he had found only one bull-dozer for use at the Colored Play-ground and that he was unable to report when its use could be had or what the price would be.
13. The City Engineer presented a letter from the CAA advising him that all the material on the Airport site was the property of the City and County.
14. The City Engineer presented a letter from the U. S. Department of Interior in which he was informed that they might make some additional payments to individuals who participated in the reading or maintenance of their equipment at Shumaker Dam. The Council felt they would be unable to accept payments made out in the name of individuals.
15. The City Engineer presented an agreement between the PRR and the Mayor and Council on the water line crossing at West Roads.
16. The City Engineer reported a call from Mr. John W. Downing requesting the hastening of the curb and gutter project on Calvert Street.
17. The Mayor and Council received a request from Mrs. Wein for a three months leave without pay. It was approved subject to the condition that Mrs. Longfellow would fill in for her during her absence upon a motion offered by Councilman Duffy and seconded by Councilman Hastings and duly passed.
18. Mr. Edward Long's name was before the Mayor and Council as a request for an increase in salary, due to his responsibility. Mr. Long now operates the new Ford Loader Grader.
19. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize an increase in the rate of compensation for Sunday work for Mr. William Shores to the amount of \$6.00 per Sunday effective the next pay roll period.
20. Upon a motion offered, seconded, and duly passed, the salary of Edward Long was fixed at \$32.50 per week effective the next payroll period.
21. Vouchers Nos. 3067A to 3091A inclusive except Voucher No. 3068A which was marked Void, were approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

22. Decrease Nos. 2214 and 2215 and Increase Nos. 1859 and 1860 were read, approved, and authorized entered upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
23. Linwood White requested the Mayor and Council to make a refund on his restaurant license application since he had gone out of business and since his application had never reached the point of either approval or disapproval. The request was granted and the refund authorized made.
24. The Mayor and Council received a letter from the Salisbury Fire Department asking that a joint meeting be arranged between the two parties at the earliest possible date together with an additional letter inviting the Council to attend the crab feast, Friday 15th at 7:00 P.M. at the Department's headquarters.

The Clerk was instructed to advise the Secretary of the Salisbury Fire Department that the Council would be glad to meet with the Department Friday June 22 at 8:00 P.M. and to convey to the Department also their acceptance to their kind invitation to be present at the crab feast.

25. The Treasurer presented the Financial Statement for the Water Department and for the General Fund for the period ending May 31, 1945, both of which were ordered accepted.
26. The Fire Department's report for the week of June 4, 1945 was received and ordered placed on file.

There being no further business, the meeting adjourned at 11:00 P.M.

APPROVED:

June 18, 1945
Date

John S. Howe
President of the Council

Wade H. Dinsley
Clerk

CITY HALL - SALISBURY, MARYLAND - JUNE 18, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, June 18, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of the meeting of June 4th and June 11th were read and were approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
2. Chief Chatham presented his weekly log and his yearly Police Activity Report, both of which were ordered accepted and placed on file.

The Chief recommended that a stop sign be erected on Mitchell Street at its intersection with West Vine Street and designate West Vine Street as a thru street explaining that this intersection was a dangerous one. The Council accepted the recommendation and upon a motion offered by Councilman Hastings and seconded by Councilman Hayman authorized the Street so designated and the signs erected.

3. The Building Inspector, Mr. Hastings, reported on an investigation of the possibility of placing lights on West Main Street from the Railroad toward the Snow Hill Road. The Council held the matter for further consideration.
4. The Building Inspector was authorized to order the installation of a street light on Park Avenue between Isabella Street and Oakdale Road upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
5. Mr. Hastings, the Building Inspector, reported a dangerous poplar tree on Hastings Street near Locust Street.
6. Mr. George Purnell, the Assisting City Engineer, was before the Mayor and Council with quotations on 51,000 gallons of RC-2 and RC-3 asphalt.

The Better Roads Corporation - \$.1029 per gallon

There were no other bidders, and Mr. Purnell was authorized to purchase from the Better Roads Corporation 51,000 gallons of asphalt and to advise them that they would be informed as to any increase in quantity before July 16th.

7. Mr. Purnell presented a quotation from Renninger & Graves for making ~~a~~ prints of Water & Sewer Maps in the total amount of \$1,075.11. The quotation was approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
8. Mr. Purnell presented a letter from the Sandborne Map Company quoting on Insurance Maps complete and several pages to replace used pages from a present map now held by the City. The matter was ordered held for a future meeting.
9. Mr. Purnell presented a letter from Mr. Walter Kirkman, Director of the Department of Budget and Securement of the State of Maryland, who asked if the City would be likely to pave the street which they proposed to acquire leading to the new hospital before the building construction was begun.

9. The Council ordered the matter held for a future meeting in order that the City Engineer would have sufficient time to prepare an estimate of the cost of the requested work.
10. Mr. Purnell presented the following quotations received on a broom wire and fiber.

General Iron & Steel Company:

1000 lbs. 100 x 021 x 24" Broom Wire - \$15.10 CWT
F.O.B. Salisbury, Terms Net 30 days, Delivery 90 Days.

The Elgin Corporation

High-grade Calibar - 25 3/4¢ per pound - f.o.b. Elgin, Ill.

Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed, to authorize the purchase of 1000 pounds of 24" Broom wire from the General Iron & Steel Company and 2000 pounds of high-grade Calibar from the Elgin Corporation.

11. The Council requested the City Clerk to arrange for securing the keys to the Coca-Cola box for the Monday night meetings.
12. Mr. Layton Moore was before the Mayor and Council to complain strongly against the smoke nuisance and the soot nuisance created by the Citizens Gas Company. He advised the Council that if they desired it he would bring as many as fifty people before them to testify that the conditions were worse than they had ever been before.

The Council advised Mr. Moore they would have the City Solicitor look up the past record of the case in order that it might be discussed at their next meeting.

13. Increase Nos. 1861 to 1871 inclusive were read, approved, and authorized entered upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
14. Ordinance No. 530--AN ORDINANCE authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury, to issue a permit to the Salisbury Transit Company, Inc., a corporation, in accordance with its application for said permit, to construct and erect a cinder block building of approximately forty (40) feet in width and eighty(80) feet in length to be used as a terminal for the storage and repair of motor vehicles on its property located on the Southwesterly side of the Snow Hill Road between Homer Street and East Locust Street, in the City of Salisbury, Maryland--was read and approved for its first reading upon a motion offered by Councilman Moore and seconded by Councilman Hayman and duly passed.
15. Parking Ticket No. 22088 was received and ordered excused upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

June 18, 1945

16. Vouchers Nos. 3092A to 3132A inclusive, were read, approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
17. The Mayor and Council had before it a request from Gordon H. Bowen for a refund on his restaurant license which had never been approved. The Council did not approve a refund of the license.
18. The City Treasurer advised the Council that he had received a complaint from Mrs. Beulah White Hare about a water bill which she felt was excessive on her Broad Street apartment property.

There being no further business, the meeting adjourned at 10:00 P.M.

APPROVED:

John J. Bowen
Date

June 25, 1945
President of the Council

Wade H. Insley
Clerk

The Mayor and Council met in special session at the City Hall Friday evening June 22, 1945 with the members of the Board of Trustees of the Salisbury Fire Department. There were present the following: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen W. Austin Moore, Sr. and Albin A. Hayman.

The Fire Department's Board of Trustees were represented by the following: Mr. Williams, Ben Calloway, Barney Williams, Norman Perdue, H. T. Chatham, Rock Taylor, Lit Fields, Carroll Barnes, Charles Gravenor, Otis Records, and Steve Olson.

1. The Department reported that the Air raid warning sirens would be shortly connected up for the Department's use as fire sirens.
2. A member of the Board of Trustees suggested a swing shift be begun for the custodians at the Fire House #1.

After some discussion, it was recommended that the Chief of the Fire Department and that the President of the Board of Trustees be in full charge of the direction of the custodians at the Fire House.

There being no further business between the Trustees and the Council, the meeting was adjourned.

The Mayor and Council thereupon met with the Committee appointed to study the needs of the new fire equipment which was represented by the following: Chief Walter B. Disharoon, Reynolds White, Ben Calloway, and Otis Records who introduced Mr. Lee Lankford, representative of the American LaFrance Company. Mr. Lankford informed the Council that the Committee had asked that he offer them a proposal on the sale of an American LaFrance ladder truck, and he presented thereupon his company's offer in the amount of \$18,600.00 for a new ladder truck complete less 2% for payment in thirty days.

The Committee recommended that the proposal be accepted and that the Council authorize the purchase of the new equipment.

The meeting adjourned thereafter.

APPROVED:

July 9 1945
Date

John G. Howie
President of the Council

Walter H. Disharoon
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, June 25, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr. Councilman Clifford Duffy was absent due to illness.

1. The minutes of the meeting of June 18, 1945 were read and approved as recorded upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
2. The Harbor Master Mr. Roland Prag presented a copy of a letter he had forwarded to Mr. P. A. Morrison, District Engineer of the State Roads Commission which he had received from Dr. S. H. Hurdle, relative to the unsightly and insanitary conditions behind the bulkheads at the West Main Street bridge.
3. Chief Chatham presented his weekly log together with a set of rules and regulations which he proposed for use in the Municipal Park. The regulations were adopted upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
4. Upon a motion offered by Chief Chatham, Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed that the City Solicitor draw an ordinance to cover the installation of parking meters on the north side of West Main Street between the bridge and Lake Street.
5. Chief Chatham presented a quotation from Willing's on the purchase of a new typewriter for the Police Department which was as follows: Rem-Rand typewriter with 14 inch carriage.....\$126.00 less allowance of \$36.00 for old machine.

Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the purchase of the machine.

6. Ordinance No. 530--AN ORDINANCE authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury, to issue a permit to the Salisbury Transit Company, Inc., a corporation, in accordance with its application for said permit, to construct and erect a cinder block building of approximately forty (40) feet in width and eighty (80) feet in length to be used as a terminal for the storage and repair of motor vehicles on its property located on the Southwesterly side of the Snow Hill Road between Homer Street and East Locust Street, in the City of Salisbury, Maryland--was read for its second reading.

Councilman Hayman offered a motion, since there was no objection to its passage, that it be passed for its final reading. The motion was seconded by Councilman Hastings and duly passed.

7. Councilman Hayman offered a motion which was seconded by Councilman Moore to approve the purchase of 10,000 gallons of RC-2 as ordered on purchase order L-391.
8. The Tri-State Poultry Company presented an offer of \$10.00 for an old unused truck body now located on the City Dump. Councilman Hayman offered a motion which was seconded by Councilman Moore to authorize the sale of the body upon the advice of the Assisting City Engineer that it was not needed by the City.

June 25, 1945

9. Mr. Purnell, the Assisting City Engineer, advised the Council that he had made a personal investigation of the location of the Fire Plug at Mitchell and Vine Streets and found it to be on private property. Councilman Hayman offered a motion which was seconded by Councilman Moore to direct that the Fire Plug be moved.
10. Mr. Hastings made a report on the tree on Hastings Street.
11. Vouchers Nos. 3133A to 3151A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
12. Mr. Purnell, the Assisting City Engineer, informed the Council he had a request from Mr. P. E. Burroughs to the effect that he be informed whether or not his offer for the unloading of 775 tons of additional slag would be accepted as he proposed the movement of his equipment. (See minutes of 6-11-45, Resolution #9)

Councilman Hayman, after some discussion of the Council as a whole, offered a motion which was seconded by Councilman Hastings and duly passed, that a contract be awarded to Hannaman-Burroughs Company for unloading of 775 tons of #4 slag at \$.65 per ton plus \$50.00 for the movement of his machine from Berlin to Salisbury.

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the purchase of 775 tons of #4 slag from the Arundel Corporation in accordance with their recent quotation.

13. The City Solicitor, Mr. Potts, informed the Council that he had endeavored to secure copies of the correspondence between the Mayor and Council and the Citizens Gas Company and suggested that he write the City of Pittsburgh or St. Louis for advice as to the method in which they control smoke nuisances. The Council approved the suggestion.
14. The Mayor and Council received a communication from Walter B. Disharoon Chairman of the Fire Committee appointed to investigate various makes and models of fire equipment which might be considered for purchase.

The letter advised the Council that they were unanimous in their opinion that Model 4-85 American LaFrance, 4 wheel aerial truck and unanimous in the recommendation that the City enter into a contract for its purchase.
15. The City Solicitor Mr. Potts advised the Council that he had studied the proposed contract and would find it satisfactory after a few minor changes.
16. Councilman Hastings offered a motion which was seconded by Councilman Hayman to authorize the purchase of the American LaFrance Model 4-85 4 wheel aerial truck by the Mayor and Council of Salisbury for the sum of \$18,600 less 2% for cash in thirty days. The motion directed that the Mayor and President of the Council be authorized to sign the contract. The motion was duly passed.

June 25, 1945

17. The City Clerk advised the Council that he had received a communication from Mr. Clifford Duffy on the coverage of the recently purchased tractor by fire and theft at the rate of \$.85 per \$100.00. The Council withheld coverage pending further discussion.
18. The Mayor and Council received a communication from the Department of Health advising the Mayor and Council that they had advised the list of restaurant operators as listed in their letter that they should comply with the regulations within thirty days and those following in the letter had either complied or not complied.

The Council authorized the City Solicitor to notify the restaurant operators the period of time that they should appear before the Mayor and Council at their next regular meeting to show cause why their license should not be revoked as is discussed in Article 6 of Ordinance No. 461.

19. The City Solicitor informed the Council that he had arranged for settlement with the Atlantic Refining Company on July 5th for their purchase of the North Division Street property.

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed directing that the Mayor and the President of the Council sign the deed conveying the property to the Atlantic Refining Company.

20. Parking Ticket No. 22146 was presented and authorized excused upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
21. The Fire Department's report for the weeks of June 11 and 18 were presented and ordered placed on file together with the Dog Control Officer's Report for the weeks of June 9 and 16.

There being no further business, the meeting adjourned at 9:15.

APPROVED:

July 9, 1945
Date

John T. Hawii
President of the Council

Walter H. Indeg
Clerk



MARYLAND

Copy for Mayor and City Council

May 28, 1945

Mayor and City Council
Salisbury
Maryland

Gentlemen:

At the request of Mr. Prague, harbor master, I made an inspection of the Salisbury harbor and wish to report to you that there is a large collection of rubbish including dead fish behind the bulkheads at the West Main Street bridge.

This makes an unsightly and insanitary condition which should be taken care of immediately. I would suggest for the future that the nets which screen these bulkheads be placed in a position to screen all the openings that go behind these pilings, and to screen them at high tide as well as low tide so at extremely high tide they will not over flow.

At the present time there are no screens at the south side of the bridge working on the assumption that the outgoing tide will clean out the areas; however, this morning's inspection shows that this is not the case, and the south side, at the present time, is worse than the north. I do not believe anything you put there will be perfect, but periodically it will have to be cleaned out regardless of what method you use. In fixing these things, I think it should be borne in mind that they must be removable for cleaning purposes, and some one should have the job of periodically cleaning this area.

Yours very truly,

S. H. Hurdle, M. D.
Deputy State Health Officer
Wicomico County

June

RULES AND REGULATIONS - MUNICIPAL PARK

1. No diving from bridge.
2. No swimming after 8:00 P.M.
3. Boys and girls over 12 years of age must wear tops with their bathing suits.
4. No bicycles allowed in park - to be kept in racks on each side of park.
5. No bathing beyond corks and spillway.
6. No bottles to be thrown in lake.
7. All orders of Life Guard, Miss Betty Wharton, will be obeyed.

By Order of Salisbury Police Department.

June 25, 1945

W. J. Chatham,
Chief of Police.

CITY HALL - SALISBURY, MARYLAND - JUNE 26, 1945

The Mayor and Council met in special session with the Commissioners of Wicomico County Tuesday, June 26th at 1:15, at the Commissioners office in the Court House building. Representing the Mayor and Council, there were present President of the Council John G. Howie and Albin A. Hayman together with their Clerk and Solicitor.

1. The City and County representatives discussed the proposed relocation of Route 213, and after the review of its advantages and disadvantages decided they should ask the State Roads Commission to meet with them to discuss the project, preferably in Salisbury if it could be arranged.

It was suggested that the City Engineer arrange for such a meeting.

2. The Commissioners advised the City representatives that they had been requested to widen and hard surface West Roads from the City limits pass the Southern States Co-operative plant and asked if the City would hard surface its share of the new road. The City agreed to consider the request.
3. The Commissioners asked the Council if they had reached a decision on what was to be done on the drainage in the Druid Hill - College Avenue section. The City's representatives advised the Commissioners that they had not reached a definite decision.
4. The Commissioners and the City's representatives discussed the recent legislation on a Fire Marshall and discussed its effect on the City and County together with the steps necessary to put the new legislation into effect.

The County's attorney and the City Solicitor were of the opinion that it might be wise before plans were made to invite a representative of the National Board of Fire Underwriters to meet with them and advise them on regulations.

The two bodies authorized the City Solicitor to arrange for such a meeting for the near future and to invite representatives from the incorporated towns in Wicomico County to meet with them jointly when the Underwriters' man meets with them.

5. The County invited the Council to meet with them at the next meeting in order that they might discuss taxi-cab regulations, as it would affect both the City and County.

There being no further business, the meeting adjourned.

APPROVED:

DATE

July 9, 1945

John G. Howie
President of the Council

Wade H. Insley
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, July 2, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. Mr. P. D. Phillips with his attorney Mr. Perry came before the Mayor and Council and asked the Council for some police protection during a temporary labor disturbance with his foreign labor help.

He asked if the Council would assist him in deputizing special officers for work at his plant if he bore all the expenses. The Council agreed to help him in any way possible.

2. Mr. Nathan Foskey was before the Mayor and Council to ask for aid in the removal of a tree near his property.

The Council found that it was a personal matter.

3. Mr. Fred Gordy of 606 East Church Street was before the Mayor and Council to see what could be done about the erection of an addition to his home on East Church Street in the Fire Zone.

4. Mr. Harvey Parker was before the Mayor and Council to present a petition relative to the disturbances created by a motor cycle near his home on West Main Street.

He was advised that it was a matter for Judge Jones.

5. Mr. Irving Theis was before the Mayor and Council to request additional information on water services for his new properties on Homer Street.

6. The Police Log and the Police Car and Motorcycle Expense report were presented and accepted by the Mayor and Council.

which belonged to the Fire Dept.

Chief Chatham requested permission to purchase two drags for use in nearby lakes and ponds explaining that their last one had been lost while dragging for a body in the Johnson Pond. He was authorized to secure quotations on two drags.

7. The Harbor Master's report for the month of June was presented and ordered placed on file.

8. The Acting-Plumbing Inspector's report was presented and ordered placed on file together with the Fire Department's report and the Building Inspector's report.

9. Mr. Cook was before the Mayor and Council to request that something be done toward the repair of the alley leading to his property. The Building Inspector was authorized to contact Mr. Pusey and Mr. Wrotten to advise them that it would be impossible to pave the alley in the rear of their building unless there was provision made for the drainage of water from their roofs. He was authorized to advise them that the City would extend a storm-water sewer possibly 50 feet down the alley if they would agree to connect their roof drains to it.

July 2, 1945

9. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the temporary filling of the holes on this certain alley with slag or some other suitable material.
10. Mr. Hastings reported that Mr. Marks had applied for the permission to locate a trailer on West Main Street near the bridge.
11. The City Engineer presented a letter from the United States Department of Interior relative to the agreement on the Water Station. The City Engineer was authorized upon a motion offered by Councilman Hayman and seconded by Councilman Hastings to execute the agreement in behalf of the Mayor and Council.
12. The City Engineer presented a purchase order No. L-395 which was approved and the priority statement thereon signed by the Mayor upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
13. The City Engineer presented a letter from the McCroy's Stores, Inc. which requested information on the possible relocation of Route 213 in the rear of their property. The City Engineer was authorized to give them what information was available.
14. The City Engineer informed the Council that Mr. Mervin Ellis had offered his resignation, from the Water Department effective at the end of work Saturday. The resignation was accepted by the Mayor and Council.
15. The City Engineer advised the Council that Mr. Kendall Mumford had applied for the position. Councilman Hastings offered a motion which was seconded by Councilman Hayman to authorize the City Engineer to employ him at a rate of \$37.50 for work at the Water Plant.
16. The Mayor and Council discussed the use and housing of the City's automotive equipment and a motion was offered, seconded, and duly passed to direct that all municipal automotive equipment be stored on the Mill Street yard at the conclusion of each day's work.
17. The City Engineer advised the Council that Mr. A. P. Isakson had requested him to discuss the matter of an allowance for the use of his personal automobile for municipal work. It was explained that his car was needed and that it was more economical to hire his car than to put other means of transportation at his control. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the payment of \$5.00 per week for use of his automobile to be retroacted to the last payment providing that he would present the City with a certificate of insurance or and insurance policy to cover the City against the liability which they might incur for such use.
18. The City Engineer presented a letter from Mr. Walter Kirkman for information on the paving and maintenance of the proposed new roadway to the Veterans Hospital.

July 2, 1945

18. The City Engineer was authorized to write Mr. Kirman on the matter.
19. The Mayor and Council upon the recommendation forwarded by Mr. Isakson fixed the weekly salary of Mr. Ed Long at \$35.00 per week effective immediately upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
20. Vouchers Nos. 3152A to 3198A were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
21. The Mayor and Council received a letter of resignation from Mr. Lewis Brewington to take effect July 3, 1945. The Mayor and Council authorized the resignation accepted upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

There being no further business, the meeting adjourned at 12:02.

APPROVED:

Date

July 9, 1945
John J. Howie
President of the Council

Clerk

Wade H. Dinsley

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, July 9, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman and W. Austin Moore, Sr.

1. Chief Chatham presented his Department's weekly log together with the Parking Violations Report; both of which were accepted and placed on file.

Chief Chatham reported that he had received a request to relieve the congestion caused by the produce buyers who purchased their products on the street in the College Avenue section near the 2 block. He advised the Council that he had endeavored to remedy the parking in front of private dwellings but was unable to halt the purchasing on the street. The Council was of the opinion that there was nothing they could do.

2. Mr. Marks was before the Mayor and Council in regard to a permit for a location of his trailer on a West Main Street lot for fortune telling purposes.

The Council advised Mr. Marks his request would be investigated during the week.

3. Mr. Lewis Merryman was before the Mayor and Council and presented two parking tickets nos. 22069 and 21543; both of which were for out-of-town people, one of which parked in front of his office to introduce him to a client, the other was issued to a government representative who was forced because of a hearing in his office to leave his car over-time in a meter zone.

The Council, because they were out-of-town people and because of conditions somewhat unusual, ordered both excused upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

4. Mr. Merryman asked the Council if something could not be done toward the installation of his curb and gutter which was first promised in 1939 and which had been promised periodically thereafter. He explained that he had deeded an area to the City to provide for widening of the street and the placement of curb and gutter and believed that it was now time that some definite action be taken. He offered that if the City would lend him the use of their forms he would get some private contractor to do the work, provided of course the City would pay their half.

The City agreed to his securing a quotation.

5. In response to letters to G. Barranco, Ernest Hillman, and V. L. McCready to appear before the Mayor and Council to show cause why their restaurant licenses should not be revoked there appeared G. Barranco and Ernest Hillman.

The Council heard G. Barranco first who advised them that he was unable to secure toilet facilities.

July 9, 1945

5. Ernest Hillman informed the Council that after he had received the letter he attempted to find some plumber to do his plumbing and it had not yet been completed. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to allow him a thirty-day extension in which to complete the work.

None appeared in behalf of V. L. McCready. The Health Department was asked to see if the work in the McCready establishment had been completed.

6. Ordinance 530--AN ORDINANCE related to a regulation of traffic, to parking meters, to the installation, operation, and maintenance of parking meters, and to the deposit and disbursements of receipts--was read for its first reading and ordered approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
7. The City Solicitor read a communication from the National Board of Fire Underwriters in which he was informed that they would have a representative in Salisbury to discuss with the County Commissioner and the Mayor and Council regulations relative to the Office of Fire Marshall. The meeting was scheduled for August 7, 1945 at 1:15.
8. The City Solicitor reported that he had written letters to several communities requesting information on smoke regulations and control and that to date he had received replies from Hudson County, New Jersey and the Smoke Prevention Association of America.
9. Mr. Hastings was requested to check on the proposed trailer Mr. Marks expected to use on the West Main Street lot for fortune telling purposes.
10. The minutes of the meeting of June 25, 1945 was read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

The minutes of the meeting of June 26, 1945 were read and approved upon a motion offered by Councilman Moore and seconded by Councilman Hayman and duly passed.

The minutes of the meeting of July 2, 1945 were read and approved after amending upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

11. The Dog Control Officer's report and the Fire Department's report were both presented and ordered placed on file.
12. The Mayor and Council received a letter of resignation from Smiley B. Haddock as the Dog Control Officer effective as of July 31, 1945. The Council upon a motion offered by Councilman Hayman and seconded by Councilman Hastings accepted the resignation.
13. The City Engineer presented purchase orders L-398 and L-397 both of which were approved and the priority statement thereon authorized signed by the Mayor upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.

14. The City Engineer advised the Council that he had a request from Lt. Beach of the Navy requesting a meeting in Salisbury between the County and City authorities and the CAA and that the meeting had been temporarily scheduled for Tuesday July 10 at 2:00 at the Commissioner's office.
15. The City Engineer read a letter from the Victor Lynn Lines in which they asked for a new water tap namely 3 - 1" taps to replace their present 3/4" taps.

The matter was referred to the Superintendent of the Water Department for handling.

16. The City Engineer presented quotations on blinker lights from Crouse-Hinds Company and the Automatic Signal Corporation, both in the same amount. Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the purchase of 2 blinker lights and the necessary accompanying equipment for the total cost of \$197.00 each from the Automatic Signal Corporation.

17. The City Engineer reported that it would cost approximately \$2,500 to provide a water main extension to serve the properties of Mr. Theis on Homer Street.

The City Engineer was authorized to work out some temporary agreement along the lines that Mr. Theis had talked of to provide for a temporary service main.

18. The City Engineer reported he had called Mr. Whitman of the State Roads Commission to ask if a meeting could be arranged between the Commission, the County Commissioners, and the City Council in Salisbury sometime in the near future. Mr. Whitman had advised Mr. Gardner that he felt such a meeting could be arranged and that it would be discussed at their next Commission meeting.

19. The City Engineer presented a request from Mr. James Bennett, Superintendent of County Schools, for the City to apply an asphalt base on their new driveway and cover it with the recent purchased slag at the School Board's Expense.

It was suggested that the City might do the work if they received a letter from the Board of Education advising them that there were no private contractors who could do the work or that there were none available who would do the work, as the City was reluctant to compete with private interests.

20. A. P. Isakson forwarded a recommendation that the Mayor and Council employ Larry Niblett as the grader operator. Councilman Hastings offered a motion which was seconded by Councilman Hayman to employ Mr. Niblett at \$35.00 per week, the amount which he asked.

21. The City Engineer advised the Council that the asphalt contractor had informed him that it would be necessary for him to know at once if the City intended to increase its purchase of applied asphalt as he was now scheduling his shipments. Councilman Hayman offered a motion which was seconded by Councilman Hastings and du

21. and duly passed to authorize a 20% increase in the purchase of applied asphalt for the summer street program.
22. The City Engineer presented a letter from the Hannaman-Burroughs Company in which they forwarded a bill in the amount of \$305.00 as a claim for additional work and expense they were put to in connection with their recent contract on West Road.

The City Engineer advised the Council that he could not approve the payment of the bill.

23. Vouchers Nos. 3199A to 3230A inclusive were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
24. The Mayor and Council received a letter from Mr. H. B. Marston in which he thanked the Council for the method in which they were paying him his summer time salary.
25. The salary of Mr. E. W. Merrick was fixed at \$20.00 per week upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
26. The minutes of the meeting of June 22 were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
27. The Treasurer's report of the General Fund for the month of June was presented to the Council.
28. The Treasurer reported that final settlement had been made with the Atlantic Refining Company for the North Division Street properties.

There being no further business, the meeting adjourned at 11:25.

APPROVED:

July 16, 1945
Date

John T. Howie
President of the Council

Wade H. Indley
Clerk

The Mayor and Council met in joint session with the Commissioners of Wicomico County. There were present representing the Mayor and Council of Salisbury Council President Howie, Councilmen Albin A. Hayman and W. Austin Moore, Sr.

1. The Commissioners and Councilmen read a letter of resignation from Smiley B. Haddock, the Dog Control Officer. On behalf of the Mayor and Council, a resolution was introduced by Councilman Hayman and seconded by Councilman Moore to authorize the payment of \$25.00 bonus to Mr. Haddock if he would continue working during the month of August. A similar motion was passed by the Commissioners.
2. Commander Beach of the Navy and a representative of the Civil Aeronautics Authority met with the Commissioners and the Councilmen. Commander Beach informed the gathering that the Navy was interested in procuring power for the Airport lighting and advised them that they expected to do some night flying in the near future. He further said that the Navy had approximately \$1400 available for use on power lines if the County and the City decided to bring a three-phase line to the Airport at this time.

The group was of the opinion that the cost of bringing such a power line to the Airport was approximately \$3500.

Commander Beach further advised the gathering that the Navy expected to erect a signal tower on the Airport.

The CAA representative told the County Commissioners and the City Council that they had no funds which could be allotted to the power line work.

On behalf of the Mayor and Council, Councilman Hayman offered a motion which was seconded by Councilman Moore to authorize the Eastern Shore Public Service Company to erect a power line for three-phase current to the Airport provided that the City's share in the appropriation would not exceed \$1,000. The motion was duly passed.

A similar motion was introduced and passed by the County Commissioners.

There being no further business, the meeting adjourned;

APPROVED:

July 16, 1945
Date

John G. Howie
President of Council

W. Austin Moore, Sr.
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, July 16, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howke, Councilmen Rollie W. Hastings, Albin A. Hayman and W. Austin Moore, Sr.

1. Mr. Lewis Merryman was before the Mayor and Council representing Mr. Marks who was requesting permission to place a trailer on the West Main Street vacant lot owned by the Dickerson Estate at the bridge.

The Mayor and Council received a petition containing some twenty-nine signatures which asked that the Mayor and Council not permit fortune tellers in the locality.

The City Solicitor advised the Council that the present Building Code did not permit the location of the proposed trailer on the site. Mr. Merryman after examining the Ordinance dropped his request.

Mr. Marks' attorney informed the Council that his client desired to make a request for a fortune telling license in the name of Rosa Marks for the purpose of telling fortunes within the brick building now owned by the Dickerson Estate.

The Council advised Mr. Merryman that this new application would be considered and that Mr. Hastings would report to the Council after inspecting the property.

2. Chief Chatham presented his Consolidated Monthly Report, the Dog Control Officer's Report, and the weekly log; all of which were ordered accepted and placed on file.
3. In response to a letter from the City Solicitor, there appeared before the Mayor and Council Mrs. Hayman, Mr. Jenkins, and Mr. Webster to show cause why their restaurant license should not be revoked. Mr. McCabe of the Health Department was also present.

Mrs. Hayman informed the Mayor and Council that she had installed hot water facilities and that she had placed an order for a sink with her plumber and that she was unable to do anything more at the present time. The Council granted her a 30-day extension, in which to comply.

Mr. Jenkins informed the Council that he would install hot water facilities. The Council likewise granted him a 30-day extension.

Mr. Webster, operator of a lunch wagon, on Market Street, advised the Council that he would endeavor to add toilet facilities to his lunch wagon and he likewise was granted a week in which he would see what could be done and report back to the Mayor and Council.

4. Mr. Roland Prag, the Harbor Master, made a short report on his work.
5. The minutes of July 9, 1945 and the minutes of July 10, 1945 were both read and ordered approved upon a motion offered by Councilman Hayman and seconded by Councilman Moore.

July 16, 1945

6. The City Solicitor Mr. Potts advised the Mayor and Council that the Health Department had informed him that V. L. McCreedy was now complying with the restaurant license ordinance.
7. Ordinance No. 531 relating to parking meters and traffic was read for its final reading and ordered approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
8. The City Solicitor presented a new pamphlet on the subject of smoke control and a copy of the Ordinance of the City of Cleveland on smoke abatement.
9. The City Engineer presented information on the Government sale of surplus property. He was authorized to submit a request for the proper forms for information and bidding on any surplus property which they might be interested in, and the President of Council was authorized to sign the paper requesting such information upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
10. The City Engineer submitted a new bill from the Hannaman-Burroughs Company in the amount of \$78.90 for excavating and backfilling an additional length of trench on West Road.

He advised the Council that he could approve the bill and that Mr. Burroughs had requested immediate payment of it. A motion was duly offered, seconded, and passed to direct that a voucher be prepared and that the President of Council and the Treasurer be authorized to sign said voucher.

11. The City Engineer presented a letter from the Board of Education in which they asked the City to place the asphalt and slag on the school driveway at their earliest convenience since they were unable to find a private contractor who could do the work.

The City Engineer was authorized to do the work upon the completion of the City's Street program at the cost of labor and equipment plus 15% overhead and bill the Board of Education for that amount.

12. The City Engineer presented a letter sent to the Eastern Shore Public Service Company relative to the Airport lighting. A copy of which is attached and is part of the minutes.
13. The City Engineer reported on the investigation of the Parker sewer stoppage trouble on Priscilla Street and said that Mr. Parker should first excavate his house property to determine the location of the stoppage.
14. The City Engineer presented a request from Mr. John Davis for an increase in salary.

After some discussion, the motion was offered, seconded, and duly passed to fix the salary of John Davis and Henry Davis at \$38.00 per week effective the coming payroll period.

July 16, 1945

15. Upon the recommendation of the Superintendent of the Water Department, Councilman Hayman offered a motion which was seconded by Councilman Hastings to exempt the Water Department's service truck driven by Mr. Wootten from the Resolution No. 16 passed by the Mayor and Council on July 2th, 1945.
16. The City Clerk presented a request in behalf of Mr. Mervin Ellis for permission to use his accumulated vacation with pay before the end of his employment. The Mayor and Council found no objection.
17. Vouchers Nos. 3231A to 3272A inclusive were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
18. The Mayor and Council received a letter from the State Roads Commission in which they informed the Council that the State would install eight roadway lighting units on the North Division Street bridge and approaches including the necessary wiring and light standing fixtures if the City would agree to pay for the light bulbs and the necessary current with the State Roads Commission maintaining the fixtures and wiring.

Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed to authorize the proposal accepted and to instruct the Clerk to so notify the Commission through the District Engineer, Mr. P. A. Morrison, by sending a certified copy of that part of the minutes.
19. The Mayor and Council received the Fire Department's report for the week.
20. The City Treasurer presented the Water Department's report for the month of June.
21. Upon the recommendation of the Mayor, a motion was introduced by Councilman Hayman and seconded by Councilman Moore to authorize an additional street light placed at the intersection at Calloway and Brown Street.

There being no further business the meeting adjourned at 12:15.

APPROVED:

July 23 1945
Date

W. H. [Signature]
Clerk

John J. Howie
President of Council

Salisbury, Md., July 14th, 1945.

To the Mayor & Council of Salisbury, Md.

We, the undersigned, property owners and tenants in properties on West Main Street, Salisbury, Maryland, in Salisbury Election District, hereby petition your Honorable Body ~~to~~ not to permit a band of gypsies or any fortune tellers or their kind to rent from any property owner a place of business or any wharf property or any ground for a trailer in our section of the town. We understand that the Wharf property or building known as the Dickerson property is going to be rented to these people and we object to same and want your Honorable Body to prevent such a circumstance.

H. M. Fields

S. C. Fields

Peter Linnett

Annie M. Linnett

F. H. HOLTZ, Inc.

MAIN & LAKE-STREETS

SALISBURY, MD.

E. P. Sheldon, manager

M. G. Webster

Percy Webster

Mark Webster

J. B. Winipol

Elaine M. Bailey

Arthur L. Bailey

C. L. Ulman

Salisbury Battery & Ice

Sam Keeger

Richard Fields

Maggie V. Fields

Friendly Shoe Shop

Jack Moffitt

Catherine Moffitt

Ben J. Silverstein

Miss Cook

Robinson Cook

Thas H. Purry

Lena W. Purry

Sadie Pollitt

Alex Pollitt

H. Garrison

W. E. Haggard

W. M. Adams

W. Fulton Rountree

mu

City of Salisbury
MARYLAND

cc: County Commissioners of Wicomico County
✓ Mayor and Council of Salisbury

15

July 11, 1945

A-6

Eastern Shore Public Service Company
Attn: Mr. W. C. Pierce
Salisbury, Maryland

Gentlemen:

At a joint meeting of the Mayor and Council and County Commissioners held yesterday, a motion was adopted authorizing the extension of electrical facilities to and on the Salisbury Airport property in order that 220 volt, 3 phase, 60 cycle current would be available on the location.

As a result of previous discussions, we understand that the cost of the work would be around \$3,000.00, which sum of money is to be deposited by the City and County Authorities and a basis of rebate to be established according to schedules on file with the Public Service Commission.

Commander Beach, representing the Bureau of Aeronautics, Navy Department, Washington, D. C., stated that the Navy was in immediate need of these facilities and would furnish the necessary priorities upon request from the local power company. Drawing No. 1-E-1408, designated as Salisbury, Maryland, Airport Lighting Plan, is enclosed for your convenience.

Will you kindly proceed with the construction work at the earliest possible date, it being understood that distribution lines and poles in the vicinity of the airport site are to comply with the Civil Aeronautics Administration and Navy Department requirements.

Sincerely yours,

THE MAYOR AND COUNCIL OF SALISBURY,
THE COUNTY COMMISSIONERS OF WICOMICO COUNTY,

C. G.
Clarke Gardner,
City Engineer

CG vg
encl.

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, July 23, 1945 at 7:30. The following members were present: President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman and W. Austin Moore, Sr. Mayor I. Virgil Hitchens and Councilman Clifford H. Duffy were absent due to illness.

1. Mr. Ray Hare came before the Mayor and Council in regard to water bills in the names of Mrs. Nettie White, 109 Broad Street and Mrs. Charles R. Hare of Broad Street. He advised the Council that the bill of Mrs. Nettie White had been excessive he thought even though it had been checked and the meter found in order. He told the Council that if this account could be put on a monthly basis similar to the other account he would be more able to check leaks if and when they occurred, thereby helping to reduce his bill.

The Council found no objection and authorized the account placed and ordered the meter read monthly for monthly billing, upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

2. Carroll Barnes and Steve Olson, representing the Fire Department, came before the Mayor and Council to see if the Council had any information on the proposed fire alarm change from bells to siren. The Council advised them that the Underwriter's Middle Department had been written to on this matter but that they had not yet received a reply.

The two gentlemen asked if it would be the Council's opinion that the fire bells should also ring if and when the use of the new sirens begun. The Council decided to consider the matter.

The two gentlemen also asked if Mr. Isaac Messick could be borrowed for use as a substitute custodian at the Fire House while the two present custodians were on their vacation. The Council agreed to see what could be done.

3. Chief Chatham presented his weekly log. He also presented two parking tickets nos. 22807 and 22808 issued to two trucks belonging to H. D. Langrall for parking on Camden Street while being loaded. Since Mr. Langrall felt he should have the privilege of loading and unloading his trucks on that side, the Council felt they could excuse the two tickets and it was done upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

The Clerk was requested to check on the minutes relative to No Parking on Camden Street and Locust Street to determine the length of the trial No Parking period these streets were to have. The Clerk was also requested to check on the stop sign at the intersection of Mitchell and Vine Street.

4. The Building Inspector Mr. Hastings asked what disposition the Council desired him to make of the two ladders on the stairway of the City Hall which had been presented to them by the Boy Scouts. It was suggested that they be moved to the Fire House and Councilman Moore agreed to take the matter up with the Fire Department officials.

4. Mr. Hastings reported on a call relative to the need of weed cutting on West Philadelphia Avenue.

He reported that Mr. Parks Young had advised him that he would cut the weeds on the Lake Street property if the adjacent owners would likewise cut theirs.

- 5.5. The City Engineer was authorized to advertise for equipment and an operator to cut the weeds in and about the City streets.
6. The City Engineer presented the inventory of the Municipal Water System for the period ending June 30, 1945.
7. The City Engineer reported that the sewer stoppage which had been reported to be in the streets in front of the Parker property on Priscilla Street had been found and found to be on private property as was previously stated.
8. The City Engineer presented a letter from the Harry M. Wood & Co. quoting on some electrical pannels, wiring, and equipment for the new pump house to be placed in the Municipal Park in the total sum of \$668.87. The Mayor and Council upon a motion duly offered, seconded, and passed authorized the City Engineer to purchase the required material from Harry M. Wood & Co. as was quoted on.
9. The City Engineer presented a letter from the State Roads Commission in which he was advised that the State Roads Commission would not pay any share of the cost of the sweeping the By-Pass with the City's sweeper, since it was their policy only to remove accumulated dirt when it interfered with drainage.
10. The City Engineer reported on a call from the Navy Department in which he was asked to meet with the Navy's representative and the CAA representative Wednesday July 25th at the Airport site and to have with him representatives of the Eastern Shore Public Service Company to discuss the proposed electrical line extension to the Airport.
11. The City Engineer presented a letter from Huff, MacFarlan, and Associates in which they informed the Mayor and Council that the contractor who recently placed the sewer line to the Southern States Co-operative disturbed their grading work about the plant which now issued in the need of some additional filling.

Since the Council was informed that the contract work was closed and that it would be difficult to open, the City Engineer was authorized to repair the damage whenever he was able with the City's force.

12. The City Engineer presented a complaint from Mr. Mason on the Snow Hill Road who felt that his bill for a larger water service was excessive.

The Council reviewed the bill and felt that they would be unable to alter it since it was the same charge which was made to all water customers for extensions.

13. The City Engineer reported he had had two calls on sewer stoppages during the past week.
14. The Mayor and Council requested the City Solicitor to check the language of the Plumbing Code to see where sewer ~~cleanouts~~ ^{clean out} should be placed and to determine the size of the house connection from the sewer main to the clean-out.
15. Chief Chatham was requested to call on the residents residing in that section of Salisbury which was to the rear of the Church on Broad and Poplar Hill Avenue and advise them that they were not to throw garbage and other refuse down the hill toward old Water Street.
16. The Mayor and Council received a letter from George R. Bidwell who proposed a new City ordinance relative to bicycles on the public highways and to their registration.

The letter was ordered referred to Chief Chatham for his comments and recommendation.
17. Increase in assessment nos. 1872 to 1879 inclusive were read, were approved, and authorized placed on the books upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
18. The Council discussed the requests for a smoke control ordinance and instructed the City Clerk to write the following to see if they would serve as members of a committee to examine the needs for such control in Salisbury: Mr. Milton Severance, Mr. Fred Grier, Jr., Mr. Ralph Williams, Mr. Henry Chatham, and Mr. John E. Morris.
19. Voucher Nos. 3273A to 3305A inclusive were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
20. The Fire Department's report was presented, accepted, and ordered placed on file.
21. The Dog Catcher forwarded a report that he had caught 34 dogs and collected \$14.50 during the past week.
22. Councilman Hayman reported that he with Dr. Hurdle and Commissioner Henry Todd had investigated the conditions at the Dog Pound and found that they, the committee, agreed with the Dog Catcher that there was poor drainage in the Dog Pound and that the condition should be remedied and that the door should be elevated so that a man could have free entry to clean the pound. Councilman Hayman offered a motion that Mr. Haddock be directed to contact Mr. Paul Downing to secure an estimate on the proposed charge in drainage of the cement floore of the Dog Pound. The motion was seconded by Councilman Hastings and duly passed.
23. The minutes of the meeting of July 16 were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.

July 23, 1945

24. The City Clerk was authorized to notify the Eastern Shore Public Company relative to the agreement with the State Roads Commission for lighting the North Division Street overpass.
25. The Mayor and Council received a letter from Wm. B. Tilghman requesting the hard-surfacing of Oak Hill Avenue.

The meeting adjourned at 10:40.

APPROVED:

July 30 1945
DATE

John T. Hume
President of Council

Wade H. Dingle
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, July 30, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. Mr. Alton Hughes was before the Mayor and Council to request that Somerset Avenue be graded. Councilman Hayman offered a motion which was seconded by Councilman Duffy to authorize the work done when the Street Department had the time.
2. The City Engineer reported on an electrical trouble at the Park Pavilion.
3. The City Engineer reported he had met with the Navy officials, the CAA representative, and representatives of the Eastern Shore Public Service Company at the Airport Wednesday and had found that it would be necessary to extend the power line from the Airport approaches to within the property by underground cable.
4. The City Engineer presented a request from the Tri-State Poultry Company to rent the City's compressor and operator in order to install a sewer trap to their plant. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize the rental of the equipment.
5. The City Engineer presented a request from the Mayor of Vienna for the City of Salisbury to make a water tap for the City of Vienna on their mains for which Vienna would pay all costs.

Since Vienna was unable to have it done privately, Councilman Hayman offered a motion which was seconded by Councilman Duffy to authorize the work done at Vienna's expense.

6. The City Engineer reported the receipt of a telephone call from Mr. Conrad Long, who requested that one of the City's employees who left his employment without a release be discharged.

Mr. Gardner explained that the man was hired by Mr. Davis of the Garbage Department and that he had no previous knowledge of his prior employment.

7. The City Engineer presented a request forwarded by Mr. Nelson Messick for an increase in salary. The Council found that he had had a substantial raise during the present current year and that they would be unable to make any changes at the present time.
8. Mr. Oscar Grier forwarded a request from the City Engineer for permission to store the City's truck which he used at his home overnight. The Council decided to request information from the Police Department as to the number of times Mr. Grier was called out for work after the usual hours.
9. The salary of Charles Andrews was fixed at \$31.00 per week. (A weekly salary). The Council authorized it to be retroactive to cover last week's salary.

10. The Building Inspector Mr. Hastings reported a request from Mr. Calvin Cropper for a street light near his business on the By-Pass at Carroll Street.

Mr. Hastings informed the Council that it could be done by spacing better the lights already on the By-Pass. Councilman Duffy offered a motion which was seconded by Councilman Moore to authorize the change. The motion was passed.

11. The Mayor and Council received a signed contract from the American LaFrance Foamite Corporation for the new fire engine.
12. The Mayor and Council received a letter from the State Department of Health which informed the Council that Mr. Lloyd P. Davis did not conform to the present restaurant code.

The matter was ordered referred to the City Solicitor for handling.

13. The Mayor and Council received a letter from H. B. Marston in which he advised the Council that they would try to make up for the concerts which they were unable to have due to rain.
14. The Mayor and Council received a parking ticket #22762 which was issued to John Walston, who stopped his car in front of Dr. Insley's office to take an accident patient into the office who had lost several of his fingers. He said the stop was an emergency in order to get the man to the Doctor quickly. The ticket was ordered excused upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
15. Voucher No. 3273A drawn to the Hannaman-Burroughs Company was approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
16. Decrease in Assessment Nos. 2216 to 2219 inclusive were read, approved and authorized entered upon the books upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
17. The Mayor and Council read Resolution No. 6 from the minutes of May 21 relative to a 30-day trial of No Parking on Camden Street and upon a motion offered by Councilman Hayman and seconded by Councilman Hastings authorized the No Parking as permanent, since there were no objections to the trial and the streets so marked.
18. The Mayor and Council reviewed the minutes of May 14, Resolution No. 1 which referred to a 60-day trial period of No Parking on the north side of West Locust Street. A motion was offered, duly seconded and passed that the No Parking regulation be permanent and the streets so marked.
19. The Mayor and Council received a letter from W. E. Wailes titled, "Pertinent Questions", which they read and ordered placed on file.
20. The Mayor and Council received a letter from Mr. Stanley Hastings who complained of trouble he was having from the pigeons owned by the tenant of the property directly in the rear of his house. He

July 30, 1945

20. said they constitute a public nuisance as far as he was concerned, and that the pigeons created a condition about his house that caused a terrible odor. He complained further that the pigeons' pen in the rear of the neighbors' lot showed no signs of ever being cleaned. The Council authorized the matter referred to the Health Department.
21. The Salisbury Fire Department's report for the week ending July 23rd was received and ordered placed on file.
22. The Mayor and Council received a letter from Mr. Milton Severance who advised them that he would be glad to be of any assistance possible by serving on the Smoke Control Committee.
23. The City Clerk was authorized to write all members of the recently appointed Smoke Control Committee to ask if they would meet with the Mayor and Council for a short time Monday evening, August 6th at 8:15.
24. Vouchers Nos. 3306A to 3324A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
25. The minutes of the meeting of July 23 were read and approved after amending upon a motion offered by Councilman Hayman and seconded by Councilman Moore.
26. Mr. Roland Henry came before the Mayor and Council to ask if it would be satisfactory to close a 10-foot alley near his property on South Division Street and south of Van Buren Street.

There being no further business, the meeting adjourned at 9:45.

APPROVED:

August 6 1945
Date

John G. Howie
President of the Council

W. H. Dwyer
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, August 6, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman and W. Austin Moore Sr. Councilman Clifford H. Duffy was absent due to illness.

1. The minutes of the meeting of July 30th were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
2. Mr. William Hutchings of the Howard Paint Company was before the Mayor and Council to tell them he was not aware that he was violating a City Ordinance by placing barrels on the sidewalk in front of his property. He explained further that he probably exceeded the limit by only $3\frac{1}{2}$ or 4 inches.
3. The City Engineer read a letter from Mr. I. B. Whitman, Chairman of the State Roads Commission, which advised him that Mr. Whitman believed he could advise him that it would be satisfactory to meet with the Mayor and Council and County Commissioners during the week beginning August 12th.
4. The City Engineer presented a communication from the State Roads Commission which advised him that under the present condition that it would be unable to rent the City a bull-dozer.

The City Engineer was authorized to secure bids for the use of a bull-dozer at the Colored Playground from anyone who had one available.

5. The City Engineer presented an aerial picture of the Airport and a master plan of some maps he expected to use in the make-up of the Airport brief. The Engineer suggested that the Council, as well as the Commissioners, appoint a Committee to handle approval of such work and other things that came up from time to time that required their consideration. He explained that the approval or expenditures could still be ratified by the two bodies.
6. The City Engineer presented a report from the State Department of Health on the condition of the Water Department's water which advised the Mayor and Council that the water was satisfactory for drinking purposes.
7. The City Engineer presented drawings nos. 550-1, 550-2 which were the plans for the hook-up of the electrical control panel for the new pumping station.
8. The City Engineer presented plans for two approved sewer jobs; one on East Main Street, the other in the rear of the Salisbury Boulevard, and suggested that the City secure outside bids on the work as the City's force was completely tied up with the Street program.

The suggestion was approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

9. The City Engineer advised the Council that he would like to go to Rehoboth one day of this week to examine a pump station house in that City which might be some benefit in designing the new pump

9. house in the City Park.
10. The City Engineer reported that he had secured a new grader operator who asked the salary of \$40.00 per week for the month of August and \$35.00 per week thereafter. His employment was approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
11. The City Engineer advised the Council that the pumps and other equipment owned by the Office of Civilian Defense would shortly be offered for sale and recommended that the City purchase some of this equipment.

The matter was taken under consideration in order that it might be discussed with the County Commissioners.
12. The City Engineer advised the Council that the Street Department was in need of 8,000 gallons of asphalt to complete their proposed work. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize its purchase.
13. The City Engineer advised the Mayor and Council that he had again written to the Board of Fire Underwriters to request information on the effects of the insurance rate, if any, if there were a change in the fire alarm system.
14. Mr. McCabe, representing the Health Department, was before the Mayor and Council to advise them that the application for restaurant license made by Lloyd P. Davis in the name of Park Grill could not be approved since he had not complied with their requirements.

The City Solicitor was requested to notify the applicant that his license would be revoked according to the terms of the Ordinance No. 461.
15. Chief Chatham presented his weekly log which was ordered accepted and placed on file.

Chief Chatham recommended that the City adopt a bicycle ordinance to provide for the registration, licensing, and regulation of bicycles about the City and suggested that they write to George R. Bidwell who offered to give them a sample ordinance along these lines. Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the Chief to secure a sample ordinance.

The City Engineer was authorized to instruct Mr. Oscar Grier to remove the Priscilla Street stop light and the Camden Avenue blinker at once.
16. The Harbor Master's report for the month of July was presented and ordered placed on file.
17. The Building Inspector's and the Acting Plumbing Inspector's reports for the month of July were presented and ordered placed on file.
18. Mr. Hastings, the Building Inspector, was authorized to have the furnace cleaned, fixed, or reconditioned preparatory to winter use.

19. The Building Inspector Mr. Hastings advised the Council that the Police Department should have two new outside screen doors. The purchase was approved by the Council.
20. Mr. Hastings reported that the fence for the Colored Playground had been received and was now at the City Barn.
21. Vouchers Nos. 3325A to 3339A inclusive were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
22. The Mayor and Council appointed Mr. Milton Severance, Fred A. Grier, Jr., Henry Chatham, Ralph Williams, and John Morris as A COMMITTEE TO INVESTIGATE THE FEASIBILITY OF ADOPTING A SMOKE ORDINANCE FOR THE CITY OF SALISBURY.

The committee, all of which were present except Milton Severance, were given a background which prompted their appointment and immediately left to assemble in another part of the City Hall to organize.

The Council was later informed that Mr. Fred A. Grier, Jr. had been appointed their chairman.

23. The Dog Control reports for the weeks of July 21 and 28th were presented and ordered placed on file.
24. The Mayor and Council received a letter from S. Denmead Kolb in which he requested some additional City's insurance business.
25. The Water Department forwarded information to the Council that they were having considerable trouble with the Department's adding machine and that it had been repaired on three different occasions and it had not yet been corrected so that it would add accurately at all times. The Council authorized the City Treasurer to purchase a new adding machine from Willing's in accordance with their quotation as follows:

Rem-Rand Electric Adding machine 10 column with direct subtraction and multiplication feature \$222.80 Delivery approximately 60 days.

26. The State Roads Commission forwarded the Mayor and Council copies of their recently published booklet on roads.
27. The Mayor and Council received a letter from Mr. P. A. Morrison, State Roads Commission advising them that the Bridge Engineer had been authorized to contract for the necessary lighting of the North Division Street overpass.
28. The Mayor and Council received a letter from the Health Department in which they were advised that Mr. McCabe had contacted Mr. Ferrand owner of the pigeons which had been complained of by Mr. Stanley Hastings. The Health Department advised the Council that Mr. Ferrand would remove the roost from his property. The Clerk was authorized to pass the information on the Mr. Hastings.

29. The Council was advised that there was a meeting scheduled with the County Commissioners for 1:15 Tuesday, August 7th relative to the Fire Marshall Bill.
30. The Mayor and Council received a petition from some property owners on Franklin Street which requested the hard-surfacing of that street for an approximate distance of 200 yards. The matter was referred to the City Engineer for investigation and report.

31. The Mayor and Council received a request from Mr. Alfred Colona for the City to pay in the cost of a sidewalk which Mr. Colona proposed to place between his property and Church Street on Truitt Street. He requested the City to pay for that part which crossed an alley.

The City Solicitor was requested to check on the matter to determine the City's responsibility in the matter.

32. The Police Department advised the Mayor and Council that it very seldom called Mr. Oscar Grier for work after hours.

The Council authorized the City Engineer to advise Mr. Grier that his truck should be kept at the City Barn as was previously directed.

33. The Mayor and Council directed the City Treasurer to pay no extra over-time wages unless he received a specific authorization from the Superintendent of the Department affected both as to the authorization for the work and the approval for the time.

34. The Mayor and Council received a request from the American Legion for the use of the Council room for the first and third Wednesdays of the month.

The Council found that they would be unable to grant the Legion's use of the Council room for this purpose as it was in frequent use by the City and its committees.

There being no further business, the meeting adjourned at 10:55.

APPROVED:

August 13, 1945
Date

John L. Horne
President of the Council

W. D. Amely
Clerk

The Mayor and Council of Salisbury met with the County Commissioners of Wicomico County Tuesday afternoon, August 7, 1945 at 1:15. There were present representing the Mayor and Council, President of Council John G. Howie, Councilmen Albin A. Hayman and Rollie W. Hastings together with their Clerk and Engineer.

1. The meeting was scheduled in order to hear Mr. Lauber, a representative of the National Board of Underwriter's, who came to Salisbury to give the two bodies some information which might be of some help to them in the formulation of new ordinances to cover the office of Fire Marshall.

Mr. Lauber presented a sample ordinance which was approved by an Underwriter's Board and suggested that they follow it as nearly as possible, believing it would be their ultimate best.

After the discussion on the proposed ordinance, a committee consisting of Commissioner Todd, Councilman Hayman and Commissioner Elliott of Mardela was appointed by the joint bodies to recommend a person for appointment of the office of Fire Marshall for Wicomico County. Councilman Hayman offered the motion in behalf of the Mayor and Council and it was seconded by Councilman Hastings and duly passed. The attorneys for the two bodies were also appointed to the committee in an advisory capacity.

2. At the conclusion of the discussion on the Fire Marshall, the joint groups discussed preparation of a brief of the Salisbury, Wicomico County Airport. The City Engineer, Mr. Gardner, proposed that the two bodies appoint a committee, to be known as the Airport Committee, in order to handle the preliminary approval of Airport matters and to facilitate its work.

The proposal was accepted and the Commissioners appointed its President W. F. Messick to act as one member of the Committee and the Mayor and Council named Councilman Hastings to act as its representative of the Airport Committee. Attorneys Potts and Porter were also named to the Committee, together with City Engineer, W. Clarke Gardner and Wade H. Insley, Jr. Secretary.

There being no further business, the meeting adjourned at 3:00 P. M.

APPROVED:

August 20, 1945
Date

John G. Howie
President of the Council

Wade H. Insley Jr.
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, August 13, 1945 at 7:30. The following members were present: President of Council John G. Howie, Councilmen Clifford H. Duffy, Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. Mr. Dean Sharrar was before the Mayor and Council to complain about the odor apparently arising from the Maryland Poultry Farms Plant and from the river in the rear of their plant. The Council requested the Harbor Master to contact the Health Officer and to make an examination of conditions and to report their findings back to the Council.
2. The minutes of August 6th were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Duffy.
3. Chief Chatham presented his weekly log and the Parking Violations Report; both of which were ordered accepted and placed on file.
4. Chief Chatham reported that the gypsies telling fortunes west of the Main Street bridge were causing congestion in that section. He reported that they were also taking pictures in a little picture booth erected nearby. The Building Inspector was requested to investigate the matter.

Chief Chatham reported that a colored boy was drowned Monday afternoon in Johnson's Pond and that they had not yet located the body.

5. Mr. John W. Morris and Mrs. Ethel Morris were before the Mayor and Council to complain of pigeons which were causing considerable trouble and which were owned by their neighbors.
6. Mr. Harry Fullbrook representing the Salisbury Hatchery was before the Mayor and Council. He requested permission to dump their hatchery's egg refuse on the dump.

The Council advised him that they would consider the matter and advise him at a later time during the evening.

7. Mr. Ernest Clark was before the Mayor and Council representing Elton Brown and asked that the City give him a deed to a parcel of land which was acquired in connection with the By-Pass and which the City had agreed to do in their minutes of April 25th. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize the deed signed.
8. The Tri-State Poultry Company's representative came before the Mayor and Council to request the paving of Lee Street leading to their plant.

The City Engineer estimated the cost to be in the vicinity of \$600.00. The Council informed the group that it would be approved for paving in that amount.

9. The City Engineer reported that Mr. Izra B. Whitman, chairman of the State Roads Commission would meet with the City and County officials at 12:30 Thursday afternoon, August 16th.

10. The City Engineer presented a letter from the Middle Department Rating Association signed by Mr. B. F. Goodhue which advised the City that there would be no objection to the use of fire sirens in connection with the fire alarm providing the old bell system was also used as a means of sounding the district location of the fire.
11. The City Engineer advised the Council that Mr. Passarew had informed him that he had approved two projects offered to the Post-War Planning Commission.
12. Purchase Order 412 was approved and the priority statement thereon authorized signed upon a motion offered by Councilman Duffy and seconded by Councilman Hayman and duly passed.
13. The City Treasurer was authorized to draw a check in the amount of \$25.00 for postage stamps for the superintendent of the Water Department and charge it to the Water Department.
14. The City Engineer reported that the newly created Airport Committee had met and had approved the preliminary draft of the brief to be presented to the CAA with the addition of a group of fixtures not yet made but which should be made to incorporate with the brief.

The Committee recommended that the brief be printed and put up in pamphlet form.

The recommendation was accepted and authorized upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
15. The City Engineer reported that he would be in need of a right-of-way before proceeding further with the plan for the Druid Hill-College Avenue storm water drain and sewer. The Council authorized the City Solicitor Potts and the County's attorney to see what the necessary right-of-way could be procured for.
16. The City Engineer reported that Better Roads Corporation would accept their order of an 8,000 gallons of additional asphalt on the old contract basis.
17. The City Engineer was authorized to employ a temporary stenographer at the rate of \$25.00 per week.
18. The City Engineer was authorized to advertise for a draftsman.
19. The City Engineer reported that the blinker light from Camden Avenue and the stop light from Priscilla Street and Church Street had both been removed.
20. The Mayor and Council again considered the petition for the hard-surfacing of Franklin Street.
21. The City Engineer reported a call from the County Commissioners to ask if the City had agreed to the paving of West Roads by the State at the City's expense.

August 13, 1945

21. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the work done by the State.
22. After considering again the request of the Salisbury Hatchery to dump the Hatchery's residue on the dump, Councilman Hastings offered a motion which was seconded by Councilman Hayman and duly passed to authorize the City Engineer to stop all dumping of residue from chicken hatcheries or plants on the City Dump.

The City Clerk was to so notify the Salisbury Hatchery.

23. Decrease Nos. 2220-2221 and increase in assessment nos. 1880 were read and approved and were authorized entered upon the books upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
24. Vouchers Nos. 3340A to 3355 inclusive were read and approved with the exception of 3353A which was not approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
25. The Mayor and Council received a letter from Mary W. Holloway which requested an adjustment in her recent water bill.

The matter was taken under consideration by the Mayor and Council.

26. After considering a request from Nelson Messick, his salary was fixed at the rate of \$42.00 per week.
27. The Fire Department's report for the weeks of July 30th and August 6th were received and authorized placed on file.
28. The Treasurer's Report of the General Fund for the period ending July 31st was presented by the Treasurer.

There being no further business, the meeting adjourned at 11:30.

APPROVED:

August 20, 1945
Date

John T. Howe
President of Council

W. C. N. Insley
Clerk

hmc

MIDDLE DEPARTMENT RATING ASSOCIATION, MIDDLE DIV.

401 Walnut Street, Philadelphia 6, Pa.

W. W. Hartman, Manager

August 7, 1945

Mr. Clarke Gardner, City Engineer
Salisbury
Maryland

File No. 481-T.F.D.

Dear Mr. Gardner:

Fire Alarm System
Salisbury, Maryland

With apology for the unavoidable delay in answering your letters of July 17 and 31, we have reviewed the information in our file on the existing fire alarm equipment in Salisbury.

According to our records there is an electric bell striker at fire department headquarters, which sends out an audible alarm, coded for the nine wards in the city. It is proposed to discontinue this bell in favor of the O.C.D. sirens in the several sections of the city.

Since these sirens are not designed for coded signals, the substitution would mean that only general alarms could be utilized. However, if the sirens were used for a single general alarm, followed by a coded signal from the bell striker on the fire station bell, we would feel that the situation would be satisfactory.

While there would be no adverse affect on insurance rates by discontinuing the bell striker at this time, we feel that the lack of coded signals is a definite step backward. We hope that a combination of the sirens and coded bell can be properly worked out.

Very truly yours,

/signature/

E. F. Goodhue,
Supt. Engineering Dept.

City of Salisbury
MARYLAND

August 13, 1945

C-3

Director O.C.D. Property
Department of Commerce
Washington - 25, D. C.

Dear Sir:

The Mayor and Council of Salisbury and The County Commissioners of Wicomico County are interested in negotiating for the purchase of certain O.C.D. equipment, enumerated below:

Item 1. Skid Mounted Fire Pumps

O.C.D. S-7055, Serial No. 23569; dated 11-11-1942
O.C.D. S-7042, Serial No. 23556; dated 11-11-1942
O.C.D. S-7040, Serial No. 23554; dated 11-11-1942
O.C.D. S-6414, Serial No. 9518; dated 12-19-42
O.C.D. 7280, Serial No. 23894;

Item 2. Trailer-Mounted Fire Pumps

O.C.D. T-19460, Serial No. 8336;
O.C.D. T-19458, Serial No. 8834; dated 4-1943
O.C.D. T-19459, Serial No. 8835; dated 4-1943

Item 3. Front-End Mounted Fire Pumps

O.C.D. F-2335;
O.C.D. F-2336;

Item 4. Fire Hose

3600 feet 2½"
1800 feet 1½"
18 lgts. 4" Suction Hose

Item 5. Units of Fire Fighting Equipment

- 9 complete units, each consisting of one fire axe, one pike pole, one claw tool and one shovel;
- 9 complete units, designated as Schedule B, each unit consisting of six 2½" Spanner Wrenches, one 4½" Spanner Wrench, two Adjustable Hydrant Wrenches, two Hose & Ladder Straps, two Dry Cell Lanterns complete, one 1½" Nozzle ½" Tip, one 2½" Nozzle 1" Tip, one 2½" Nozzle 1-1/8" Tip, one 2½x2½x2½" Sizemore Clapper Valve, one 2½" Double Female Coupling, one 2½" Double Male Coupling, one 4½x2½" Reducer, one 4½" Strainer with rope, one 2½x1½x1½" Wye, one 2½x2½x2½" Wye, one 3/4" Rope 100-ft. coil, one 1½" Spray Nozzle, one First Aid Kit and four Buckets.
- 9 - 24-foot Extension Ladders
- 9 - 14-foot Roof Ladders

Director O.C.D. Property

Page 2

August 13, 1945

This equipment was originally assigned to the City of Salisbury for use by the U. S. Citizens Defense Corps of Wicomico County. The equipment was subsequently transferred to the Salisbury Volunteer Fire Department and their Civilian Defense Auxiliary.

Three (3) Skid Mounted Fire Pumps and one (1) Front End Fire Pump were installed in a Fire Boat and is now being used by the Marine Division of the Salisbury Fire Department. The other two (2) Skid Mounted Units, together with the three (3) Trailer Mounted Units are under the jurisdiction of the ~~local~~ volunteer Fire Department. The remaining front end mounted unit has been installed on a city-owned truck and is being used by the Water Department in flushing out sewers.

All fire hose (Item 4) and other fire fighting equipment (Item 5) are under the jurisdiction of the local volunteer Fire Department.

Please advise if any price has been established, or should we submit a unit bid or lump sum bid. The contemplated purchase would carry an AA-1 Preference Rating.

Sincerely yours,

Charles Gardner

City Engineer

CG vg

cc: ✓ The Mayor and Council of Salisbury

The County Commissioners of Wicomico County

CITY HALL - SALISBURY, MARYLAND - AUGUST 16, 1945

The Mayor and Council met in special session at the City Hall with the County Commissioners of Wicomico County on Thursday, August 16, 1945 at 12:30.

There were present representing the Mayor and Council, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and Clifford H. Duffy.

There were present representing the County Commissioners of Wicomico County, W. F. Messick, Lee Allen, and Ralph Dulany with their attorney W. Edgar Porter.

There were present the State Road's Commissioners Izra B. Whitman, T. Watson Webb, and Russell H. McCain with their Chief Engineer Mr. Ballard.

1. The meeting was called to discuss the advantages or disadvantages of the two proposed relocation routes of Route 213.

After some discussion, the County Commissioners informed the Road's Commission that they had officially gone on record as favoring the Church Street route.

The City Council expressed themselves as individuals, but made no official statement for the City.

Mr. T. Watson Webb acted as spokesman for the Commission and advised the two bodies that they would like to have from each their official expression as to their selection of the best route. He advised them that the Commission would be able to take some action after the receipt of this advice.

The County and the City agreed to have their consulting Engineers furnish the State Roads Commission with their figures on right-of-way costs and bridge costs and agreed that they could be furnished directly without passing through the City or County officials hands.

The meeting adjourned at 2:30.

APPROVED:

August 20 1945
Date

John G. Howie
President of Council

W. Edgar Porter
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, August 20, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of the Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. The minutes of the meeting of August 13th were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings. The minutes of the meeting of August 16th were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Duffy. The minutes of the meeting of August 7th were read and approved upon a motion offered by Councilman Moore and seconded by Councilman Duffy and duly passed.
2. Chief Chatham presented his weekly log and Consolidated Monthly Report both of which were ordered accepted and placed on file.

Chief Chatham presented a quotation from the Dual Parking Meter Company, who quoted as follows:

Dual Automatic Parking Meter, Complete with aluminum case
and stainless steel mechanism with clock by Seth Thomas,
and decorative base flange \$63.90 each

Coin carrying case 15.00 each

The Mayor and Council authorized the purchase of forty new parking meters and one coin carrying case for delivery after October 1, 1945.

Chief Chatham asked if the Council desired to take any action toward the removal of heavy truck traffic from Main Street. A motion was introduced by Councilman Hastings and seconded by Councilman Moore and duly passed to authorize the City Solicitor to draw some type of ordinance to provide for the removal of heavy truck traffic from Main Street.

The City Solicitor was authorized to draw an ordinance to provide for the installation of parking meters on Church Street, Bond Street, and North Division Street from Church Street to Broad Street.

The Mayor and Council directed that the north curb of Camden Street from Market to the bridge be painted yellow and designated as a No Parking area.

The City Solicitor with the aid of the Chief of Police was authorized to draw a new ordinance on the regulation and control of bicycles with the effective date to coincide with the availability of the proper license tags and registration cards.

Chief Chatham was asked to secure quotations on the tags and registration cards.

Chief Chatham presented quotations on four new tires for the Police Department as follows:

Goodyear, 318 E. Main Street, Salisbury, Maryland

Four tires and tubes; delivery three days \$63.00

2. Wicomico Garage

Four tires and tubes (600x16) Grade L \$85.00

B. F. Goodrich Silvertown Stores

4 - 600-16 r ply Goodrich Silvertown Casings @ \$13.68 . . .	\$54.72
4 - 600-16 Goodrich Silvertown Tubes @ \$2.93	11.72
Total	<u>\$66.44</u>

Firestone Stores

4 - 600-16 Tires @ \$12.61	\$50.44
Plus Tax @ \$1.18	4.72
Plus Addition @ \$.45	1.60
4 - 600-16 Tubes @ \$3.07	12.28
Plus Tax @ \$.29	1.16
Total	<u>\$60.20</u>

WH 58 70.

Councilman Hastings offered a motion which was seconded by Councilman Hayman and duly passed to authorize the purchase of four new tires and tubes from the lowest bidder, Firestone Stores.

3. Mr. George Milbourne came before the Mayor and Council requesting some information on holding street services on Lake Street on Saturday nights.

The Mayor and Council approved the services providing he would hold them on the rear of the Peter Linnett lot and that they would not become a nuisance nor would ~~obstruct~~ ^(cause) a congestion in traffic.

4. Mr. Hastings presented a request in behalf of Larmar Corporation for a change in the zoning of a section of North Division Street in the vicinity of Dover Street. The Corporation requested a change in the depth of the zoning area from North Division Street from 150 feet to 300 feet in order that they might erect a building for automobile salesmen's services.

The City Solicitor was authorized to draw such an ordinance providing Larmar Corporation posted the cost of advertising fees.

5. The Salisbury Times presented a request for a location of a fuel oil tank on the sidewalk in the rear of their building.
6. The Harbor Master presented a letter from Dr. S. H. Hurdle to the effect that inspection of the harbor of Salisbury and the various sewers from chicken plants and that the amount of refuse they were carrying was insufficient for alarm. They suggested that the odor complained about on Lake Street undoubtedly comes from chicken manure in the back of the Maryland Poultry Company.

The Harbor Master reported to the Council that he had received a complaint that a small boat was tied too close to the draw bridge opening.

August 20, 1945

7. The City Solicitor presented Ordinance No. 533 titled, "The Building Code" of Salisbury".
8. The City Solicitor advised the Mayor and Council that the alley Mr. Alfred Niblett had requested information on was a public thoroughfare and the City could not place a sidewalk upon it.
9. The City Engineer presented a letter from the Seven-Up Bottling Company in which they advised him that they proposed to erect a new and modern bottling plant on the By-Pass near the present Baysinger building.
10. The City Engineer presented a letter from the American Growers Supply Company of Hagerstown in which they requested water and sewer facilities for their new location which they had just leased from H. W. Roberts on Tower Drive.
11. The City Engineer estimated that the additional facilities to take care of both new locations would cost in the vicinity of \$2620 for water extension and \$2898 for sewer extensions.
12. Councilman Hayman offered a motion which was seconded by Councilman Hastings to authorize the City Engineer to secure bids on the sewer construction.

Councilman Hayman offered a motion which was seconded by Councilman Moore to authorize the construction of the water facilities by the Water Department.

13. The City Engineer presented a letter from Townsend's Nurseries in which they requested water and sewer services for their recent development on the Snow Hill Road on Vine Street. It was estimated that it would require 350 feet of 8 inch water extension and 800 feet of 10 inch together with 1150 feet of 12 inch sewer construction. Councilman Hastings offered a motion which was seconded by Councilman Hayman to authorize the City Engineer to inform Mr. Townsend that they would be unable to provide the facilities at this time.
14. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to approve the purchase of 8,000 additional gallons of asphalt.
15. Councilman Hayman reported to the Council that the Committee appointed for the purpose of selecting a candidate for Fire Marshall had met and had agreed upon the name of Mr. F. A. Grier, Jr., who had agreed to accept the position.

Councilman Hastings offered a motion which was seconded by Councilman Hayman and duly passed to authorize the employment of Mr. F. A. Grier as Fire Marshall contingent upon like action by the County Commissioners.

August 20, 1945

16. Voucher No. 3353A and Vouchers Nos. 3356 to 3409 inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
17. The Fire Department's Report for the week of August 13th and the Dog Catcher's Report for the period of August 1st to August 18th were received and were ordered placed on file.
18. The Mayor and Council discussed the letter from Mrs. Mary W. Holloway relative to her water bill and took no action on it.
19. The Mayor and Council discussed at some length the proposed relocation of Route 213 and after considerable discussion the following motion was introduced: "That the Mayor and Council of Salisbury go in Record favoring the 'Church Street Route for Relocation of MS213' from the Salisbury By-Pass to the westerly City Limits the aforesaid location being more fully described in a report prepared by Whitman, Requardt, & Associates, Consulting Engineers, providing that it be within the financial means of the City of Salisbury and that the State Roads Commission be so notified and asked to make a survey of the new Route" upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed. Councilman Howie and Councilman Duffy voted against the proposal.
20. The City Treasurer presented the financial statement of the Water Department for the month of July, 1945.

The meeting adjourned at 12 o'clock.

APPROVED:

Aug 27 1945
Date

Arthur A. Hayman
President of Council
(Pro tem)

W. H. [Signature]
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night August 27, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. In the absence of the President of Council John G. Howie, a motion was offered by Councilman Moore and seconded by Councilman Hastings and duly passed to designate Albin A. Hayman as President of Council protem, and to delegate to him the authority to countersign the Mayor and Council's vouchers of August 27th.
2. The minutes of August 20, 1945 were read and approved after amending Resolution No. 19 with the addition of the following: "and that the State Roads Commission be so notified and asked to make a survey of the new route.
3. Chief Chatham presented his weekly log which was ordered accepted and placed on file.

Chief Chatham presented quotations on bicycle license plates as follows: 500 plates @ \$.15 and 800 plates @ \$.12 $\frac{1}{2}$. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the purchase of 800 plates chargeable to the Police Department's budget.

4. The Mayor and Council received a letter from Misses Mary and Ruth Smith in which they asked for No Parking signs on Baptist Street between Church and Broad Street and for repairs of the street surface. The advisability of placing No Parking signs was referred to Police Chief Chatham and the street repairs was referred to the City Engineer for investigation and report.
5. The Mayor and Council received bids on the use of a grader in response to invitations to quote. The bids were as follows:

Hannaman-Burroughs Company	\$ 6.53 per hour
Waller Paving Company.	10.00 per hour

The bid was awarded to the Hannaman-Burroughs Company at \$6.53 per hour since their bid stipulated that work could be begun at once or not later than five days.

6. The City Solicitor presented Ordinance 534--AN ORDINANCE entitled "Thirty-second Amendment to Zoning Ordinance No. 292", to supplement and amend but in no manner to otherwise change said Zoning Ordinance No. 292, etc.--

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to approve the Ordinance for its first reading and to authorize it posted and published in a City paper.

7. Ordinance No. 532--AN ORDINANCE repealing Ordinance No. 503 entitled "An Ordinance to regulate and control the erection, construction, alteration, repair, removal and demolition of buildings and structures of every kind in the City of Salisbury, etc.--was presented by the City Solicitor, read for its first reading and authorized

7. posted and approved upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
8. The City Engineer reported that he had received a communication from Mr. Wm. F. Messick, President of the County Commissioners of Wicomico County, in which he was advised that the County had been notified that the Lanham Act Funds for the operation of the nurseries had been terminated.
9. The City Engineer presented a letter he had written to all chicken dealers and chicken picking plants in the vicinity in which he notified them that the dumping of their refuse would no longer be permitted on the City Dump. A copy of the letter is attached to the minutes.
10. In response to a telegraphic invitation to quote, the following quotations were received:

The Texas Company . . . 10,000 gallons RC2 . . . \$.0728 per gal.
f.o.b. Salisbury
John R. Hitchens. . . 10,000 gallons RC2 . . . \$.099 per gal.
f.o.b. Salisbury

Purchase Order L-415 for 10,000 gallons of RC2 was approved to the Texas Company.

11. The City Engineer presented a letter he had written to Mr. Sherman Townsend advising him that the City found they could not justify the expenditure of such large sum to install the sewers which he had requested unless he could participate to some large extent to its construction cost.
12. The City Engineer presented a letter he had received from the War Department on how to purchase a Caterpillar Tractor Auto Patrol Grader now located in Salisbury.
13. The City Engineer presented an application for water and sewer services on Benny Street in behalf of the Calloway Shirt Company who proposed to erect a factory at that site. The extension would require approximately 100 ft. water main and 100 ft. sewer main.

The extension was approved upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
14. The Mayor and Council received an application for water service outside of the City Limits on Camden Avenue Extended on the property of Conrad O. Long. The water service was approved at the out-of-town rates contingent on the payment of a \$.50 per front foot charge. (The same charge as was made to Mrs. Todd and Dr. Hurdle on the opposite side of the street)
15. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to designate Labor Day as a holiday and to close the City Hall and all other Municipal Departments and to authorize a notice of No Garbage Collection placed in the paper.

August 27, 1945

15. The motion also directed that the next Council meeting would be held Tuesday night, September 4th at 7:30 and authorized the City Treasurer to pay all employees at the customary time Tuesday morning.
16. In order to expedite the handling of Airport matters, Mayor I. Virgil Hitchens appointed the City Engineer Clarke Gardner to act as Chairman of the recently appointed Airport Committee, consisting of President of the Commissioners W. F. Messick, Councilman Rollie W. Hastings, Attorneys Potts and Porter, and Secretary Wade H. Insley, Jr.
17. The Mayor reported to the Council that he had received an offer from Mr. White, agent for the Atlantic Refining Company, to purchase the Mill Street Storage Yard for the sum of \$10,000.

The Council decided to take the matter under consideration for a possible session at the next meeting.

18. Decrease Nos. 2222 to 2225 inclusive were read, approved, and authorized decreased. Increase Nos. 1881 to 1899 inclusive were likewise approved and ordered increased upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
19. Voucher No. 3411A to 3426A inclusive were approved and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed. Voucher No. 3410 which was marked void was not approved.
20. The Mayor and Council, after receiving a communication from the Dog Control Officer, were of the opinion that a suitable advertisement should be placed in the local paper to advise the people of Salisbury and Wicomico County that their old dog license had expired and that they should make application for their new license. The Clerk was directed to advise the County Commissioners in the matter.
21. The Mayor and Council received the certificate of Automobile Liability Insurance in the name of A. P. Isakson, and the Mayor and Council of Salisbury which they had requested before payment was made to Mr. Isakson for the use of his automobile.
22. The Mayor and Council received a communication from the American Commonwealth Corporation in which they offered to lease the Wicomico County Airport.

The Clerk was authorized to notify the Corporation that their communication had been received and that they were not yet ready to receive bids on it, although it was anticipated for some time in the near future.

23. The Mayor and Council received a letter from the McBriety Realty Company in which a letter was forwarded from Thomas R. Young in which he claimed a reimbursement of \$500.00 for damages suffered

August 27, 1945

23. as a result of water coming into his cellar. The letters were ordered referred to the City Engineer for investigation and report.
24. The Mayor and Council received a letter from the Board of Education giving them the official notice of the liquidation of the Lanham Act Funds as of September 30, 1945.
25. The Mayor and Council received a letter from W. E. Sheppard and Co. in which they advised the City that they felt that they must object to the proposed boulevard site down town across Mill Street.
26. The Mayor and Council received a letter from Mary P. Morris Lantz in which she requested the mark-off of certain tax assessments erroneously made to her and a refund in that amount.

The Clerk was authorized to check the acts of the County Commissioners in the same matter.

27. The Mayor and Council authorized the City Treasurer to issue a purchase order to Firestone Stores for four tires and tubes in the correct amount in accord with their recent quotation which was erroneously written.

There being no further business, the meeting adjourned at 9:35.

APPROVED:

September 4, 1945
Date

John J. Howie
President of Council

W. H. Inley
Clerk



WADE H. INSLEY, JR.
City Clerk-Treasurer

MARYLAND

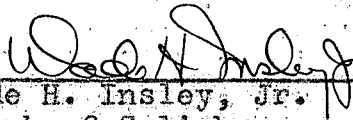
CITY HALL - SALISBURY, MARYLAND - AUGUST 27, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, August 27, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, Councilman Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

RESOLUTION NO. I

1. In the absence of the President of Council John G. Howie, a motion was offered by Councilman Moore and seconded by Councilman Hastings and duly passed to designate Councilman Albin A. Hayman as President of Council protem, and to delegate to him the authority to counter-sign the Mayor and Council's vouchers of August 27th.

I certify that the above is a true copy of Resolution No. I of the minutes of the Mayor and Council meeting of August 27th.


Wade H. Insley, Jr.
Clerk of Salisbury

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, September 10, 1945 at 7:30. The following members were present: President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman and W. Austin Moore, Sr.

1. The minutes of the meeting of September 4th were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
2. Chief Chatham presented his weekly log and his Parking Violations Report, both of which were ordered accepted and placed on file.
3. Chief Chatham presented a detailed report to the Council on the arrest and conviction of James Morgan. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to approve the expenditure of the \$18.00 used in connection therewith.
4. Chief Chatham presented a new quotation on bicycle licenses and supplies incidental to the new ordinance and its enforcement. For the sum of \$78.50 the Los Angeles Stamp & Stationery Company of Los Angeles offers 750 bicycle license plates together with self-locking seals, owner's identification card, "Don'tt" cards, instruction envelopes, registration records, dealer's report of sale, stolen bicycle reports, hand-made steel stamp, and steel card file cabinet.

Since this was the best offer and most complete one yet received, a motion was offered by Councilman Hastings and seconded by Councilman Hayman to approve the purchase of the equipment and to authorize the cancelation of any prior Council action in the matter.

5. Parking Ticket No. 23455 issued to George Murphy while loading and unloading on Camden Street was received and authorized excused by the Mayor and Council.
6. Ordinance No. 536--AN ORDINANCE Authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury, to issue a permit to Larmar Corporation, etc.--was presented by the City Solicitor and read for its first reading and approved and ordered advertised and all property owners within a 300' radius to be notified of its introduction by the Building Inspector. The motion was offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
7. The Harbor Master Mr. Prag advised the Council that there was a City Ordinance on the speed of motor boats in the City Harbor fixing their speed at five knots per hour.
8. The Building Inspector presented his report for the month of August together with his Acting Plumbing Inspector's Report, both of which were ordered accepted and placed on file.
9. The City Engineer reported that he was having difficulty in getting the proper Army and Navy approvals on the taking of air photos for the proposed booklet on the City County Airport.
10. The City Engineer reported that he had received a communication to the effect that the pumps for the new water station would be delivered by approximately November 20, 1945.

11. The City Engineer presented a circular on the spot sale of 500 surplus motor trucks offered for sale Surplus Commodity Corporation during September at Norfolk and Fort Meade.
12. The City Engineer presented a letter from the Better Roads Corporation in which they offered a credit on the purchase of the City's supply of asphalt due to the calculation of quantities at a higher temperature.

They also pointed out that they might be entitled to an additional charge for the delay they were put to.

13. The City Engineer received a letter from the State Aviation Commission in which the City was advised that it would be necessary for them to secure a license for the Airport before it was put to or offered for commercial use.
14. The City Engineer presented an application for water service from Mr. P. J. McBriety and explained that it would require 50' of 2" extension. It was approved upon a motion offered by Councilman Moore and seconded by Councilman Hayman and duly passed.
15. The City Engineer presented a request for temporary water service in behalf of Stewart Mitchell, 3301 Ridgewood Avenue, Baltimore, Maryland who would be located on the old B & E interchange for the purpose of mixing and applying asphalt on the State Road under State contract. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the City Engineer to make a temporary 3/4" service extension for Mitchell, after being advised he had made a \$75.00 deposit to defray the expenses of the connection.
16. Vouchers No. 3450A to 3510A inclusive were read and approved, with the exception of Voucher 3452A which had been previously approved, upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
17. Decrease in assessment Nos. 2228 and 2229 and increase in assessment Nos. 1901 and 1902 were read, approved, and were authorized entered on the books upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
18. The Fire Department's report for the week of September 3rd was read and authorized accepted.
19. The Mayor and Council received a letter from Ezra B. Whitman, Chairman of the State Roads Commission in which they were advised by the Commission that the first and most important step by the City to take would be to determine from the War Department whether they would permit the building of the proposed high level bridge and suggested that an application be made to the Department for the permission to build a bridge.

He further advised the City that if the permission to build the high level bridge was secured then the determination of the best route could be more intelligently determined.

19. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the communication referred to the City Engineer and to direct him to make the necessary application to the War Department.
20. The Mayor and Council began its reading of the new Ordinance No. 533 entitled "The Building Code of Salisbury".
21. Councilman Hayman offered a motion which was seconded by Councilman Hastings to have the City Solicitor draft papers preparatory to offering the Mill Street Storage Yard for sale at public auction; said papers proposing the sale of the land together with the buildings and of the land with the City reserving the buildings.

The City Clerk was authorized to notify the Atlantic Refining Company of this action.
22. The Mayor and Council authorized the City Treasurer to transfer from the General Fund, effective October 1st, all of those accounts which were formerly a part of the Parking Meter and Traffic Fund known as accounts no. 215.21 to 215.28 inclusive.

There being no further business, the meeting adjourned at 10:45.

APPROVED:

September 17, 1945
Date

John T. Horne
President of Council

Wade H. Dinsley
Clerk

CITY HALL - SALISBURY, MARYLAND - SEPTEMBER 17, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night September 17, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and W. Austin Moore, Sr.

1. The minutes of September 10, 1945 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
2. Chief Chatham presented his weekly log and his Consolidated Monthly Report, both of which were ordered accepted and placed on file.
3. Chief Chatham explained the need of three pair of police pants for the department, two for Nichols and one for Burdell Lloyd.

Purchase was approved upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.

4. The Building Inspector informed the Council that Mrs. Bailey, owner of a recently burned dwelling on South Division Street, had applied for a permit to rebuild the burned structure, and also informed them that he was unable to grant a permit for the reconstruction as it was in a fire zone.

The Council found that they were unable to authorize a change in the matter.

5. The Dog Catcher's report for the weeks ending August 31st and September 8th were received and ordered accepted and placed on file.
6. The Treasurer presented the Statement of Income and Disbursements of the General Fund for the period from October 1, 1944 to August 31, 1945 together with the report of Receipts and Disbursements for the Water Department for the month of August.
7. Ordinance No. 534--AN ORDINANCE entitled "Thirty-second Amendment to Zoning Ordinance No. 292" changing the former designation on the Zoning Map of Residential Use Forty Foot Height B Area to Business Use Forty Foot Height B Area, a section of Salisbury binding upon North Division Street between Liberty Street and the Corporate Limits--was presented for its second reading and since there were no protests offered against it, a motion was offered by Councilman Hayman and seconded by Councilman Hastings to approve the Ordinance for its final reading. The motion was duly passed.
8. Ordinance No. 536--AN ORDINANCE authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury to issue a permit to the Larmar Corporation, etc.--was presented for its second reading and since there appeared no one to protest its passage, Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed that the Ordinance be approved.

9. Mrs. Bailey, the owner of the property mentioned in Resolution No. 4, personally appeared before the Council to request a building permit to replace her South Division Street property recently damaged by fire.

The Council advised her that the Building Code of Salisbury prevented them from issuing a building permit for the reconstruction of the

9. dwelling unless it were done in accord with the Code which meant a fire-proof building; such as, brick, concrete block, etc.
10. The City Engineer presented Purchase Order L-426 for some water meters. The purchase order was ordered approved and the priority statement thereon signed by the Mayor upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
11. The City Engineer reported that the grading on the Colored Playground was coming along nicely but that it would require additional time and funds to complete the work. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to approve Purchase Order No. L-424 drawn to the Hannaman-Burroughs Company for an additional sum of \$348.72 for an additional tractor hirer for work on the Colored Playground.
12. The City Engineer presented a letter from the Eastern Defense Command Governors Island, New York signed by Lieutenant-Colonel John Mauer which advised him that aerial pictures of Salisbury could be taken but before they would be used they must be sent to his headquarters for approval and declassification.

13. The City Engineer informed the Council that he had received some advice on the sale of Government surplus automotive equipment. The advice was to the effect that he would be given advance notice of equipment offerings and would be given the opportunity to inspect and review the property and that if any were selected, it would be given a priority which would hold the equipment for them.

The City Engineer explained that he was further requested to give them information on which equipment the City might be interested in, in order that they could be granted the priority on it.

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the City Engineer to prepare such a list and forward it to the proper agency.

14. The City Engineer presented specifications for the construction of sanitary sewers on East Main Street, on Tower Drive, and on the Salisbury Boulevard; the construction of which had previously been approved.

Upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed, the City Engineer was authorized to secure sufficient terra-cotta pipe for the proposed Tower Drive sewer line and he was further authorized to advertise for bids on the above mentioned work.

15. The City Engineer advised the Council on the progress of the electrification of the Airport.
16. The Council, upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed, approved the acceptance of the Board of Public Works' offer number 43 dated August 27, 1945 and offer number 56 dated August 27, 1945 and authorized the Mayor and President of Council to sign the offer in behalf of the Council.

17. H. E. Cook came before the Mayor and Council to see what had been done toward fixing up the alley in the rear of the Peter Linnett building and explained that Mr. Linnett was continually digging up its surface.

The Council directed that the Building Inspector check on the conditions of the alley to try to remedy the situation and to report back to them the progress in the matter.
18. Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed to authorize the Treasurer to transfer the balance of the By-Pass Roads of '37 money in the amount of \$3,694.98 to the Sinking Fund in order that it might be applied on the next redemption of its bonds and interest.
19. Vouchers Nos. 3511A to 3548A inclusive were read, approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
20. Increase in Assessment Nos. 1903 to 1907 inclusive were read, approved, and authorized placed on the books upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
21. The Council received a letter from the Manufacturer's Record which requested some information on the construction of the proposed City's high level bridge on the proposed new route 213. It was referred to the City Engineer for reply.
22. The City Solicitor presented a statement prepared for him by the Building Inspector giving an estimated value on the Mill Street Yard buildings.

The City Solicitor was authorized to prepare for the sale of the Mill Street property.
23. Ordinance No. 535--AN ORDINANCE repealing Ordinance No. 531 providing for the installation, operation and control of the use of parking meters upon certain streets within the City of Salisbury--was presented by the City Solicitor and was read for its first reading and ordered approved upon a motion offered by Councilman Hastings and seconded by Councilman Hayman and duly passed.
24. The Mayor and Council again began reading Ordinance No. 533 entitled "The Building Code".

There being no further business, the meeting adjourned at 11:20.

APPROVED:

September 24/1945
Date

Wade Hastings
Clerk

John G. Horne
President of Council

City of Salisbury
MARYLAND

September 12, 1945

S-11,1

Better Roads Corporation
4200 E. Lombard Street
Baltimore - 24, Maryland

Attention: Mr. E. H. Brengle

Gentlemen:

Reference is made to your letter of September 6 forwarding a Credit Memorandum in the amount of \$343.80 for temperature adjustment on application of RC-3 Asphalt to streets of Salisbury under Purchase Order Nos. 390, 399 and 411. You also state that the rate of application of material was to be "not less than 4,000 gallons per working day" and the city forces used this amount for a period of only five days out of twenty-two working days required to complete the local street surfacing program.

In view of the fact that our purchase orders specified payment for asphalt would be made on the basis of 60° F, and the program was delayed considerably due to extremely wet weather, we wish to submit for your consideration a settlement of fifty per cent (50%) of the credit allowed us; namely, the sum of \$171.90. Therefore, if agreeable with you, the Mayor and Council will deduct the sum of \$171.90 in lieu of \$343.80 from the amount of your invoice as originally presented.

The above action was authorized by the Mayor and Council of Salisbury at their regular meeting held on September 10, 1945. If you concur in this basis of settlement, please forward a corrected credit memorandum in the amount of \$171.90.

Sincerely yours,

Clark Gardner

City Engineer

CG vg

cc: Mr. Wade H. Insley, Jr.
Clerk

ACCEPTANCE OF OFFER

(To be submitted within 30 days of the dated Offer of participation by the Board of Public Works)

BOARD OF PUBLIC WORKS
ANNAPOLIS, MARYLAND

I hereby certify that the THE MAYOR AND COUNCIL OF SALISBURY
(Governmental unit)

has officially accepted the terms of Offer No. 56, dated August 27, 1945, and has made available the sum of \$ 325.00 which with the maximum State grant of \$ 325.00, approved by the Board of Public Works under the terms of this Offer, will be adequate to pay for the preparation of engineering studies, plans and specifications for the approved project.

Sworn to before me this 18 day

of Sept, 1945.

W. A. H. Dinsley
Notary Public

I. Virgil Hetchens
Authorized Public Official
Mayor

John T. Howie
President of Council

ACCEPTANCE OF OFFER

(To be submitted within 30 days of the dated Offer of participation by the Board of Public Works)

BOARD OF PUBLIC WORKS
ANNAPOLIS, MARYLAND

I hereby certify that the ~~THE MAYOR AND COUNCIL OF SALISBURY~~
(Governmental unit)

has officially accepted the terms of Offer No. 43, dated August 27, 1945, and has made available the sum of \$ 2,000.00 which with the maximum State grant of \$ 2,000.00 approved by the Board of Public Works under the terms of this Offer, will be adequate to pay for the preparation of engineering studies, plans and specifications for the approved project.

J. Virgil Detekens
Authorized Public Official
Mayor
John J. Howie
President of Council

Sworn to before me this 18 day
of Sept, 1945.
W. A. N. Insley, Jr.
Notary Public

CITY HALL - SALISBURY, MARYLAND - SEPTEMBER 24, 1945

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night September 24, 1945 at 7:30. The following members were present: President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. The minutes of the meeting of September 17, 1945 were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
2. Mr. Horsey, a resident of Park Street, was before the Mayor and Council to ask for relief from the obnoxious odor coming from the storm-water drains near his home. He advised the Council that the odor had filled his whole house and that it was in their clothes, and they imagined that they could even taste it in their food and that it was becoming unbearable and asked that the Council do something to remedy the situation. He told the Council that he had been advised that they might put a trap in the sewer just in front of the catch basins to stop the odor.

The Council agreed to see what could be done in the matter.

3. Chief Chatham presented his weekly log.
4. The Building Inspector advised the Council that he had seen Mr. Linnett about tapping on the proposed storm-water drain to be lain in the alley in the rear of his building.

The Clerk was instructed to look up the minutes in this matter.

The Building Inspector advised the Council that Mr. R. Fulton Waller had made an application for a building permit to erect a building east of the Baysinger building on the south side of East Main Street and that the building line in that location was 13.6' back of the curb line which would leave the new building probably 8' in front of the Baysinger building.

5. The City Engineer presented bids on 4 - 32x6 10-ply synthetic casings, No. 1 grade and 4 - 32x6 synthetic tubes, No. 1 grade and they were as follows:

The Taylor Oil Company:

4 - 32x6 10-ply tires, grade 1 at \$35.17 each, or \$36.94
for the best grade
4 - 32x6 tubes at \$4.23 each

B. F. Goodrich Silvertown Stores

4 - 32x6 10-ply Rayon Casings @ \$42.41 \$169.64
4 - 32x6 Goodrich Silvertown Tubes @ \$5.35 21.40

Wicomico Garage

4 - 32x6 10-ply casings and 4 - 32x6 Grade I tubes \$201.85

R. D. Grier & Sons Company

4 - 32x6 10-ply synthetic casings @ \$44.00 \$176.00
4 - 32x6 Synthetic tubes, Grade I @ \$5.19 20.76

5. Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed to authorize the purchase from the Taylor Oil Company, the lowest bidder.
6. In connection with the request of Mr. Horsey in Resolution #2, Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the installation of a sewer tap in front of the Horsey property.
7. The City Engineer presented a letter from the Department of Commerce which asked that they appoint a property officer to handle the Civilian Defense Equipment. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to approve the appointment of Oscar Grier and to authorize a bond secured in his name.
8. The City Engineer presented applications for the position of a draftsman in the City Engineer's office. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize the City Engineer to offer to pay the expenses of Edward J. Burns from Little Falls, New York to Salisbury not exceeding \$30.00 in order that he might come to Salisbury to be interviewed.
9. Ordinance No. 537--AN ORDINANCE regulating traffic and the use of certain public streets and highways in the City of Salisbury, prescribing regulations relative to the parking of vehicles upon such public streets and highways, etc. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to approve the Ordinance for its first reading.
10. The City Solicitor presented the advertisement for the public auction of the City's Mill Street property.

Councilman Hastings offered a motion which was seconded by Councilman Hayman and duly passed to authorize the City Solicitor to include possession of the property would be given after 60-days after the date of sale. Copy of the advertisement is attached to the minutes.
11. The City Solicitor reported the deed for Mrs. Laws was ready for signatures in connection with the opening of Liberty Street and other streets in that section.
12. Vouchers Nos. 3549A to 3570A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
13. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to order the repayment of a loan in the amount of \$3900.55 by the Water and Sewer Fund to the Water Department as is described in the F. L. LaFrantz's report of Examination dated September 30, 1944.
14. Decrease in assessment Nos. 2230 to 2255 inclusive except no. 2234 together with Increase in assessment Nos. 1909 to 1943 inclusive with the exception of 1932 which is marked "Void" were read.

September 24, 1945

14. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to approve all of the above mentioned increases and decreases.
15. The Mayor and Council received a letter from J. Asbury Holloway relative to smoke control. The letter was referred to the Smoke Control Committee.
16. The Mayor and Council received a letter from the Salisbury Transit Company which asked for a stop light at the intersection of the Salisbury Boulevard and Isabella Street. The letter was ordered referred to the Chief of Police for his consideration and recommendation.
17. The Mayor and Council received a communication from A. G. Toadvine relative to some insurance.
18. The Mayor and Council received a letter from the East Salisbury Parents-Teachers' Association in which they endorsed the proposed Bicycle Ordinance.
19. The Mayor and Council received a letter from the F. H. Holtz, Inc. relative to the unsanitary conditions above their store. The letter was ordered referred to the Health Department.
20. The Fire Department's report for the weeks of September 10th and 17th were received and ordered placed on file.
21. The Mayor and Council authorized Mr. Glenmore Nichols be paid the salary of \$34.00 per week retroactive to the beginning of work with the Police Department.

There being no further business, the meeting adjourned at 11 o'clock.

APPROVED:

October 1, 1945
Date

John T. Howie
President of Council

Wade H. Smiley
Clerk

The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland.

P U B L I S
A U C T I O N
OF VALUABLE

RAIL AND WATER FRONT INDUSTRIAL PROPERTY.

The Mayor and Council of Salisbury will offer for sale at public auction to the highest bidder at the front door of the Court House in Salisbury, Wicomico County, Maryland, on

Saturday, October 27th, 1945,

at 2:00 o'clock, P. M.,

All that lot or parcel of land situate in the City of Salisbury, Salisbury Election District, Wicomico County, Maryland, on the West side of and binding upon Mill Street and bounded on the North by the property owned by The Atlantic Refining Company and bounded on the West by the Wicomico River, beginning for the outlines of the same at a cement post on the West line of Mill Street at the Southeast corner of the property owned by The Atlantic Refining Company, thence running by and with the South line of said property North sixty-six degrees, three minutes West, two hundred forty-eight and seven-tenths (248.7) feet to the Wicomico River, thence running by and with the same South thirty-five degrees, fifty-four minutes West, ninety-four and seven-tenths (94.7) feet, thence running South sixty-four degrees, twenty-eight minutes East, two hundred sixty-six and five hundredths (266.05) feet to the West line of Mill Street, thence North twenty-five degrees, twenty-seven minutes East, one hundred (100) feet to the point of beginning, being in all respects the same property conveyed unto the Mayor and Council of Salisbury by Fred P. Adkins, et al., by deed dated July 31, 1926, and recorded in Liber J. C. K. No. 144, Folio 470, one of the Land Records of Wicomico County, Maryland.

EXCEPTION. The Mayor and Council of Salisbury expressly reserves unto itself the right to remove all tanks, pumps, machines, tools and equipment located on said property prior to delivery of possession.

TERMS OF SALE: Cash. Title papers and all revenue stamps shall be at the purchaser's expense. Possession of the property will be given within sixty (60) days of the date of sale.

The above property is sold subject to ratification by the passage of an ordinance by the Mayor and Council of Salisbury as required by Section 260 of Article 23 of the Code of Public Local Laws of Maryland.

By order of the Mayor and Council of Salisbury.

Charles J. Potts,
City Solicitor.

✓ copy to: Mr. Wade H. Insley, Jr.
City Clerk

September 19, 1945

P-10
Offer 43, Project 22-D-2
Storm Water Drains;
Offer 56, Project 22-D-4
Sanitary Sewers.

Mr. I. Alvin Pasarew, Executive Director
Maryland Commission on Post-War
Reconstruction & Development
100 Equitable Building
Baltimore - 2, Maryland

Dear Mr. Pasarew:

On behalf of the Mayor and Council of Salisbury, I am forwarding original and one copy of PWR&D Form No. 4 covering the acceptance of offers on the following projects:

Offer No. 43, Project No. 22-D-2;
Storm Water Drains & Appurtenances;
Maximum Grant, \$2,000.00.

Offer No. 56, Project No. 22-D-4;
Sanitary Sewers & Appurtenances;
Maximum Grant, \$825.00.

The acceptance of offers have been executed by Mayor
I. Virgil Hitchens and President of Council John G. Howie.

The plans and specifications for this work will be prepared by the Engineering Department under the supervision of the writer, who is a registered professional engineer of the State of Maryland and a member of the American Society of Civil Engineers.

Please forward your authorization to proceed with the work at your earliest convenience.

Sincerely yours,

C. E.
City Engineer

CG vg
encls.

The Mayor and Council of Salisbury met in regular session at the City Hall Tuesday night, September 4, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. The minutes of the meeting of August 27th were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.
2. Mr. Roland Prag, the Harbor Master, presented his report for the month of August which was ordered accepted and placed on file.

The Harbor Master Advised the Council that he had received numerous complaints about the speed of motor boats in the City's harbor.

3. Chief Chatham presented his Police Car and Motorcycle Expense Report, together with the Police Log; both of which were ordered accepted and placed on file.
4. Chief Chatham presented additional bids just received giving new prices on bicycle license plates.

Chief Chatham advised the Council that he had checked the parking conditions on Baptist Street between Church and Broad Street and saw no need for special No Parking signs.

Chief Chatham advised the Council that the absence of paint on the No Parking areas in the down-town section had been called to his attention repeatedly by the public and lately by Judge Jones and recommended that something be done toward the painting of the street and curbs. He also reported that there were no All Night Parking signs on Calvert Street.

5. The City Engineer reported the receipt of an official notice of separation from the Navy of George Wilbur Payne as of August 31, 1945, a former City employee.
6. Purchase Order No. L-419 drawn to the Mathieson Alkali Works was read and approved and the priority statement thereon authorized signed upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
7. The Mayor and Council received from the Commission on Post-War Reconstruction and Development offer numbers 43 and 56 allocating grants in the amounts of \$2,000.00 and \$825.00 respectively to aid in the cost of preparing plans and specifications for the following post-war projects:

Project No. 22-D-2 covering construction of storm-water drains and appurtenances. Estimated cost . . . \$90,000.00

Project No. 22-D-4 covering construction of sanitary sewers and appurtenances. Estimated cost . . . \$38,000.00

8. The City Engineer explained the extra amount of Engineering work which would be required to develop the plans requested by the Post-war Commission within the prescribed time and suggested that the present

8. personnel might be interested in over-time work.

A motion was offered by Councilman Hastings and seconded by Councilman Hayman and duly passed to authorize the City Engineer to contract with the present City Engineer's employees to work on the above mentioned plans at the hourly rate of $1\frac{1}{2}$ times their regular rate for extra work up to a \$300.00 rate.

9. The City Engineer presented a copy of a letter written to Carroll Bounds in response to an invitation for information on the future use or disposition of the Salisbury Airport. A copy of the said letter is attached to the minutes.

10. The City Engineer presented a communication from Mrs. Maude Laws who desired to have the Council advise her if they intended to accept her proposal to give the City sufficient land on her development to provide for the opening and widening of streets as shown on a plat designated as 1-3, P-40-77, drawn by the City Engineer.

Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed to authorize the acceptance of her proposal, and to authorize the City Solicitor to prepare the necessary legal Work.

11. The City Engineer reported to the Council that he had studied the letter forwarded by the McBriety Realty Company and felt the matter was not in his jurisdiction.

The Council ordered the letter referred to the City Solicitor.

12. Mayor I. Virgil Hitchens reported he had received an offer in the sum of \$10,000 for the sale of the City's Mill Street property known as the Mill Street Yard and recommended that its acceptance be considered with the reservation that a 20-foot square area be retained in order to provide for the unloading of asphalt and with the added reservation that they be provided the necessary entrance to this reservation.

The Council upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed agreed to consider the Atlantic Refining Company's offer with the Mayor's recommendations as a reservation and with the additional reservation that the Council be allowed to remove the buildings all of which would be final contingent upon the passage of an ordinance to provide for the sale.

13. The President of Council reported that he had been advised by Mr. Theordore Hearn that he had sustained a fall on the public sidewalk in front of the Read Drug Company caused by the filling of the building's coal bend.

14. The Council received Increase No. 1900 and Decrease No. 2226 which decreased the assessment of Mary P. Morris for a certain parcel of land in Salisbury District which was owned by Thomas H. Mitchell, Est. and which was now sold to Phillip Brothers and to increase the same to Thomas H. Mitchell.

Councilman Hayman offered a motion which was seconded by Councilman Hastings, after conferring with the City Solicitor, to Void both the increase and decrease and to void the check made up for a refund to Mary P. Morris, since they were advised that four years would be their maximum responsibility. The motion was duly passed. The Council thereupon ordered a similar increase and decrease made up omitting the year 1941, and also authorized a new voucher to Mary P. Morris for a refund on taxes for 1942-1943-1944 and 1945, if paid.

15. Vouchers Nos. 3428 to 3453 inclusive, except Vouchers 3450, 3451, and 3452 which were ordered held for a review of the bills for which the vouchers were drawn, were all read and approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
16. The Mayor and Council received a letter from Walter M. Weillepp in which he asked for information relative to the issue of bonds as recently authorized by the State Legislature in the sum of \$400,000.00.

The City Clerk was authorized to reply to the letter.

17. The Mayor and Council received a letter from Mr. Stanley Hastings relative to the trouble he was having with pigeons.
18. The Mayor and Council received a letter from P. Watson Webb in behalf of the State Roads Commission which advised them that the City's recommendation on the relocation of Route 213 would be given due consideration by the Commission. It was ordered accepted and placed on file.
19. The City Clerk informed the Mayor and Council that he had received from the State Board of Health an application for restaurant license in behalf of G. Barranco which was marked Not Approved and could not be approved until toilet facilities had been installed or arranged to do so.

The Council authorized the Clerk to notify Mr. Barranco that he would be unable to continue business without a license.

20. The Fire Department's report for the week of August 27th was received and ordered placed on file.

The meeting adjourned at 10:42 P. M.

APPROVED:

September 10, 1945
Date
John J. Howie
President of Council

Walter A. Weillepp
Clerk

City of Salisbury
MARYLAND

#9

August 29, 1945

A-6

Mr. Carroll E. Bounds
Woodcock, Webb, Bounds & Travers
Salisbury, Maryland

Dear Mr. Bounds:

Reference is made to your letter of August 29 requesting information on the future use or disposition of the Salisbury Airport.

As a matter of public knowledge, The Mayor and Council of Salisbury and the County Commissioners of Wicomico County, Co-owners of the property, have not taken any definite action regarding the operation and management of the airport. However, Mayor I. Virgil Hitchens has officially appointed an airport committee, composed of Messrs. William F. Messick, Rollie W. Hastings, W. Edgar Porter, Charles J. Potts, Wade H. Insley, Jr., and the writer to prepare conditions, regulations and stipulations for the future operation of the airport. This committee will consider the practicability of preparing specifications and the advertising of bids for the purpose of awarding a concession predicated upon but not necessarily limited to the following:

1. It is anticipated that the Salisbury Airport will be returned to the City and County for operation in the immediate future. The Local Authorities at this time wish to make a decision as to its future policy with respect to the improvement and operation of the airport. It is the intention of the Local Authorities to grant a concession agreement for the operation of the airport and for certain construction work at the site, provided an advantageous bid can be secured. No bids are contemplated at this time for a "management" contract, or for minor concessions that do not include the complete operation of the airport.
2. The Local Authorities entered into agreements with the Civil Aeronautics Administration on January 21, 1942, and with the United States of America on May 16, 1944. Any operation of the airport is subject to the provisions incorporated in these two agreements which are on file and may be seen at the office of the City Engineer.

Mr. Carroll E. Bounds

Page 2

August 29, 1945

3. The control of the Local Authorities will include but will not be limited to the approval of subcontracts, subconcessions, make and type of planes sold or used, gasoline and accessories sold, selection of key personnel, major items of equipment, method of operating lighting system, water system, sewerage system, flight control system, restaurant, parking facilities, et cetera. Wherever CAA or other Federal and State Agencies are given jurisdiction by law over certain portions of the concessionaire's operations, maintenance and operation shall be subject to its approval also.
4. Any and all charges made by the concessionaire shall be subject to the approval of the Local Authorities.
5. The concessionaire will have the right to build and maintain at his expense certain types of hangers and miscellaneous buildings, the size, structural materials and design of which will be subject to the approval of the Local Authorities and the CAA.
6. Certificates of navigation to existing and prospective airlines will be issued by Civil Aeronautics Board, subject to concurrence by Public Service Commission of Maryland and the State Aviation Commission.
7. The concessionaire will be required to furnish a detailed statement of the qualifications and experience in airport management work and sufficient data to permit the Local Authorities to judge his financial status.
8. The concessionaire will be required to take out and maintain during the life of the concession agreement, such insurance including Workmen's Compensation, Public Liability and Property Damage in such amounts as may be determined by the Local Authorities.
9. The concession will be based upon a lease of ten (10) to fifteen (15) years, subject to a policy determination and approval by the Local Authorities.

I believe the information contained herein will give you a general idea of the more important phases relating to a study by the committee for the future operation of the airport.

Sincerely yours,

SALISBURY AIRPORT COMMITTEE,

Charles Gardner

Chairman

CG vg

cc: ✓ Mayor and Council of Salisbury
County Commissioners of Wicomico County

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, October 1, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr. and Clifford H. Duffy.

1. The Harbor Master's report for the month of September was received and ordered placed on file.
2. The City Engineer presented bids received in a response to his invitation to bid. They were as follows: Waller Paving Company, total \$12,542.50; John L. Sullivan of Baltimore, total \$22,704.55. (For detailed discription of items in bids, see tabulation attached)
3. Mr. Will Livingston and Mr. Elmer Downs, representing the East Salisbury School's Parent-Teachers Association, were before the Mayor and Council to see what could be done toward having sidewalks placed on Church Street from Truitt Street to the East Salisbury School.

The Council suggested that they get some contractor to figure on the work, and that the Association get together with the property owners for having their pavement placed. The City offered them their services in whatever manner they could be of assistance.

4. Mr. William Hobbs came before the Mayor and Council to ask that he be given the same opportunity to rent the Park Pavilion stand next year. The Council agreed to offer him the same opportunity next year.
5. Mr. Theis was before the Mayor and Council to request a sewer for his property on Homer Street.

The matter was discussed by Mr. Theis and the City Engineer.

6. The Plumbing-Inspector's report for the month of September was presented by Mr. Hastings.
7. The Building Inspector advised the Council that Mr. H. L. Loreman, Jr. desired to make an addition to the building on Penn Street which he had just purchased from Mr. Derby for use as a battery shop. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed that the request for a change in zoning be denied since they were unable to "spot" zone in a community. Because of this, the building permit could not be granted.
8. The Building Inspector presented a request for a change in zoning of the north end of Lake Street in order to issue a permit for a grocery store to Chester and Lottie Livingston.

Since this would be "spot" zoning, the request was denied upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
9. The Building Inspector presented a request for a change in zoning in order to issue a building permit to Samuel F. Meyers and Wife for a store building on River Street.

9. This, likewise, was denied upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
10. Vouchers no. 3571A to 3579A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
11. The City Engineer reported to the Council that the Priscilla Street blinker light had been out for sometime and was likely to be out for a still considerable time, as a mechanical failure could not be replaced very quickly.
12. The City Engineer received bids on terra cotta pipe from the Robinson Clay Products Company and from the Monumental Brick and Supply Company. Copy of which bids are attached to the minutes.

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the bid be awarded to the Robinson Clay Products Company in accord with the quotation.

13. Chief Chatham presented his weekly log and his Police Car and Motorcycle Expense report; both of which were ordered accepted and placed on file.
14. Chief Chatham presented two parking tickets, nos. 23190 and 23486 forwarded by the L. W. Gunby Company together with a letter explaining both tickets and recommending that ticket no. 23190 should be excused. Councilman Moore offered a motion which was seconded by Councilman Duffy and duly passed to authorize ticket no. 23190 excused.
15. Chief Chatham reported to the Mayor and Council on the letter of the Salisbury Transit Company for a stop light at the intersection of the Salisbury Boulevard and Isabella Street. It was his opinion that the stop light would not decrease the hazard. His experience was to the effect that stop lights often increased the hazards.

The Council decided to place no light at this intersection.

16. The City Engineer explained that there would be needed a right-of-way for a storm-water drain on Lake Street.

The City Solicitor was authorized to investigate the matter of a right-of-way.

17. The City Engineer presented a letter from Wm. H. Livingston and Raymond A. Weisner, who requested permission from the City to construct a timber bridge across the upper parte of Johnson's Pond between Livingston's property and the Deer's Head property.

The Council directed that plans for the bridge be submitted to the City Engineer for his approval or disapproval.

18. The City Engineer informed the Council that Mr. L. Atwood Bennett had made a request for a water service which required a water extension on Cross Street. The extension would be over 150 feet.

18. The Council directed that the Superintendent of the Water Department maintain the Department's rule that all over 100 feet extension must be paid for by the property owner or owners.
19. The Mayor and Council received a letter from the War Department relative to what information was necessary to be submitted to them for their consideration of the proposed bridge in the new By-Pass relocation route.

The City Engineer was authorized to prepare the plans and information and submit it to the War Department in accord with the request of the State Roads Commission.

20. The City Engineer presented a bill from the Hannaman-Burroughs Company for 33½ additional hours work on the Colored Playground site. This additional time was approved and authorized paid upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
21. The City Engineer presented information forwarded by Mr. Williamson, a resident of the River Road near Druid Hill Avenue, to the effect that if the City would prepare a plan of alternate routes to bring Druid Hill Avenue into the River Road, he would see what could be done toward securing the necessary land free-of-charge.

The City Engineer was authorized to draw such a proposed route when time was available.

22. The City Engineer presented a group of forms which was forwarded to him by the Department of Commerce to be filled out by the City to qualify for credit purchases from their department.

The papers were authorized completed upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.

23. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to designate Mr. Oscar Grier as the property officer for the Civilian Defense Council and to authorize a bond secured on him as was the custom.
24. The Mayor and Council again considered the bids received and referred to in Resolution No. 2 on sewers, and a motion was offered by Councilman Duffy and seconded by Councilman Moore and duly passed to authorize it awarded to the Waller Paving Company, the lowest bidder, for the construction of the sewers all in accord with the requirements set forth in the specifications prepared by the City Engineer.
25. The Mayor and Council received a letter from Mr. Donald H. Baysinger in which he offered an objection to the erection of a building on the lot adjoining his on a line closer to the street than was his building.

The Council directed that the City Clerk advise Mr. Baysinger that the building line for the south side of East Main Street in that particular location required that a building be set back 13.6 feet from the curb line and that Mr. R. Fulton Waller proposed to place his building 14 feet back of the line and that they would be, therefore, without any further authority in the matter.

The minutes of the Mayor and Council

Page #4

October 1, 1945

26. The City Solicitor reported to the Council that he had prepared the advertisement for the public auction of the City's Mill Street property at the Court House door at 2 P. M. Saturday October 27, 1945.
27. The Mayor and Council received a letter from the North Salisbury School's Parent-Teachers Association advising them that they were in favor of a bicycle ordinance.
28. The Mayor and Council received a letter from Mr. Stanley G. Robins representing Mr. Elmer C. Williams in which he advised the Council that he entered a formal protest against the passage of a proposed ordinance which the Council had under consideration providing for the installation of additional parking meters.
29. Ordinance No. 535--AN ORDINANCE repealing previous parking meter ordinances as x numerated therein, etc.--was read and Ordinance No. 537--AN ORDINANCE regulating the traffic and the use of certain public streets and highways in the City of Salisbury, etc.--was read for its final reading and both were approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
30. The Council directed that the City Clerk advise Mr. Stanley Robins of their action in this matter.
31. The Mayor and Council received the Fire Department's report for the week of September 24th, 1945.
32. The minutes of the meeting of September 24th were read, approved, and were authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
33. The Council directed that the City Treasurer be authorized to purchase cushions for the arm chairs in the Council Room upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

There being no further business, the meeting adjourned at 11:30.

APPROVED:

October 2, 1945
Date

John G. Harris
President of Council

W. D. Dinsley
Clerk

October 1, 1945

Contract 4-45-S
S-10

Mr. P. A. Morison
District Engineer
State Roads Commission
Salisbury, Maryland

Dear Mr. Morison:

On behalf of The Mayor and Council of Salisbury a permit is requested to construct Sanitary Sewers and Appurtenances in the following streets:

1. In the East sidewalk area of Salisbury Boulevard (Manhole No. 336 to Manhole No. 337), between North Clairmont and South Clairmont Drives; as shown on Plan, Sheet 16 of Contract 396-S, dated March 20, 1941. No connections will be extended under the concrete highway on this contract.
2. In the South shoulder area of East Main Street (Manhole No. 700 to Manhole No. 947), between Davis Street and Monument Street; as shown on Plan, Sheet 2 of Contract 4-45-S, dated February 16, 1945. It is anticipated that a maximum of four (4) 6-inch house connections will be extended under the concrete highway to furnish facilities to the North side of East Main Street. These connections can be constructed in tunnel, if you so prefer.

The depth of the sewers and house connections are shown on drawings numbered L-38-66, P-41-26 and P-45-8, which are enclosed.

Sincerely yours,

CG vg
encls.

City Engineer

(copy for Mayor and Council Minutes)

same to: Steele & Co., 525 N. Haven St., Balto. 5, Md.
Robinson Clay Products Co., 1621 Balto. Trust Bldg., Balto. 2
Monumental Brick & Supply Co., 4801 Garrison Blvd., Balto.
L. W. Gunby Co., Salisbury

September 20, 1945

Contract 4-45-S

Gentlemen:

Quotations, in duplicate, on materials noted below will be received by the Mayor and Council, City Hall, Salisbury, Maryland, until 8:30 P.M. Monday, October 1, 1945:

- Item 1: 360 lin.ft. 15" T.C. Extra Strength Pipe, in 3-ft. lengths; Federal Specifications SS-P-36la. Strength and dimensions to conform to Table II of aforesaid specifications.
- Item 2: 6 - 15x6" T.C. Wye Branches, Extra Strength Pipe, in 3-ft. lengths; Federal Specifications SS-P-36la. Strength and dimensions to conform to Table II of aforesaid specifications.
- Item 3: 500 lin.ft. 8" T.C. Standard Strength Pipe, in 3-ft. lengths; Federal Specifications SS-P-36la. Strength and dimensions to conform to Table I of aforesaid specifications.
- Item 4: 900 lin.ft. 6" T.C. Standard Strength Pipe, in 3-ft. lengths; Federal Specifications SS-P-36la. Strength and dimensions to conform to Table I of aforesaid specifications.
- Item 5: 3 units of Type "A" Drop Connection; each unit consisting of 8x8" T.C. Reverse Wye, 8" T.C. 1/8" Bend and 8" T.C. Plug; all conforming to Standard Strength requirements.
- Item 6: 2 units of Type "B" Drop Connection; each unit consisting of 8x8" T.C. Reverse Wye, 8" T.C. Long Radius 1/8 Bend, 8" T.C. Long Radius 1/4 Bend and 8" T.C. Plug; all conforming to Standard Strength requirements.
- Item 7: 10 - 8x6" T.C. Wye Branches, in 3-ft. lengths; conforming to Standard Strength requirements.

re Contract 4-45-S
Page 2
September 20, 1945

All wye branches shall have their axis 45° from the longitudinal axis of the pipe measured from the socket end.

All material is subject to inspection at the factory.

Quotations on Item Nos. 1, 3 and 4 to be submitted on a linear foot basis; on Item Nos. 2 and 7 on the basis of each; and Item Nos. 5 and 6 on a lump sum basis.

All quotations are to be based upon f.o.b. railroad cars or trucks, Salisbury, Maryland.

The Mayor and Council reserve the right to reject any and all bids.

Sincerely yours,

City Engineer

CG:vg

THE Monumental Brick and Supply Company

4801 GARRISON BOULEVARD

BALTIMORE - 15 September 28, 1945

Mayor & City Council
City Hall
Salisbury, Maryland

RE: CONTRACT 4-45-S

In accordance with your request of
to submit you the following quotations which accepted by you will constitute a contract between us:

we are pleased

Item 1:	360 ft. 15" T. C. Pipe 3' Double Strength	@ \$.97 ft. 117
Item 2:	6 pc. 15x6" Ys, 2' lengths, Double Strength	@ 3.88 ea. 6.0
Item 3:	500 ft. 8" T. C. Pipe 3' Standard Strength	@ .31 ft. 29.0
Item 4:	900 ft. 6" T. C. Pipe 3' Standard Strength	@ .21 ft. 20.0
Item 5:	3 units Type "A" Drop Connection:	
	8x8" T.C. Reverse Y 1.86 each	
	8" " " 1/8 Bend 1.24 "	
	8" " " Plug .19 "	@ 3.29 unit 29
Item 6:	2 units Type "B" Drop Connection:	
	8x8" T.C. Reverse Y 1.86 each	
	8" " " Long Radius 1/8 Bend 1.86 "	
	8" " " Long Radius 1/4 Bend 1.86 "	
	8" " " Plug .19 "	@ 5.77 unit 34
Item 7:	10 pc. 8x6" T. C. Ys 2' lengths, Standard Strength	@ 1.24 ea. 15.0

NOTE: This material is quoted f.o.b. our yard, Baltimore, and which material will have to be picked up by your trucks.

All quotations are subject to increase in price that may be granted by O.P.A. to manufacturers; and, if a contract is entered into, the foregoing prices will be increased by a like amount when granted to the manufacturers by O.P.A.

THE ABOVE PRICES ARE FOR MATERIAL AS SPECIFIED UNDER PARAGRAPH No. See note

1. F. O. B. CARS FACTORY with present rate of freight allowed in car load lots to based upon a freight rate of per ton.

2. In car load lots delivered to site of building, location of which is

3. In dray load lots delivered to site of building, location of which is

SHIPMENTS or DELIVERIES:—

TERMS OF PAYMENT:—2% tenth proximo.

No discount allowed on freight or cartage.

The above quotations are for immediate acceptance and subject to change without notice.

We will not be responsible for damages caused by strikes, delays in transportation or other causes beyond our control, and all orders taken with the understanding that shipments or deliveries are to be made within days, otherwise prevailing prices become effective.

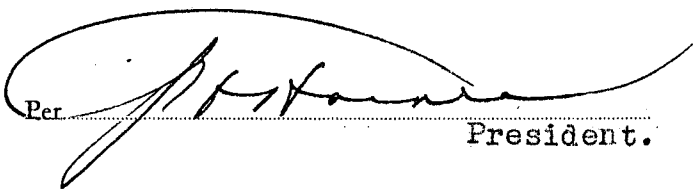
All orders are taken subject to approval by an Officer of the Company.

Very truly yours,

The above proposal is hereby accepted.

THE MONUMENTAL BRICK & SUPPLY CO.

Date..... 19.....

Per  President.

THE ROBINSON CLAY PRODUCT CO.

INCORPORATED
GENERAL OFFICES AKRON, OHIO
ESTABLISHED 1856

1621 BALTIMORE TRUST BUILDING

BALTIMORE, MD.

(2)

September 28, 1945

Department of Public Works
City of Salisbury
Salisbury, Maryland

Attn. Mr. Clarke Gardner

Gentlemen:

In response to your inquiry of the 20th regarding the VITRIFIED CLAY Sewer Pipe and Fittings for Contract 4-45-S, we are pleased to submit the following prices:

EXTRA STRENGTH VITRIFIED CLAY PIPE & FITTINGS

360 ft. 15" Pipe - 3' lengths	\$ 1.17 ft.
6 - 15" x 6" Yees	6.00 ea.

STANDARD VITRIFIED CLAY PIPE & FITTINGS

500 ft. 8" Pipe - 3' lengths	\$.295 ft.
900 ft. 6" Pipe - 3' lengths	.20 ft.

3 Type A Connections - Consisting of:

1 - 8" x 8" Rev. Yee	\$ 1.75
1 - 8" Curve 18"	1.05
1 - 8" Stopper	.14 \$ 2.94 unit

2 Type B Connections - Consisting of:

1 - 8" x 8" Rev. Yee	\$ 1.75
1 - 8" Curve 18"	1.05
1 - 8" Ell 18"	1.05
1 - 8" Stopper	.14 \$ 3.99 unit
10 - 8" x 6" Yees - 3' lengths	1.50 ea.

F. O. B. factory, with freight allowed or prepaid to railhead at Salisbury, Maryland, when shipped in carload lots, 30,000 pounds minimum.

Terms: 30 days net.

Assuring you of a material and service that will be entirely satisfactory, we are,

Very truly yours,
THE ROBINSON CLAY PRODUCT COMPANY

By

Res. Mgr.

LJN

P.S. This material shall meet Federal Specifications SS-P-361a.
EXTRA STRENGTH - Table II STANDARD STRENGTH - Table I

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, October 8, 1945 at 7:30. The following members were present: President of Council John G. Howie, Councilmen Rollie W. Hastings, ~~XXXXX~~, ~~XXXXXX~~, W. Austin Moore, Sr., and Clifford H. Duffy.

1. The minutes of the meeting of October 1st were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
2. Chief Chatham presented his weekly log and his parking violations report, both of which were ordered accepted and placed on file.

The Chief advised the Council that he was receiving many calls about the street lights being out about the town, and had experienced some difficulty in having them replaced by the Public Service Company.

3. The City Solicitor presented a copy of a letter written to the American Oil Company granting them a six-months extension on their Building Permit dated from October 8th. The extension was approved upon a motion offered by Councilman Moore and duly seconded and passed, and authorized forwarded by the City Clerk.
4. The Mayor and Council received a communication from Gorman McNamara in which he made application for a permit to construct a ramp on the South side of the Armory in the Gunby lot which he intended to use for a parking lot.

The permit would make necessary the moving of a light standard and the placing of a cut-away curb for the driveway.

5. Vouchers No. 3580A to 3626A inclusive, except 3601A which was marked "Void", were read, approved, and authorized signed upon a motion offered by Councilmen Hastings and seconded by Councilman Duffy and duly passed.
6. Increase in Assessment Nos. 1944 to 1955 inclusive, were read, approved, and authorized entered upon the books by Councilman Hastings and seconded by Councilman Moore and duly passed.
7. The City Engineer presented a check in the amount of \$25.50 offered to him by William Hobbs as a payment on the 1946 rental of the Park Pavilion.

The City Engineer was authorized to prepare the agreement with him for next year at the same rate.

8. The City Engineer presented a letter from the Underwriter's Association in which they requested some information on water pumps. The City Engineer was authorized to furnish the information.
9. The Mayor and Council received a letter from Columbia Air Lines in which they asked for an appointment with the Mayor and Council to discuss the possibility of leasing the Salisbury Airport which they would like to use as their main operating base.

The City Clerk was authorized to inform them that an Airport Committee composed of representatives of the Mayor and Council and

October 8, 1945

9. the County Commissioners had been appointed as a committee to study and make recommendations toward the leasing of the Airport and suggested that they communicate with the Committee.
10. The City Engineer had a letter from the Maryland Post-War Planning Council in which they requested information on a Progress Report which they submitted.
11. The City Engineer presented a letter from the Federal Works Agency in which they asked if the City would want an advance of funds to aid in the preparation of plans for the Sewage Disposal Plant.

The City Engineer was authorized to accept their offer of funds and to fill out the necessary papers.

12. The City Engineer presented a letter from Edward J. Burns in which he requested some information relative to the job he had made application for.

The City Engineer was authorized to reply to his letter and to inform him that the salary would be \$50.00 per week.

13. The City Engineer informed the Council that Mr. Oren Richardson, a civil engineer, had made application for a position in the Engineering Department. Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed to authorize the City Engineer to employ Mr. Richardson in the Engineering Department at the rate of \$50.00 per week.

14. The City Engineer informed the Council that Mr. Dean Sharrar had offered to give the City a right-of-way for a storm-water drain across the lands of Sherwood Brothers for no charge.

The City Engineer was authorized to draw the necessary plans.

15. The City Engineer reported that Mr. A. P. Isakson had offered his resignation effective October 8th.

16. Mr. John W. Downing forwarded a request to the Mayor and Council that the Council pass a resolution authorizing him to divide the money in the Civilian Defense account and return it in equal amounts to the Mayor and Council and the County Commissioners. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize John W. Downing, Treasurer of the Civilian Defense Council to disburse the remaining money on a fifty-fifty basis with the City and the County.

17. The City Engineer informed the Council that Mrs. Betty Ellis had agreed to accept temporary work as a secretary in his office but could only work $4\frac{1}{2}$ days per week. He was authorized to employ her on an hourly basis upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.

18. The City Engineer presented quotations he had received on a blue-print machine.

18. The City Engineer was asked to secure additional quotations on a blue-print machine from Salisbury business firms.
19. The Mayor and Council authorized the use of the Council Chambers to a committee whose purpose it was to organize a base-ball league, and proposed to meet Tuesday night, October 9th.
20. The Fire Department's report together with the Dog Control Report was received and ordered placed on file.
21. The City Treasurer presented the report of Income and Disbursements for the General Fund for the month of September.
22. The Mayor and Council received a letter from the Wicomico High School Parent-Teacher's Association which recommended the passage of a bicycle Ordinance.
23. A representative of the Fire Department informed the Council that the next Fire Department's conference was planned for Salisbury if the Mayor and Council approved.

Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed granting the approval for the conference.
24. The Fire Department forwarded a request that Mr. Ike Messick be designated as a substitute custodian for Fire House No. 1 and that Mr. Ernest Mitchell be designated as a substitute custodian for Fire House No. 2 and that their use be authorized whenever necessary by either house. The Council suggested that the Department head call each man when requesting their services.
25. The City Clerk was directed to make a note to discuss with the County Commissioners the manner and by whom the Fire Marshall's salary and bills would be paid.
26. The Building Inspector's report was presented, ordered accepted, and placed on file.
27. The Mayor and Council authorized the City Clerk to request the C & P Telephone Company and the Eastern Shore Public Service Company to change their billings of the Civilian Defense equipment from Mr. Downing or others to the Mayor and Council of Salisbury in order that the City Treasurer will receive all of these bills and could pay them directly charging the County with their share.
28. Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed to authorize an appropriation in the amount of \$13,000.00 to the Capital Fund in order that it will have sufficient money to pay the cost in connection with a recently awarded contract for sewage extension to the Waller Paving Company.
29. The City Treasurer presented a request in behalf of Mr. John Morris for a refund on his curb and gutter deposit on Calvert Street.

October 8, 1945

30. The City Treasurer informed the Council that he had received a request from Robert Matthews, residing at 203 Third Street, City for the opportunity to purchase a parcel of land on the west side of Third Street, south of the Bertha Jones Property. The matter was ordered referred to the City Solicitor.

31. The Mayor and Council again began reading Ordinance No. 533.

There being no further business the meeting adjourned at 11:30 P.M.

APPROVED:

October 15, 1945
Date

John T. Howie
President of Council

W. H. Dwyer
Clerk

October 9, 1945

Harry W. Hayter, Operating Manager
Columbia Air Lines
Baltimore 1, Maryland

Dear Sir:

The Mayor and Council had before them your request for an appointment to discuss the possibility of leasing the Airport.

The Council directed that I inform you that there had been appointed a committee composed of representatives of the Mayor and Council of Salisbury and the County Commissioners to make a study of plans and to make recommendations for the leasing of the Airport. The Committee now is preparing a pamphlet on the Airport which they intend to submit shortly to those people interested and who might like to give them an offer on the use of the Airport. Your name will be included in the list as one to receive this information.

Should there be any further information you desire, I refer you to W. Clarke Gardner, Chairman Airport Committee, City Hall, Salisbury, Maryland.

Sincerely yours,

Wade H. Insley, Jr.
Clerk of Salisbury

WHL:ib

cc: Airport Committee

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, October 15, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., and Clifford H. Duffy.

1. Chief Chatham presented his weekly log which was ordered accepted and placed on file.

The Chief asked what the Council had in mind on the re-employment of the War veterans who were previously employed by the Police Department.

2. Councilman Duffy made a request that Mr. Hastings check on the need of a street light on the Snow Hill Road near the bungalows on the south side in front of the Nehi Bottling Company.
3. The Building Inspector presented a picture of a house on Catherine Street owned and occupied by Charles Jones which was in a dangerous condition for occupancy. Mr. Hastings advised the Council that he desired to go on record as recommending that something be done toward remedying the situation.
4. Vouchers No. 3627A to 3672A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
5. The City Clerk informed the Council that Mr. Fred Grier had signed an exemption certificate for his new employment by the City and had informed the Clerk that he believed it would be more satisfactory to be on the City's payroll since his work would be principally for the City. It was further explained that Mr. Messick, President of the County Commissioners, had advised the Clerk that he felt it would be no further need to take the matter up with the Commissioners as he was sure it would be entirely satisfactory for the City to pay all of the accounts and expenses of the Fire Marshall and to bill them for their one-half share.

Councilman Moore offered a motion which was seconded by Councilman Duffy to authorize the City Treasurer to pay all of the accounts of the Fire Marshal and to bill the County for their one-half share. the motion was duly passed.

6. The Mayor and Council received a communication from the Fire Department in which the Council was informed of the election of M. S. Taylor as custodian at Fire House No. 1.

The Mayor offered his approval to his name as custodian for the Fire House and it was accepted by the Council.

7. The Council received a letter from the State Health Department in which they recommended that the dance hall owned and operated by John Flamer, colored, be closed until such time as certain evidence could be produced to assure that the establishment will be operated in a clean and a sanitary manner.

The Building Inspector was asked to report on the plumbing application and to bring a list of the plumbing fixtures in the building before the Mayor and Council.

8. Mr. William P. Brown with his attorney W. Edgar Porter was before the Mayor and Council to request a change in the building line on the southside of Market Street as set forth in Ordinance No. 380 and recommended that a new line be established which was on a line parallel with Mr. Brown's present building now occupied by Mr. W. E. Parsons, which was 7-feet back of the curb.

Mr. Porter informed the Council that if he was compelled to comply with the present Ordinance he would have to place his building 16 feet from the curb and that such a measure would unduly deprive him of the use of his land; especially since his was a corner lot and since there was no other means of expanding. The Council agreed to take the matter under consideration.

9. The City Clerk presented letters from the Sun Oil Company and the Texas Oil Company relative to the sale of the City's Mill Street property.
10. The Fire Department's report for the week of October 8th was presented and ordered accepted and placed on file.
11. The City Engineer read a letter from the American Air Lines in which they requested the City to forward them some information to be used in connection with their application for an admendment to their certificate of necessity which would allow them among other things to make a stop at the Salisbury Airport. The City Engineer was authorized to comply with their request.
12. The City Engineer presented a completed form of application for license for the Salisbury Wicomico County Airport which he was forwarding to the State Aviation Commission as of October 9th, 1945

The City Engineer explained there was only one copy of the application and it would have to remain in his files.

13. The City Engineer presented a letter received from the Federal Works Agency in which they requested a list of proposed projects together with the amounts which was thought might be extended on the projects if Federal assistance became available.
14. The City Engineer presented a copy of the recently accepted contract with the Waller Paving Company for the signature of the Mayor and the President of Council. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize them to sign the contract.
15. The City Engineer presented a copy of an agreement between the Mayor and Council and William P. Hobbs for the rental of the Park Pavilion Stand for the summer of 1946.

Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize the Mayor and President of Council and City Clerk to sign the agreement in behalf of the Mayor and Council.

October 15, 1945

16. The City Engineer presented a plat of a sub-division of several lots owned by the Oaks Development Company facing Park Street.

The City Engineer informed the Council he found no objection in the subdivision and Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize its approval.

17. The City Engineer advised the Council that the State Roads Commission was about to re-surface W. Main Street from the PRR tracks to the new East Salisbury School and that they had requested him to have the immediate completion of the proposed sewer line on Main Street from Davis Street eastward.

18. Upon a hearing of a complaint as to the condition of the sidewalk on North Division Street in front of the property of the Oaks Development Company, a motion was offered by Councilman Hastings and seconded by Councilman Duffy and duly passed to notify the owners that the growth covering the sidewalk must be removed in order that pedestrians could have the free use of the area.

19. The City Engineer presented bids offered on the furnishing of a blue-print machine. They were as follows:

White & Leonards

Item 1: Furnishing the machine	\$1,000.00
Item 2: Furnishing additional parts	50.00

The Pease Company

1. - blue-print machine \$1,250.00 with a \$25.00 allowance for old machine

Renninger & Graves

Item 1: Furnishing the machine	\$995.00
Item 2: Furnishing additional parts	45.00

Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the purchase of the machine from White & Leonards.

20. The City Engineer informed the Council that he was in need of an additional typewriter.
21. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to appoint Mr. Burt Gordy, foreman of the Street Department and to give him the foreman's salary of \$50.00 per week with no additional allowance for automobile expense.
22. The City Engineer advised the Council that Mr. Melvin Campbell had applied for a job in the Engineering Department and that he recommended his employment.

October 15, 1945

22. It was approved upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed at the rate of \$30.00 per week.
23. The City Engineer recommended to the Council that since recent legislation on a Garbage Disposal Plant had named a Commission to handle the project, that the City invite the same Commission to meet with them in the discussion of the Disposal Plant for the presentation of plans for its construction to the Post-War Planning Commission for the purpose of having them pay part of the Engineering costs.

A motion was offered by Councilman Hastings and seconded by Councilman Duffy and duly passed to accept the recommendation and ask the City Clerk to write the Commission and invite them to attend their next Monday night meeting.

24. The City Engineer expressed the need for 3,000 gallons of asphalt. He was authorized to secure bids for it.
25. The City Engineer presented a request from Olaf Dahlstrom for a change in his salary rate to \$50.00 per week while he was working on the sewer line and manholes on the Waller Paving Company contract.

The request was approved upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed and authorized paid from the Capital Fund.

26. The Clerk was requested to look up the building line in effect prior to the passage of Ordinance No. 380.
27. The Council again discussed the request of Mr. Gorman McNamara for a permit to construct a ramp near the Armory leading to the property he had leased for a parking lot on South Division Street together with a request for the removal of the street lamp and permission to cut away the curb in front of the property.

Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the request granted provided the ramp was build according to the recommendation of the Building Inspector and provided he would use the entrance for traffic going in only and would route the cars out over Market Street.

28. The City Clerk presented a request in behalf of Miss Irene Banks for an increase in salary. The Council took no action on the matter.
29. The Clerk was requested to prepare a copy of the salaries required for the next six-months for the Police Department in order that it might be studied by the Council.

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There being no further business the meeting adjourned at 11:30.

APPROVED:

October 29 1945
Date

John J. Horvath
President of Council

Walter H. Amley
Clerk



The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, October 22, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilman Rollie W. Hastings, W. Austin Moore, Sr., and Clifford H. Duffy. Councilman Albin A. Hayman was absent due to illness.

1. The Chief of Police Chatham presented Mr. Melvin Patchett of Quantico, Maryland and Henry Jackson, colored, residing on the farm of Mr. Lee Harrison on the Quantico Road, Salisbury, Maryland and explained that they had complained to him about the loss of \$50.00 and \$10.00 respectively, while having their fortunes told in the establishment operated by Rosa Marks on West Main Street.

The two men informed the Council in the matter, and the Council agreed to see what could be done.

The two men in their statements advised the Council that their fortunes were told by different women.

2. Chief Chatham presented his weekly log and his Consolidated Monthly Report.
3. Chief Chatham presented a bill in the amount of \$10.00 for annual membership dues in the National Association of Chief of Police. The bill was authorized paid upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.
4. The Mayor and Council met with the Commissioners for the Incinerator and Sewage Treatment Plant composed of Fred A. Grier, Jr., John E. Morris, Henry Roberts, Avery Hall, and George Chandler.

The group discussed the possibilities of securing State or Federal aid in the preparation of plans for the Treatment Plant.

After considerable discussion, it was agreed that the Commission and the Mayor and Council should make an agreement with the Board of Public Works in order to see if a State grant could be secured.

5. Ernest Clark, Attorney for a group of manufacturers, came before the Mayor and Council to request a five-year continuance in the exemption from tax of raw materials. With him there were present the following:

Clinton Quillen - Berlin Milling Company
Harland Houston - Chamber of Commerce
Mr. Barash - Liebovitz & Sons
Fred Thomas - Martin & Schwartz
Mr. Kenyon - Manhattan Shirt Company
Wright Barnes - Farmers and Planters
John Morris - Tilghman Company

The gathering requested the Council to continue the exemption for a five-year additional period which would run concurrently with a similar resolution already approved by the County Commissioners.

They further presented a letter from the Chamber of Commerce approving such an exemption.

October 22, 1945

5. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to accept the gatherings recommendations and to authorize the City Solicitor to prepare the necessary legislation for presentation to the Council for their later approval.
6. Mr. William P. Brown was before the Mayor and Council in reference to the building line on the south side of Market Street.

After some discussion the Council authorized and directed the Building Inspector Mr. Hastings to measure the off-set from the center of the street of each building on the south side of Market Street from Division Street to the By-Pass, in order that they would have this information for their consideration of the new Ordinance on the new building line.

7. The Building Inspector reported that he had inspected the Dave Wroten property occupied by John Flamer as a dance hall and recommended the exact amount of toilet facilities which should be placed in the rest rooms. The Council accepted the recommendations and directed that he require the owner to have them installed.

Mr. Hastings explained that Wm. E. Morgan was the original plumber, and that the permit had been taken out in the year of 1940, and that the account was on a water meter which did not give the number of plumbing fixtures.

8. Mr. Hastings, the Building Inspector, presented an estimate on three electric lights for the Snow Hill Road.

The quotation was ordered held and the Building Inspector was directed to secure a quotation on a fourth light, somewhere between the River and the other lights he had quoted on.

The Clerk was directed to again write Mr. J. R. Wilson and advise him further that they had received additional complaints of lights which had been out for some four or five weeks; some in particular in the vicinity of Baker and Barkley Streets, and which the Council had been advised had been reported to the Electric Company.

9. The Building Inspector informed the Council that Mr. Joe Barranco was installing water and sewer facilities and had requested a building permit for a similar condition to the building he was occupying.
10. Ordinance No. 538--AN ORDAINCE regulating bicycle traffic upon the streets and highways of the City of Salisbury, requiring the registration, inspection and licensing of bicycles, etc.--was read for its first reading and approved upon a motion offered by Councilman Hastings and seconded by Council President Howie and duly passed.
11. The City Engineer presented a letter from the State Roads Commission in which the Council was advised that the State would clean the northern part of the By-Pass as soon as they were able in order that the City street sweeper could sweep the road.
12. The Clerk was authorized to write the State Roads Commission to see what progress had been made toward lighting the North Division Street overpass.

13. In a response to an invitation to quote on tires the following was received:

The Taylor Oil Company

2 - 32 x 6 8-ply tires	\$57.14
2 - 32 x 6 tubes	7.58
	<u>\$64.72</u>

R. D. Grier & Sons Co.

2 - 32 x 6 8-ply Truck Tires	\$52.28
2 - 32 x 6 Truck Tubes	6.52
	<u>\$58.80</u>

Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the purchase of the tires from the lowest bidder, R. D. Grier & Sons Co.

14. The City Engineer presented a letter from Mr. Oakley Valiant in which he was informed that Mr. Valiant desired to return to his former position with the City sometime within the next two or three weeks.

The Council fixed his salary at \$42.00 per week upon his return.

15. The City Engineer presented bills in the amount of \$81.12 from the E. S. Adkins Company for materials used on the Civilian Defense Fire Boat. The Council directed that they be paid and charged to the Civilian Defense account.

16. The Council directed that the Building Inspector secure recommendations plans, and prices on the proper lighting by pedestal lights on (West) Main Street from the Pennsylvania Railroad Tracks to the Snow Hill Road.

17. The City Engineer presented an offer from Raymond A. Weisner, who offered title to a street in his sub-division north of the North Division Street overpass which the City might use for making a water connection between his North Division Street line west of the railroad and his Dover Street line on the east side.

Since the Council had been endeavoring for some years to secure a right-of-way across some property which would enable them to make this connection, a motion was offered by Councilman Hastings and seconded by Councilman Duffy and duly passed to accept the Weisner offer which was made without a charge.

18. The City Engineer presented an application in behalf of the Larmar Corporation for a sewer extension in the amount of 126 feet of 8 inch line to serve the new property on North Division Street.

The City Engineer was authorized to make the extension providing the Corporation would put up the amount of \$2.00 per foot which was to be refundable on a basis of future connections.

19. The Mayor and Council directed that the City Engineer take the necessary steps to arrange for the meeting between the Board of Public

The minutes of the Mayor and Council

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October 22, 1945

19. Works, the Commission of the Incinerator and Garbage Treatment Plant, and the Mayor and Council.
20. The City Engineer presented the deeds prepared by the City Solicitor for the streets offered to the City by the Laws family which he was unable to have signed.
21. The City Engineer reported that the two new stop lights were in.
22. Vouchers No. 3673A to 3712A inclusive, were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
23. The Mayor and Council fixed the salary of Miss Irene Banks at \$27.50 per week.
24. The Mayor and Council directed the Clerk to return the \$1200.00 certified check of John L. Sullivan which was deposited with his bid on the extension of sanitary sewers.

There being no further business, the meeting adjourned at 12 o'clock.

APPROVED:

November 5, 1945
Date

John L. Howie
President of Council

Wade H. Ingle
Clerk

Office of the
STATE ROADS COMMISSION
of Maryland.

No. 60-381

Baltimore, Md. October 17, 1945

PERMISSION IS HEREBY GIVEN

City of Salisbury, Salisbury, Maryland, so far as the State Roads Commission has the right and power to grant same, to construct an 8-inch sanitary sewer on Route 213 from Davis Street north for a distance of 950 feet. This sewer is to be placed ten feet from the edge of the concrete pavement on the south side and to construct four house connections which necessitates going across the entire pavement.

All excavation is to be sheathed solid and all backfills to be thoroughly tamped in 6-inch layers by mechanical tampers. No tunneling permitted.

The stabilized shoulder will be restored to its original condition and those areas where the concrete has been removed will have eight inches of #10 screenings as a surfacing and surface treated with bituminous material as a temporary measure and the concrete surfacing to be restored in accordance with the standards of the State Roads Commission in the Spring of 1946 unless otherwise directed.

said work to be completed within 30 days from the date hereof.

The work hereby permitted shall be done under the supervision and to the satisfaction of the State Roads Commission, said State Roads Commission reserving full control over said roads or highways and the subject matter of this permit.

STATE ROADS COMMISSION

Ezra B. Whitman-----
Chairman

Wilson T. Ballard-----
Chief Engineer.

October 23, 1945

Mr. John L. Sullivan
616 East 34th Street
Baltimore 18, Maryland

REGISTERED MAIL

Dear Sir:

The Mayor and Council directed that I return you your certified check in the amount of \$1200.00 deposited with them in connection with your recent bid on the extension of sanitary sewers.

The contract was awarded to the Waller Paving Company of Salisbury.

You will find your certified check attached hereto; and in behalf of the Mayor and Council, may I thank you for your bid.

Sincerely yours,

Wade H. Insley, Jr.
Clerk of Salisbury

WHI:ib
Enc.

cc: The City Engineer
Mayor and Council Minutes

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, November 5, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., and Clifford H. Duffy. Councilman Albin A. Hayman was absent due to illness.

1. The minutes of the meeting of October 22nd and 29th were both read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
2. Mr. Leo Feeny, Mr. Gully Elliott, and Mr. Frank Barton came before the Mayor and Council to protest the granting of a permit for the erection of a proposed Church of God on Patterson Avenue saying that they were not opposed to Churches but that this type had proved to be somewhat demonstrative and noisy and, had in the past, interfered with their rest.
3. Chief of Police Chatham reported on the recent traffic accidents and asked if the Council had any remedies in mind.

It was suggested by Councilman Hastings that two signs be erected if the State Roads Commission would do so to read as follows: SLOW DANGEROUS CURVES AHEAD.

Chief Chatham recommended that all street intersections be painted with strips for pedestrian zones and traffic lanes.

4. The Harbor Master's report for the month of October was received and ordered placed on file.
5. Ordinance No. 538--AN ORDINANCE regulating bicycle traffic upon the streets and highways of the City of Salisbury, requiring the registration, inspection and licensing of bicycles, providing for reports of purchases and exchanges by dealers in used or second hand bicycles and parts, requiring the licensing of bicycle rental agencies and providing penalties for the violation thereof--was read for its second reading and passed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
6. Ordinance No. 539--AN ORDINANCE authorizing and directing the sale of certain real estate situate and lying in the City of Salisbury, Salisbury Election District of Wicomico County, State of Maryland, on the West side of and binding upon Mill Street, on the East side of and binding upon the Wicomico River, and bounded on the North by the land of The Atlantic Refining Company and heretofore offered for sale by The Mayor and Council of Salisbury at public auction to the highest bidder on Saturday, October 27th, 1945, at which time said property was purchased by The Atlantic Refining Company, at and for the sum of twelve thousand dollars (\$12,000.00), subject to the passage of an ordinance approving the sale thereof--was read for its first reading, approved and ordered posted upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
7. The City Solicitor presented an agreement of sale between the Atlantic Refining Company and The Mayor and Council of Salisbury relative to the Mill Street property recently sold at public auction.

7. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the execution of the agreement by the Mayor and the President of Council.
8. Ordinance No. 540--AN ORDINANCE repealing Section II of Ordinance No. 380 entitled "An Ordinance establishing a building line for the erection of buildings on the South side of Market Street from South Division Street to the Salisbury Boulevard, in the City of Salisbury, Maryland," and re-enacting the same with amendments-- was read for its first reading, approved, and ordered posted upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
9. Councilman Hastings offered the following motion which was seconded by Councilman Moore and duly passed:

BE IT RESOLVED by the Mayor and Council of Salisbury, pursuant to the right and authority conferred by sub-section 24 of Section 7 of Article 81 of the 1943 Supplement to the Annotated Code of Maryland (1939 Edition) that raw materials on hand and manufactured products in the hands of the manufacturers in the City of Salisbury, Maryland, be and the same are hereby exempted from taxation by The Mayor and Council of Salisbury, and that said exemption shall be and become effective on the first day of January 1946, and shall be and remain effective for the period of five (5) years beginning on the first day of January, 1946

10. The City Engineer presented an offer from Raymond A. Weisner for five feet of land along the south side of Market Street between South Division Street and the By-Pass at the intersection of South Division and Market Street in order that the street could be widened five feet. It was explained that Mr. Weisner expected to build on the property shortly and would give this strip for a new curb and gutter, and sidewalks.

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to accept Mr. Weisner's offer if it would be agreeable to the condition that the street would be widened and the new curb, gutter, and sidewalks placed when the new building was constructed in order that there might be something to hold the fill required.

The Council instructed the Clerk to give Mr. Weisner a reply to this effect.

11. The City Engineer informed the Council that Mrs. Annie Coles had deposited with the Water Department on September 18, 1941 a check in the amount of \$215.00 for a proposed water extension along Coles Circle and that the extension had never been made and that she had since sold the property and now desired a refund of her deposit.

The Engineer presented a copy of the letter dated October 3, 1941 confirming this agreement.

11. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the refund of \$215.00.
12. The City Engineer presented quotations on 2'-12' Sections of 24" CI Pipe from R. D. Wood Company and U. S. Pipe and Foundry Company, both of which bid \$.0548 per lin. ft.

Since the U. S. Pipe and Foundry Company offered the earlier shipment, the bid was awarded to them upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

13. The City Engineer presented a letter from the State Aviation Commission in which he was requested for additional information relative to buildings, equipment, etc. on the Airport.

The City Engineer was authorized to answer the letter and advise them the manner in which the Council proposed to have buildings and other equipment placed thereon.

14. The City Engineer informed the Council that Mr. McCusker, Secretary Board of Public Works, would advise him prior to the next meeting of the Board in order that arrangements might be made for a joint meeting with the Board, County Commissioners, and the City Council.
15. The City Engineer presented a plat relative to the interchange of land between the Taylor Oil Company and N. Wootten and Ferman Richardson on Calvert Street for the Council's approval of the subdivision; and advised them that he saw no reason why it should not be approved.

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to approve the plat.

16. The City Engineer reported that information had come to him that people were shooting squirrels in the City Park and that it indicated that people were driving trucks or automobiles through the Park grounds, and that the condition should be remedied in some manner.

17. Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the Waller Paving Company to continue their present sewer work on East Main Street from the original contract and to Monument Street as directed by the Engineering Department at the same price as accepted in their contract, not exceeding, however, the total sum of \$2500.00.

18. W. E. Cook came before the Mayor and Council to see what could be done toward fixing up the alley leading to his property.

The Council requested Mr. Hastings to make a report on ~~the~~ what had been done in the matter.

19. The City Engineer was authorized to purchase a typewriter for the Water Department upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

20. Vouchers No. 3755A to 3796A inclusive, were read, approved, and were authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
21. The Fire Department's report for the week of October 29th, 1945 was read and ordered placed on file.
22. The Plumbing Inspector's and the Building Inspector's report for the month of October were both presented and ordered placed on file.
23. Increase in assessment Nos. 1968 to 1971 inclusive, were read, and authorized entered on the books. Decrease in Assessment Nos. 2256 to 2259 inclusive, were read, approved, and authorized placed upon the books upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
24. Parking Ticket No. 24266 was received and authorized excused upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
25. The Mayor and Council received a communication from the Wicomico County Commissioners in which they asked the Mayor and Council to meet with them at their next meeting November 13th.

The Council directed the Clerk to inform Mrs Trice that they could be present at 1:15.

26. The Mayor and Council received a communication from Mrs. Henry G. Edwards in which she informed the Council that her hedge was dying and asked that the Council replace it. The matter was referred to the City Engineer for investigation and report.
27. The Mayor and Council discussed the need for curb and gutter on Calvert Street and found that they were of the opinion that steps should be taken toward that end, and authorized the City Clerk to write Mr. Paul Downing and advise him that the Council would consider that an agreement between them to place this curb and gutter no longer existed since he had not yet begun the work.

There being no further business, the meeting adjourned at 10:43.

APPROVED:

November 12, 1945
Date

John L. Howie
President of Council

Wade A. Dingley
Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, November 12, 1945 at 8:30. The following members were present: President of Council John G. Howie, Councilmen Rollie W. Hastings and W. Austin Moore, Sr.

1. Mr. Robert Radford came before the Mayor and Council to request permission for a new Church to be built on Patterson Avenue by the Church of God.
2. Chief Chatham presented the following reports: Dog Control Report Parking Violations Report, and his weekly log.

Chief Chatham presented a recommendation for traffic control as follows:

- (1) Adequate lighting from corporate limits line, south, to overhead bridge, north.
- (2) Install 25 Mill Per Hour Limit sign, #R-201-P, on east side and west side of Salisbury Boulevard, from overhead bridge to corporate limits, south.
- (3) Install two signs: One (1) east of Salisbury Boulevard and one (1) west of Salisbury Boulevard, on E. Main Street, #W-101-L (SLOW - TRAFFIC SIGNAL AHEAD). Install two (2) signs on Salisbury Boulevard: One (1) north and one (1) south of E. Main Street, #W-101-L.
- (4) Install two (2) signs, #W-101-L: One (1) north and one (1) south of E. Church Street on Salisbury Boulevard.
- (5) Install one (1) sign, W-303-L (Arrow for right curve) on Salisbury Boulevard near City Dairy, Downing Street.

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to accept in full his recommendations, and to authorize the City Clerk to request the District Engineer of the State Roads Commission to install these signs on the Bypass.

The Mayor and Council directed that Pedestrian Traffic Lanes be painted at the following intersections: Main and Division Streets Main and Market Streets, Main and Poplar Hill Avenue, and Lake and Isabella Streets.

3. The Building Inspector Mr. Hastings informed the Council that he had received a request from the members of Fire Department No. 2 to have the concrete apron in front of their doorway repaired and advised the Council that he had received an estimate in the sum of \$50.00 for the work.

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the work done for a sum not exceeding \$50.00.

4. The minutes of the meeting of November 5th were read, and were approved upon a motion offered by Councilman Moore and seconded

November 12, 1945

4. by Councilman Hastings and duly passed.
5. The City Engineer presented a letter from the Rotary Club of Selbyville which requested some information on the Post-War Plans of the City of Salisbury.

The City Engineer was authorized to reply to the letter.

6. The Mayor and Council was invited to attend a luncheon tendered by the War Bond Committee at the Chantry House Wednesday evening at 6 o'clock.
7. The City Engineer informed the Mayor and Council that an investigation into the complaint made by Mrs. Henry G. Edwards revealed that the Water Department Construction Foreman was not aware of the circumstances set forth in the letter.

The City Solicitor was authorized to advise Mrs. Edwards in the matter

8. The City Engineer presented a copy of the information for bidders for the concession agreement for the Salisbury Airport and read some parts of the agreement.
9. Mr. Russell Hopkins and Mr. J. R. Wilson were before the Council to present a new type lighting fixture which they recommended be installed on the By-Pass.

Mr. Hopkins advised the Council that it was his opinion that it would require approximately 85 lights of this type to properly light the By-Pass from the North Division Street overpass to the College Avenue City line, and that he believed that there were now 15 lights already in use on this thoroughfare which could be removed.

The Council requested Mr. Hopkins to furnish them with an estimate of the cost of placing this new type lights from the North Division Street overpass to College Avenue, and an alternate proposal for lights from Church Street to North Division Street.

10. Vouchers No. 3797A to 3825A inclusive were read, approved, and were authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
11. Ordinance No. 539--AN ORDINANCE authorizing and directing the sale of certain real estate situate and lying in the City of Salisbury, Salisbury Election District of Wicomico County, State of Maryland, on the West side of and binding upon Mill Street, on the East side of and binding upon the Wicomico River, and bounded on the North by the land of The Atlantic Refining Company and heretofore offered for sale by The Mayor and Council of Salisbury at public auction to the highest bidder on Saturday, October 27th, 1945, at which time said property was purchased by The Atlantic Refining Company, at and for the sum of twelve thousand dollars (\$12,000.00), subject to the passage of an ordinance approving the sale thereof--was read for its second and final reading and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly

11. passed.
12. Ordinance No. 540--AN ORDINANCE repealing Section II of Ordinance No. 380 entitled "An Ordinance establishing a building line for the erection of buildings on the South side of Market Street from South Division Street to the Salisbury Boulevard, in the City of Salisbury, Maryland," and re-enacting the same with amendments-- was read for its second and final reading and was passed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
13. The City Clerk presented a letter from W. W. Ward, Secretary of the State Tax Commission in which he advised the City that he would be governed by their recent resolution to exempt the taxes for a five-year period on raw materials.
14. The Mayor and Council received a letter from J. M. Bennett, County Superintendent in which he requested that the City use their authority to require property owners on East Church Street to place the sidewalks to the City line.
15. The City Treasurer presented the Treasurer's Report of the General Fund and the Water Department's report for the month of October.
16. The City Clerk presented a request in behalf of Vernon Fields for the opportunity to rent the City-owned land known as the Broughton track of land previously leased to Samuel Dennis.

The Mayor and Council directed the Clerk to write Mr. Dennis to ask if he desired to rent the land for the coming year and to inform him that it was their intention to lease the property to another person if he did not desire to lease it.

17. The Clerk directed the Council's attention to Resolution 11 in the minutes of June 4th, 1945 relative to some work it was to do for L. Sherman Townsend.
18. The Council directed that the City Engineer talk with Mr. Paul Downing to see if he would do the Calvert Street work in the very near future or release the City from their agreement.
19. The Mayor and Council authorized the salary of Mrs. Kathryn G. Hopkins to be fixed at \$27.50 per week.

There being no further business, the meeting adjourned at 10:10.

APPROVED:

November 26, 1945
Date

W. H. [Signature]
Clerk

John G. Harvi
President of Council

COURT HOUSE - SALISBURY, MARYLAND - NOVEMBER 13, 1945.

The Mayor and Council had arranged a joint meeting with the Commissioners at the Commissioners' room at the Court House for Tuesday, November 13th at 1:15 for the purpose of discussing the proposal for the leasing of the Airport. At this meeting there were present representing the Mayor and Council, President of Council John G. Howie, the City Solicitor, the City Engineer, and the City Clerk.

1. The gathering decided it would be to the best interest of the City and County for each individual member to study the proposal personally and to meet again Wednesday evening November 21st for final agreement at 7:30 in the City Hall.

APPROVED:

Date

12/3/45

John G. Howie
President of Council

Clerk

W. H. Dole

CITY HALL - SALISBURY, MARYLAND - NOVEMBER 21, 1945

The Mayor and Council met with the County Commissioners at the City Hall Wednesday evening November 21st, 1945 at 7:30. There were present, President of Council John G. Howie and Councilman W. Austin Moore, Sr.

The County Commissioners were represented by their President Wm. F. Messick W. Lee Allen, Ralph O. Dulany, Henry W. Todd, and Wade H. Brittingham.

The gathering was called for the purpose of approving a proposal for the acceptance of bids for the leasing of the City County Airport.

The gathering read the proposal and heard recommendations from their attorneys, discussed them, made certain recommendations and asked that certain changes be made in preparation for final approval and advertisement.

It was suggested that the notice to bidders be advertised and that the tentative date of Wednesday, January 16th, 1946 at 7:30 P. M. be fixed as the time bids will be publically opened and read.

The gathering also recommended that the Secretary of the Airport Committee Wade H. Insley, Jr. be designated as the person to receive Airport inquiries and other communications relative to the bids.

The meeting adjourned at 10 o'clock.

APPROVED:

12/3/45
Date

John G. Howie
President of Council

Wade H. Insley Jr.
Clerk

Amended December 3rd as follows:

The City Engineer was authorized to place advertisements in the Engineer's News Record, the Airports Magazine, and the Aviation Magazine one time for the monthly publications and two times for the weekly publications.

CITY HALL - SALISBURY, MARYLAND - NOVEMBER 23, 1945

The Mayor and Council of Salisbury met in special session Friday, November 23rd, 1945 at 9:15 at the City Hall. There were present John G. Howie, President of Council; Councilmen Rollie W. Hastings, and W. Austin Moore, Sr.

1. The Mayor and Council read and approved Vouchers No. 3826 to 3868 inclusive, and directed that they be signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
2. President of Council Howie advised the group that the contractor resurfacing the State Roads from the Pennsylvania Railroad tracks on East Main Street eastward, had offered to cover the fell above the recently constructed sewer for the approximate sum of \$128.00 and had advised him that it would be necessary that this repair be made immediately or else they would have to skip that part of their contract as they expected to be through by Saturday of this week.

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the construction company to do the work.

3. The City Engineer advised the Council that he was in urgent need of some terra cotta pipe to keep the Waller Contract under way.

Councilman Hastings offered a motion which was seconded by Councilman Moore to authorize the City Engineer to purchase the following from Steele & Company:

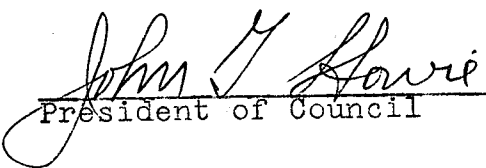
360 ft. of 6" terra cotta pipe
24 pieces 6 x 6 terra cotta "Y"
50 - 6" terra cotta plugs

The meeting was adjourned at 10 o'clock.

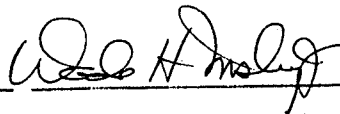
APPROVED:

Date

12/3/45


President of Council

Clerk



The Mayor and Council met in regular session at the City Hall Monday night November 26, 1945 at 7:30. The following members were present: President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, Wm Austin Moore, Sr. and Clifford H. Duffy.

1. The minutes of the meeting of November 12th were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
2. Mr. Davis, representing Apgar of E. Main Street, came before the Mayor and Council and requested release from the City which would provide that he would not have to lay a sidewalk in front of his property in the future as he desired to black-top the area between the street and his filling station. The Mayor and Council informed him that it was probable it would prevent proper drainage to the street and it would not be satisfactory.
3. Mr. Chandler and Mr. Larmer of Larmer Corporation was before the Mayor and Council to advise them that they did not feel it proper that their firm should pay the cost of the sewer extension along North Division Street to provide for their new building.

The City concurred with their views and a motion was offered by Councilman Duffy and seconded by Councilman Hayman and duly passed to authorize the extension made and paid for by the City.

4. Chief Chatham presented his weekly log and his consolidated monthly report, both of which were ordered accepted and placed on file.

The Chief recommended that there be no parking on the north side of Market Street from Division Street to Camden Street as this street was too narrow for parking on both sides. Councilman Hastings offered a motion which was seconded by Councilman Duffy and duly passed to authorize the recommendation adopted and the street so marked.

5. A delegation from the East Salisbury Parents-Teachers Association was before the Mayor and Council with a petition requesting that sidewalks be laid on streets leading from the City of Salisbury to the East Salisbury School.

The delegation was composed of Wm. L. Livingston, Ernest C. Clarke, James Agnew, C. H. Warton, and Ralph Davis.

Councilman Duffy offered a motion which was seconded by Councilman Hayman and duly passed to authorize the City Engineer to secure a lineal foot price on the cost of the sidewalk, curb and gutter and to direct the City Solicitor, after said price was secured, to write each property owner which might be affected to ask if they would place their sidewalk.

6. Mr. Haddock, the Dog Control Officer, was before the Mayor and Council to ask if he had the right to pick up dogs from the City's sidewalks. The Council through the City Solicitor advised him that they could not give him a definite answer on this which would be true in all parts of the City.

7. The Building Inspector Mr. Harry S. Hastings presented a request for a building permit for Mr. Harry Oliphant for a new building on the east side of the south end of the Salisbury Boulevard.

Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the City Solicitor to prepare the necessary Ordinance.

8. Vouchers No. 3869A to 3890A inclusive were read, approved and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
9. Decrease in Assessment Nos. 2260 to 2262 and Increase in Assessment Nos. 1795 to 1798 and 1972 to 1974 were all read, approved, and were authorized entered upon the books by a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
10. The Fire Department's report for the weeks of November 5th, 12th, and 19th were presented, accepted, and ordered placed on file.
11. The City Solicitor reported on a communication from Mrs. Maude Laws to the effect that one of the parties which was to sign the deed necessary to convey title to the street area proposed given to the City in the Liberty Street general area, would not sign it unless they were paid the sum of \$200.00.

Councilman Hastings offered a motion which was seconded by Councilman Hayman and duly passed to authorize the payment to J. H. Perdue the sum of \$200.00 which he would pay to the proper person in return for signature on the title.

12. The City Engineer reported the receipt of a letter from Mr. McCusker Secretary, Board of Public Works, in which he informed the City that the Board could see representatives of the City in their office of the Governor in the Union Trust Building, Wednesday November 28 at 10:30 A. M.
13. The City Engineer advised the Mayor and Council that he was able to purchase 15 inch concrete pipe from a Dover firm at the rate of 95¢ per foot and that this was the only price he had found on 15 inch pipe of any kind. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize the City Engineer to purchase this concrete pipe from the Dover firm since it was essential to the completion of the sewer work.
14. The City Engineer was authorized to make a list of terra cotta pipe which should be considered for purchase.
15. The City Engineer received an additional quotation from the U. S. Pipe and Foundry Company on the delivery cost of cast iron pipe by truck which was in the amount of \$5.95 per lineal foot.

Due to the weight of the pipe and the City's inability to handle it, a motion was offered by Councilman Duffy and seconded by

15. Councilman Moore and duly passed to authorize delivery made by truck at the site.
16. The City Engineer presented the Engineer's Estimate in the amount of \$4739.85 for the work completed by the Waller Paving Company.
17. The City Engineer reported that Miss Doris Disharoon of 204 Cooper Street had had an accident on Market Street near the Fire House. The Mayor and Council authorized the City Solicitor to make any settlement with her that might be required.
18. The Mayor and Council received a letter from Mrs. Annie Coles which advised them what would be done with her recent Water Department check refund.
19. The City Engineer was authorized to purchase the City's requirements of rags upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed.
20. The City Engineer reported that the blinker light at Priscilla Street was out-of-order and beyond repair and recommended a purchase of two new lights.

Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed to authorize the purchase of the said lights.

21. The City Engineer presented a plat submitted by Raymond A. Weisner and a communication requesting the City to accept title to a proposed extension of Boston Avenue as shown thereon.

The Council agreed to hold the matter for consideration.

22. The City Engineer presented a complaint about the sewer odors coming from the catch-basin on William Street near the W. S. Gordy property.
23. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to approved a voucher in the amount of \$25.00 for stamps for the City Engineer.
24. The City Engineer informed the Council that his efforts to secure additional personnel for the Engineering Department had not been very successful.

He recommended that the salary of those present be changed. Councilman Hayman offered a motion which was seconded by Councilman Duffy and duly passed to fix the salaries as follows:

George Purnell	\$65.00
Oakley Valliant	45.00
Nelson Messick	45.00

25. City Solicitor Potts presented a request for A. W. Woodcock for the City to send a truck and two men to Wesley Street near his home in order to remove a tree fallen near the power line which served his

November 26, 1945

25. property. He explained that the Eastern Shore Public Service Company's crew would meet them there and suggested the date of Tuesday, November 27th at 1:15.

The Mayor and Council authorized the City Engineer to comply with the request.

26. The Mayor and Council authorized the extension phone on phone 308 which was installed in the Police Department for Civilian Defense purposes be removed.

27. The City Clerk reported that Mr. Samuel Dennis had informed him that he would not lease the Broughton track for the coming year. The Council thereupon authorized it to be leased to Vernon Edward Fields for the sum of \$50.00 plus cost of the lease papers upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.

28. The Mayor and Council received a petition protesting the issuance of a building permit to the Church of God for Patterson Avenue.

The Council directed that the decision be withheld until plans and specifications for the proposed building were presented.

29. The Mayor and Council received a letter from the Navy Department relative to an application for the use of the air field at Salisbury by Columbia Air Lines of Baltimore, Maryland. A copy of the letter is attached to the minutes. The City Engineer was directed to reply to the letter.

30. The City Engineer presented a copy of a letter directed to James A. Geddes. A copy of the letter is attached to the minutes.

31. The Mayor and Council received a letter from the Department of Health relative to the insanitary condition of an alley running by Mr. Kleger's store on West Main Street.

The City Solicitor was directed to write the property owners whose roof drainage might run into the alley and give them a thirty (30) days notice in which to hook up to the nearby sewer.

32. A bill for the sum of \$150.00 to the Tri-County Gas Company was presented in behalf of the Salisbury Fire Department and asked that payment be made and charged to their account. It was approved by Councilman Hayman and seconded by Councilman Duffy and duly passed.

33. The Council directed that the Building Inspector Mr. Harry Hastings should secure plans and specifications for the new City Barn and present them for their consideration.

34. The Council directed upon a motion offered by Councilman Duffy and seconded by Councilman Moore and duly passed that Mr. George Wilkinson be re-employed at his last pay rate.

The minutes of the Mayor and Council
Page #5
November 26, 1945

There being no further business the meeting adjourned at 11:15

APPROVED:

12/3/45
Date

John J. Howie
President of Council

Walter H. Dole
Clerk

Salisbury, Maryland, November 14th, 1945.

To the Mayor & Council of Salisbury,
Maryland:

Gentlemen:

We, the following citizens (property owners and tenants) object to a new Church of God to be erected on Patterson Avenue between Vine Street and Locust Street, for the following reasons:

1st:- Because of the services which will be held in this Church at least three times a week and at late hours are very noisy and deprives the residents of this section or wherever a Church of this kind is located of their rest; and,

2nd:- Because Patterson Avenue is too narrow to accommodate parking facilities and that makes it dangerous for adults and children; cars park on both sides of this street, therefore, there is not sufficient space for cars to pass safely; and,

3rd:- because there are sufficient Churches in this locality, namely:- The Salvation Army, on Franklin Avenue, the Holiness Church on Pine Street, the St. Andrews Church on Vine Street, and there is a Church of God on Rodgers Street, about three blocks away; and,

4th:- Because an additional Church (proposed to be built of Cinder Blocks) will decrease the value of our property, and will also lessen the revenue for the City, because Church property is tax exempt.

5th:- Because we feel there are other sections in or near Salisbury where this organization can build a Church which will serve their purpose just as well as in our Section of town.

Therefore, we feel the Mayor and Council should give this matter careful consideration before giving any permit or authority to build at the location proposed.

Respectfully submitted,

● Frank S Barton

Guley S Elliott

Lillie M Elliott

Mildred E Barton

Geo S Seemey

Thelma Seemey

Otis S Willy

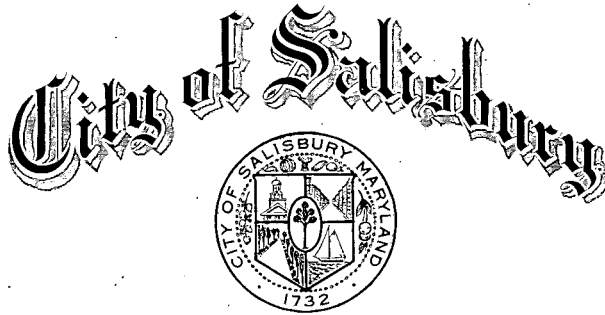
Dorothy E Pusey

● Mr & Mrs George P. Humphord

Mrs Mrs John Hill

Mr Willard E Tull

Albert Dushonow



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

COPY

November 20, 1945

Lt. Commander James A. Geddes
Headquarters Fifth Naval District
Naval Operating Base
Norfolk 11, Virginia

ND5(18) JAG:id

Dear Jim:

On behalf of the local Victory Bond Committee, City and County Officials, and representatives of Kiwanis, Lions, Rotary and Elks Clubs of Salisbury, we wish to express our sincere thanks for your assistance in arranging to send the LSM ship to Salisbury on the occasion of the Eighth Victory Lona Drive.

The officers and enlisted men were very courteous and congenial and their assistance enabled us to sell Victory Bonds on the LSM to the extent of approximately \$54,000. We are very much gratified by this unusual success which can be attributed to the splendid cooperation received from the Navy. Incidentally, more than 15,000 citizens were on the LSM during its stay here.

Please convey our expression of sincere appreciation to Lieutenants Kirkpatrick, O'Brien, Miller and Ensigns Friel and Robinson, and to the enlisted personnel. Our one regret is that you could not personally be present for the ceremonies.

With kindest personal regards,

Sincerely yours,

Clarke Gardner,
City Engineer

CG vg

cc: Kiwanis Club
Rotary Club
Lions Club
Elks Club
✓ Mayor and Council
County Commissioners

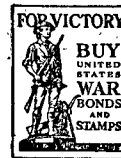
ADDRESS REPLY TO
THE BUREAU OF YARDS AND DOCKS

AND REFER TO

• ND5/W1-13
L21-2-Sa.
F-5-3/CFJ/1j

NAVY DEPARTMENT

WASHINGTON 25, D. C.



16 NOV 1945

• Honorable I. Virgil Hitchens, Mayor
City of Salisbury
Salisbury, Maryland

Sir:

The Navy Department has received from Columbia Airlines, Baltimore, Maryland, an application for the use of the airfield at Salisbury, Maryland for the purpose of landing, taking on and discharging passengers on the following daily schedules:

Arriving:

1) 13

Departing:

8:45--12:40--13:55--17:10

8:55--12:50--14:05--17:20

The airfield is occupied by the Navy Department under Lease NOy(R)-35,831, dated May 16, 1944, with the Mayor and Council of Salisbury, and the County Commissioners of Wicomico County, Maryland. By Clause No. 3 of that lease, it is provided "that any scheduled air carriers now or hereafter authorized by the Civil Aeronautics Board to operate at said airport may so operate, subject to the consent of the Lessors, unless said operations, in the opinion of the Commanding Officer, shall interfere with the Government's use and occupancy of the premises for the purpose for which leased."

The Commander, Naval Air Bases, Fifth Naval District, Norfolk, Virginia, having indicated that he would interpose no objection to the use of the airfield, it is believed that the Lessors should undertake negotiations with Columbia Airlines for the use of the airfield rather than the Navy Department.

Accordingly, the Mayor and Council of the City of Salisbury and the Commissioners of the County of Wicomico, Maryland are hereby authorized to enter into arrangements with Columbia Airlines for the use of the field covered by the above mentioned lease, upon the condition that the Government will be relieved of the obligation of maintaining the airfield.

Very truly yours,

Andrew J. Murphy Jr.
ANDREW J. MURPHY JR.

Capt., USNR,
Head, Real Estate Division

November 19, 1945

Engineer's estimate No. 1 for partial payment due Waller Paving Company of Salisbury, Maryland, for Sanitary Sewers and Appurtenances constructed to November 17th, 1945, under Contract No. 4-45-S, pursuant the provisions of a Contract executed by the Mayor and Council of Salisbury and the Waller Paving Company of Salisbury, dated October 6th, 1945.

Item 2

57 Lin. Ft., Excavation for 8-inch T.C. Sewers, 8 Ft. to 10 Ft. deep @ \$2.00 per Lin. Ft.....\$ 114.00

Item 3

987 Lin. Ft., Excavation for 8-inch T.C. Sewers, 10 Ft. to 12 Ft. deep @ \$3.50 per Lin. Ft.....\$3384.50

Item 7

1024 Lin. Ft., Laying 8-inch T.C. Sewers with Compound Joints @ \$1.50 per Lin Ft.....\$1536.00

Item 17

29 Vert. Ft. Manholes, complete except frames and covers; all labor except brick-mason, and all materials, except bricks to be furnished by contractor @ \$8.00 per Vert. Ft.....\$ 232.00

Total value of work performed.....\$5266.50

Less amount retained under contract provisions 10 PerCent \$ 526.65
Amount Due and Payable.....\$4739.85

Note: Construction work under Items 1, 4 through 6, 8 through 16 and 18 through 23, incomplete as of 11/17/45.

Approved for payment.

C. L.

The Mayor and Council of Salisbury met in special session at the City Hall Monday evening November 26, 1945. There were present the following: President of Council John G. Howie, Councilman Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy. The Mayor and Council heard a proposal of the Board of Education.

1. The Board advised the Council that they were making a study of a new school site and asked if the Council would be agreeable to the closing of certain streets within the site if the location was definitely decided on.

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the City to sign a deed which would be presented to them to transfer title of the street beds to its original owner or to the Board as they desired.

The streets and the location of the streets in question were shown on a plat drawn by Richard W. Cooper dated November 24, 1945.

The meeting adjourned thereafter.

APPROVED:

12/3/45
Date

John G. Howie
President of Council

W. A. H. Duffy
Clerk

CITY HALL - SALISBURY, MARYLAND - NOVEMBER 27, 1945

The Mayor and Council met in special session at the City Hall on Tuesday afternoon November 27th, 1945. There were present President of Council John G. Howie, Councilman Rollie W. Hastings and W. Austin Moore, Sr. The Council heard from C. S. Isaacs, Addressograph Sales representative.

Mr. Isaacs advised the Council in the matter of a new Model 1950 Addressograph machine for the Water Department and the Tax Department and displayed samples of the work it would do.

He presented a quotation for a new machine which would suit the City's requirements as follows:

Basic Machine and Selector	\$ 675.00
Automatic Feeder	430.00
Extra Form	5.00
Counter	13.00
Covers (Machine and Feeders)	3.40
Three (3) cut-offs @ \$7.75	23.25
Dater	17.50
Rear Spring Gauge	10.00
Regular Lister	55.00
Three (3) Blank Lister Bands @ \$3.25	9.75
Three Column Lister	465.00
Hand Spacer	5.50
Numbering Attachment	95.00
Shelf	10.80
Hand Operated Cut-Off	20.00
Total	<u>\$1838.20</u>

Councilman Hastings offered a motion which was seconded by Councilman Moore and duly passed to authorize the purchase of the machine for delivery as soon as possible to be paid for two-thirds by the Water Department and one-third by the General Fund.

Mr. Isaacs advised the Council that the trade-in allowance for the old machine, if they cared to use as a trade-in, was \$75.00.

The meeting adjourned thereafter.

APPROVED:

Date

12/3/45

John G. Howie
President of Council

Clerk

W. Austin Moore, Jr.

ADDRESSOGRAPH SALES AGENCY

1206 Market Street

Wilmington 33, Delaware

November 27, 1945

City of Salisbury
Salisbury
Maryland

Attn: Mr. Wade H. Insley, Jr., Tax Collector

Dear Sir:

Confirming our conversation with the Mayor and City Council on November 27th, 1945, we will ship as soon as possible one (1) Model 1950 Addressograph machine equipped as follows:

Basic Machine and Selector	\$ 675.00
Automatic Feeder	430.00
Extra Form	5.00
Counter	13.00
Covers (Machine and Feeders)	3.40
Three (3) cut-offs @ \$7.75	23.25
Dater	17.50
Rear Spring Gauge	10.00
Regular Lister	55.00
Three (3) Blank Lister Bands @ \$3.25	9.75
Three-Column Lister	465.00
Hand Spacer	5.50
Numbering Attachment	95.00
Shelf	10.80
Hand Operated Cut-Off	20.00
Total	\$1838.20

Sincerely yours,



C. S. Isaacs
Addressograph Sales Representative

CSI:ib

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, October 29, 1945 at 8:18 P. M. The following members were present: President of Council John G. Howie, Councilmen Rollie W. Hastings, W. Austin Moore, Sr., and Clifford H. Duffy. Mayor I. Virgil Hitchens and Councilman Albin A. Hayman were absent due to illness.

1. Mr. Donald Baysinger appeared before the Mayor and Council and requested information concerning the construction of the building adjoining his Main Street property on the east. He expressed the desire that the City require the builder to use brick so that its appearance would not depreciate the value of his property.
2. Mr. Walter Sheppard came before the Mayor and Council in behalf of the Wicomico County War Memorial Fund and requested the Council to ask their Department's heads in the City to encourage the Municipal employees to give generously to the present campaign fund.
3. Robert Dennis of 613 Booth Street came before the Mayor and Council and requested the City to improve the street by placing therein a drain to prevent his property from being flooded by rain water, and requested further a street light.

The City Engineer was instructed to investigate the matter.

4. Chief of Police Chatham presented his weekly log, which was ordered accepted and placed on file.
5. Chief of Police Chatham requested permission to order caps and badges for special policemen working on Lake Street jobs, and also badges and caps for additional policemen.

Councilman Hastings offered a motion which was duly seconded and passed that the City purchase 12 caps and 12 breast badges to be numbered 16 to 28 inclusive.

6. The Chief informed the Council that Main Street would be blocked off from 6 P.M. to 11 P.M. for the Halloween night celebration.

The Council requested the Salisbury Times to run an article so that persons over 16 years of age would not be allowed to masquerade.

7. The Building Inspector presented quotations for the installation of street lights as shown below:

Location on Snow Hill Road between Highland Ave. and Vine Street

3 - 12' mast arm fixtures @ \$13.00	\$39.00
Located on poles 308A, 308C, 311B	
950' of overhead circuit @ \$.015	14.25
	<u>\$53.25</u>

Located on corner of SouthPark Drive and Snow Hill Road

1 - 12' Mast Arm fixture, Pole 325A	\$13.00
No circuit charge	

A motion was offered by Councilman Duffy and seconded by Councilman Hastings and duly passed that all four installations were to be made and the Eastern Shore Public Service Company so notified.

8. The Building Inspector presented quotations on two ornamental lights for the south side of East Main Street as follows:

Located on south side of East Main Street between PRR and Snow Hill Road

2 - 400 CP Ornamental Standards @ \$39.00	\$ 78.00
1380' of underground cable @ \$.08 per foot	110.40
	<u>\$188.40</u>

The Council decided to compare this quotation with the costs of the type now installed on this street before taking any action in the matter.

9. The Building Inspector reported that the buildings on the south side of Market Street were as follows:

Hastings' Building - 6 ft. from curb
Booth Building - 7 ft. 5 in. from curb
Layfield's Building - 8 ft. from curb
Parson's Building - 7 ft. from curb

The Inspector recommended an 8 ft. set back from the curb or a 23 ft. from the center of the street in accord with a letter he presented.

The Council upon a motion duly offered, seconded, and passed instructed the City Solicitor to repeal Ordinance No. 380 and to establish a new building line 7 ft. from the curb or 22 ft. from the center of street.

10. The Building Inspector presented a copy of a letter addressed to Mr. David Wroten concerning the required improvements at Lake and Main Street. A copy of the letter is attached to the minutes.
11. The City Engineer presented the question of installation of storm-water drains in the rear of the properties on the north side of Forrest Lane and North Pinehurst Avenue to the River Road. The City Engineer was instructed to make a survey preparatory to acquiring easement from property owners.
12. The City Engineer presented a question of storm-water drains from the Salisbury Boulevard eastward down South Street to South Division Street. The City had a right-of-way from the Pennsylvania Railroad right-of-way to South Division Street it was explained.

The City Engineer was instructed to contact the property owners involved to see if any were interested in opening a street upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

13. The City Engineer presented a request from Dr. J. Leas Green that the City make a survey of the property owned by the Bethesda Church and the adjoining property of Watson D. Mitchell, so that the Church would know where to place a retaining wall.

October 29, 1945

13. A motion was made by Councilman Hastings and seconded by Councilman Moore and duly passed that the Engineering Department make the survey and plat.
14. The City Engineer presented a copy of a letter written to Mr. LeRoy Kern, Right-of-Way Engineer, State Roads Commission requesting information on the location of the new railroad over-pass at North Division Street.
15. The City Engineer presented applications to the Federal Works Agency for the granting of funds to be used in construction of public works within the City. Applications made pursuant to a bill now pending in Congress whereby grants up to one-half of construction costs were allowed. Projects covered have already been submitted to the Maryland Commission on Post-War Planning. A motion was made by Councilman Duffy and seconded by Councilman Moore and duly passed that the President of Council sign the applications in behalf of the Mayor and Council of Salisbury.

Upon a motion duly made, seconded, and passed, an amendment was offered to include the new City Barn as one of the projects.

16. The City Engineer presented a letter from the McBriety Realty Company offering to grant an alley running back of the Ulman's Theater to the Mayor and Council of Salisbury.

The City Solicitor was notified to inform Mr. McBriety that the City could not accept the grant.

17. A letter was received from the Salisbury Fire Department inviting the Mayor and Council of Salisbury to their dinner for presentation of twenty-year awards to be held November 7th at 6:45 P. M. at the Union Community House.

The City Clerk was instructed to accept the invitation and express their appreciation of the Mayor and Council upon a motion offered by Councilman Duffy and seconded by Councilman Hastings and duly passed.

18. The Salisbury Fire Department's weekly report for the weeks of October 15th and 22th were presented and ordered placed on file.
19. The City Engineer requested the Council to provide an area along the railroad for the installation of asphalt tanks.

The City Solicitor was instructed to contact the Pennsylvania Railroad Company in connection with the site upon a motion offered by Councilman Hastings and seconded by Councilman Duffy and duly passed.

20. The City Engineer presented a proposal for establishing a parking lot on the property owned by the City in Cranberry Bog.

He also presented a proposal for building storage facilities for the City on their Cranberry Bog property. He presented two sets of drawings for these facilities. The Council instructed the Engineer

20. to consult with the Building Inspector in the matter.
21. The City Engineer presented a request in behalf of Grover Ruark for an increase in salary.
22. The Mayor and Council received two bids on the purchase of 3,000 gallons of asphalt. They were as follows:

Mexican Petroleum Corporation

3,000 gallons asphalt via tank truck @ \$.0807 per gallon

John R. Hitchens, Inc.

3,000 gallons RC2 asphalt by tank truck @ \$.0775 per gallon

Upon a motion offered by Councilman Duffy and seconded by Councilman Moore, the purchase was authorized from the lowest bidder, John R. Hitchens, Inc.

23. The Mayor and Council directed the City Treasurer to pay a bill incurred by Mr. I. J. Wootten at the Water Department in the amount of \$3.50.
24. The Mayor and Council authorized the employment of Mr. Ernest ^{Ellis} ~~Dallas~~ in the Engineering Department at the rate of \$30.00 per week upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
25. Vouchers No. 3713A to 3754 inclusive were read, approved, and authorized signed upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.
26. Parking Ticket No. 24062 was presented and because of its nature was authorized excused.
27. The Mayor and Council passed a resolution requesting the Department heads to assist with the collection of contributions to the Community Fund as requested by Mr. Walter Sheppard in the earlier part of the evening.
28. The Mayor and Council authorized the City Treasurer to sign the fuel oil contract for the City Hall with the Gulf Oil Company.
29. The Mayor and Council received a communication from Mr. John Downing Chairman of the Finance Committee in which he reported the total receipts for the Civilian Defense Fund since January, 1942 as \$11,799.81 and the total disbursements in the amount of \$11,634.46 together with a check in the amount of \$82.68 for representing one half of the balance on hand.

The Clerk was instructed to write Mr. Downing to thank him for the contribution of his time and efforts toward the success of Civilian Defense work.

30. The Mayor and Council received a letter from W. Edgar Porter in which he requested water facilities for the property owned by James H. English, Sr. and James H. English, Jr. on Allen Boulevard, south of the Teachers College.

The Mayor and Council directed the City Clerk to write Mr. Porter and advise him that the requested water extension outside of the City limits could be made at his clients expense subject to the usual out-of-town water consumption rate.

31. The Mayor and Council received a letter from The Colored Ministerial Alliance of Salisbury & Vicinity which protested the deplorable condition available to the colored citizenry who are forced to the use of unsanitary facilities of the 'English Grill Restaurant'. The letter was ordered referred to the City Solicitor.

32. The City Treasurer presented his monthly report for the Water Department which was ordered accepted and placed on file.

33. Parking Ticket No. 23425 was received and because of its unusual condition was ordered excused.

34. The Mayor and Council received a communication from W. J. and Martha Dashiell complaining about the deplorable condition of West Road Street.

The Mayor and Council authorized the City Clerk to acknowledge the letter and to advise the people that the condition would be remedied as soon as possible.

35. The Mayor and Council received a communication from Mr. P. A. Morrison District Engineer of the State Roads Commission in which he advised the Mayor and Council that the Simpson Electric Company of Annapolis was awarded a contract on September 6th, 1945 to prepare the lighting standards on the North Division overpass and that it was assumed the work would be done as soon as possible or when the necessary materials were accumulated.

36. The Mayor and Council received a communication from Marjorie M. Ryan Secretary, Pinehurst P.T.A. in which she informed the Council that the Association voted wholly to accept the bicycle ordinance.

The Clerk was instructed to acknowledge the communication.

37. The Mayor and Council received a letter from Aurilius Taylor, President of the Upton School P.T.A. in which they advised the Council of their approval of the bicycle ordinance.

The Clerk was instructed to acknowledge the communication.

38. Increase in Assessment Nos. 1956 to 1967 inclusive were read, approved, and authorized entered upon the books upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

39. The minutes of the meeting of October 15th were read, and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

The minutes of the Mayor and Council
Page #5
October 29, 1945

The meeting adjourned at 12:02 .

APPROVED:

November 5, 1945
Date

John T. Howie
President of Council

W. H. Dole
Clerk

C
O
P
Y

October 26, 1945

Mr. David Wroten
Newton Street
Salisbury, Maryland

Dear Sir:

As requested by The Mayor and Council to investigate the general condition of your property on the corner of West Main & Lake Street and make recommendation to them what could be done to make it comply to the requirements of this State Board of Health, and this is what I think can be done.

1. Repair one present water closet so that you can flush same.
2. Move present urnial from front of water closet and put in one new one and move the trough from the building this would releave you a lot of your trouble.
3. Put in new stair treads.
4. Paint all your woodwork and ceilings and insist on John Flamer on keeping this place clean.

Sincerely yours,

Harry S. Hastings
Building Inspector

CC: Mayor & Council

Prints
Oct 29

November 5, 1945

E. S. McBriety
McBriety Realty Corporation
Mill Street
Salisbury, Maryland

Dear Sir:

The Council of Salisbury received your request to accept title to the alley back of Ulman's Theater and discussed the subject at their regular meeting on October 29th.

At present, Salisbury has approximately seventy miles of public streets and highways. As you no doubt realize, municipal corporations are required to maintain their streets in a reasonably safe condition for public use and travel. This liability together with the limited funds allocated in the budget restricts the City in accepting new streets.

The Council directed me to advise you that they could not accept your offer at this time.

Very truly yours,

Wade H. Insley, Jr.
Clerk of Salisbury

WHI:ib

cc: Mayor and Council
City Solicitor

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, December 3, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, W. Austin Moore, Sr. and Clifford H. Duffy.

1. Mr. Bill Dryden came before the Mayor and Council and requested advice on the erection of a peanut and fruit stand at the intersection of West Main, Willow and Cypress Street.

The Mayor and Council referred him to the Building Inspector for the information in the matter.

2. Preston Williams, agent for Ford Motor Company, came before the Mayor and Council to give them information on a new Ford tractor which they might secure for street cleaning purposes.
3. Chief Chatham presented his weekly log, his police car and motorcycle expense report, and the parking violations report, all of which were ordered accepted and placed on file.

The Chief advised the Council that he had a request from the Central Hotel operators for a No Parking space in front of their hotel. Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize the space in front of the hotel so designated with the condition that the hotel operators would have to furnish their own No Parking signs.

4. Mr. Rounds and Mr. James Bennett of the Board of Education were before the Council with deeds transferring title of certain streets within the site proposed for a new school to the Board of Education in order that they might be automatically closed.

Councilman Duffy offered a motion which was seconded by Councilman Moore and duly passed to authorize the Mayor and President of Council to sign said deeds.

5. The Harbor Master's report for the month of November was presented and ordered placed on file.
6. The Acting-Plumbers report and the Building Inspector's report for the month of November were presented and ordered placed on file.
7. The Building Inspector Mr. Hastings presented a request in behalf of W. T. Wilkens for a permit to erect three dwellings on an alley leading off of Newton Street near his property.

The Mayor and Council denied the request as they felt it would be a fire hazard under the present conditions.

8. Ordinance No. 541--AN ORDINANCE authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury, to issue a permit to Oliphant Chevrolet Sales, Inc. etc.

Councilman Hayman offered a motion which was seconded by Councilman Moore and duly passed to authorize the Ordinance approved for its first reading and advertised in the two local papers and the adjacent property owners so notified.

9. The City Engineer presented plans for the new pump house and was authorized to place advertisements to invite bids on the pump house two times in both papers.
10. The City Engineer presented a plan submitted by the State Roads Commission relative to the construction of a new timber bridge across Johnson Pond toward the new State Hospital.
11. The City Engineer presented a letter from Dr. Fields which advised him that Dr. Fields saw no evidence of a contagious disease in Thomas Efford, a garbage department employee.
12. The City Engineer was authorized to employ a man for work on the dump.
13. Councilman Hayman offered a motion which was seconded by Councilman Duffy and duly passed to authorize the City Engineer to contract for a year's supply of chlorine with the Mathieson Alkali Works.
14. The City Engineer advised the Mayor and Council that the specifications relative to bids on the Airport had not yet been completed by the County's and the City's legal departments.
15. The salary of George Wilkinson, a former City employee, was fixed at \$35.00 per week.
16. The City Engineer again presented the plat of Raymond A. Weisner's subdivision showing a proposed extension of Boston Avenue toward the new State Hospital roadway.

The Council agreed that they would be agreeable to accepting the proposed street if the owner would first put it to grade and widen it to 50 feet and add a bank-run gravel to its surface so that it would not immediately become a liability upon acceptance, upon a motion offered by Councilman Duffy and seconded by Councilman Hayman and duly passed.

17. The Mayor and Council approved membership in the American Water Works Association and authorized payment of the fee of \$10.00 upon a motion offered by Councilman Duffy and seconded by Councilman Hayman and duly passed.
18. Vouchers No. 3891A to 3916A inclusive were read, approved, and were authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
19. Increase Nos. 1799 to 1806 inclusive and Decrease in Assessment Nos. 2269 to 2273 inclusive were read, approved, and authorized entered upon the books upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
20. The Fire Department's report for the week of November 26th was presented and ordered accepted and placed on file.
21. The Mayor and Council authorized the Clerk to enter a subscription to the American City Magazine for each member of the Council and the Mayor

21. upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
22. The Mayor and Council received a letter from Grover Clarke which was ordered referred to the Mayor.
23. The Mayor and Council received a letter from the Tri-State Poultry Cooperative thanking them for hard-surfacing Lee Street.
24. The Mayor and Council upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed directed the Treasurer to pay to the Street Improvement Fund \$793.37, the City's share of the cost of curbing and guttering Calvert Street.
25. The Mayor and Council approved the purchase of three wood venetian blinds from R. E. Powell's for the sum of \$40.50 installed for the Treasurer's office.
26. The City Engineer was requested to secure quotations for the placing of concrete sidewalks and curb on both sides of East Church Street from Truitt Street to the City Limits, and to advise the contractors that he was securing the information for the use of the property owners, and that the quantities would vary, depending upon the number of people who might do the work, from 4600 feet to a few hundred feet.
27. The City Treasurer was authorized to secure information with the assistance of the City Solicitor on the purchase of \$30,000.00 in War Bonds for the Water Department.
28. Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize the President of Council and the Treasurer to sign a voucher payable to J. H. Perdue in the amount of \$200.00 for a right-of-way for opening the following streets: Dover, Liberty, Brown, Priscilla, Mabel and Truitt.
29. The minutes of November 26th were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings. The minutes of November 26th, Special meeting, were read, and approved upon a motion offered by Councilman Hastings and seconded by Councilman Hayman. The minutes of November 23rd were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Hayman. The minutes of November 21st were read and approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and directed to be amended as follows: "The City Engineer was authorized to place advertisements in the Engineer's News Record, the Airports Magazine, and the Aviation Magazine one time for the monthly publications and two times for the weekly publications."

The minutes of November 13th were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Hayman. The minutes of November 22nd were read and approved upon a motion offered by Councilman Hastings and seconded by Councilman Moore and duly passed.

30. The Mayor and Council authorized the employment of Percy Sterling at \$70.00 per week paid from the Water Department upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.

There being no further business the meeting adjourned at 11:30.

APPROVED:

12/10/45
Date

John J. Horvath
President of Council

Walter F. Donnelly
Clerk

CITY HALL - SALISBURY, MARYLAND - DECEMBER 6, 1945

The Mayor and Council of Salisbury met in special session at the City Hall Thursday afternoon, December 6th, 1945 at 12:30. There were present the following: President of Council John G. Howie, Councilman W. Austin Moore, Sr., and Rollie W. Hastings.

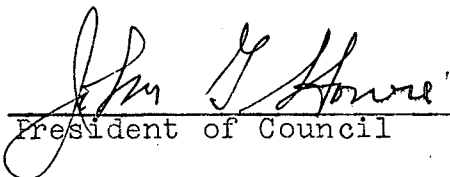
1. Councilman Moore offered a motion which was seconded by Councilman Hastings and duly passed to authorize the President of Council and the City Treasurer to sign a voucher to purchase one \$10,000.00 U. S. Treasury 7/8% Certificate of Indebtedness Due Dec. 1, 1946 payable from the Water Works Construction Fund and two \$10,000.00 U. S. Treasury 7/8% Certificate of Indebtedness Due Dec. 1, 1946 payable from the Water Department's Operating Account.

There being no further business the meeting adjourned.

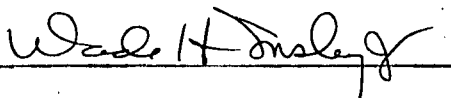
APPROVED:

12/10/45

Date



President of Council



Clerk

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night December 10, 1945 at 7:30. The following members were present: Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilmen Albin A. Hayman, W. Austin Moore, Sr., and Clifford H. Duffy.

1. Mr. Uphur Morris was before the Mayor and Council to request drainage and hard-surfacing for Kendall Street similar to the work done recently by the City on Lee Street.

The Council took the request under consideration.

2. Mr. Louis Merryman was before the Mayor and Council with a deed from the Mayor and Council of Salisbury to the Clay Products Corporation, a body corporation of the State of Virginia, and asked that the City convey the land described therein to the Clay Products Corporation, explaining that it was that proportion of land between the original street line and the present street line which developed because of a new plan of the street. Councilman Hayman offered a motion which was seconded by Councilman Duffy to authorize the Mayor and President of Council to sign the deed in behalf of the Mayor and Council.

3. Mr. Merryman, representing Vedic Moore, made a request for a building permit to repair a building on the West side of Lake Street which was burned several years ago but which could not be repaired at the time because of failure to make a proper fire loss adjustment with the insurance company.

The Building Inspector read a section of the Building Code which he said would prohibit him issuing such a permit. Ordinance 503, the recent ordinance was also read as it related to the same subject and confirmed Mr. Hastings's statements.

The Council informed Mr. Merryman that they would be unable to do anything else than what was set forth in the Code and that if he decided to have a committee appointed to pass on the matter as was set up in the Code, they would follow his request.

Mr. Merryman advised them that such was his desire.

4. Mr. Lay Phillips was before the Mayor and Council to request permission to install a gasoline storage tank and pump in the rear of his office building on Bond Street for his own use.

The City Solicitor was unable to advise the Council on the Ordinances relating to this subject at the time. The Council requested that he look into the matter and advise Mr. Phillips on the subject.

5. In response to an invitation to quote on the construction of sidewalks on East Church Street from Truitt toward the East Salisbury School, a copy of which is attached to the minutes, the following quotations were received:

	<u>Item 1</u>	<u>Item 1A</u>	<u>Item 1B</u>	<u>Item 1C</u>	Per Lin. Ft.		
Paul Downing	\$1.98	\$2.10	\$2.40	\$3.30			
Hannaman &							
Burroughs	2.74	3.13	4.19	6.55	"	"	"
Waller Paving Co.	3.97	4.27	4.67	5.27	"	"	"

6. Mr. Russell Hopkins, representing the Eastern Shore Public Service Company, was before the Mayor and Council with a proposal for street lights on the Salisbury Boulevard. A copy which he presented to the Council.
7. Chief Chatham presented his weekly log and his Consolidated Monthly Report, both of which were ordered accepted and placed on file.

The Chief also reported that Mr. Morrison, District Engineer, State Roads Commission, had made an inspection of the Salisbury Boulevard in connection with his recommendations for safety devices and had recommended to him that the City install four pedestal street lights at the intersection of Main Street and the Salisbury Boulevard, saying that it was his opinion that the existing lights were not all together suitable.

Councilman Hayman offered a motion which was seconded by Councilman Duffy to authorize the City Engineer to secure quotations on recommended traffic lights and equipment.

8. The Building Inspector presented plans for the new Church of God on Patterson Avenue.

The Council authorized the Building Inspector to consult with the residences in that vicinity to see if they could be satisfied by this new and better proposed Church to take the place of their old structure.

9. The Building Inspector was directed to order the property owners abutting on the alley east of Main Street and in the rear of the Linnett building, the Pusey building, and the Wroten building (said alley running from Lake Street to the River) to connect their roof drains to the combination sewer which is located in said alley and at the same time to advise them that this said alley will be resurfaced after all such connections are made. The motion was offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.
10. Ordinance No. 541--AN ORDINANCE authorizing and directing Wade H. Insley, Jr., Clerk of Salisbury to issue a permit to the Oliphant Chevrolet Sales, Inc.--was read for its second and final reading and since there were no protests to its passage, it was ordered approved upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.
11. The City Engineer presented a letter from Howard P. Beech, Jr., formerly with the Navy in Washington and in charge of our local City Airport, which advised Mr. Gardner that Mr. Beech had been advised that the Navy had arranged to furnish funds up to \$2,000 to provide for power lines to the Airport.
12. The City Engineer presented a letter from Larmer Corporation in which they advised the City that it was possible that arrangements could be made for the City to use that part of Cranberry Bog which

12. they own as a dump, and that they would consider their proposal.

The City Engineer was authorized to acknowledge the letter.

13. The City Engineer presented quotations on the use of a bull dozer at the dump which were as follows:

Waller Paving Company \$8.00 per hour
Hannaman-Burroughs. \$7.50 per hour

Since the Waller Paving Company's bull dozer was considerably heavier than the other firm's it was felt that it was the cheaper machine to rent and a motion offered by Councilman Hayman and seconded by Councilman Duffy to authorize a contract with the Waller Paving Company. The motion was duly passed.

14. The City Engineer presented some information on the amount of money spent in the engineering of Post-War plans to date. The Council approved the continued payment for overtime work on Post-War planning up to January 1st, at which time it was explained Mr. Percy Sterling would return to work in the City's Engineering Department.
15. The City Engineer presented a request in behalf of Mr. George Wilkinson to make his wage of \$35.00 per week retro-active to his resumption of work to the City. Councilman Hayman offered a motion which was seconded by Councilman Duffy and duly passed to authorize his wage be retro-active as requested, and to fix the wage of Ray Roth of the Police Department at \$34.00 per week and likewise to make it retro-active. Both employees are veterans just returning to their old position with the City.
16. The City Engineer was authorized to advertise for a person to act as grader operator and as a helper on the dump at the rate of \$35.00 and \$30.00 per week respectively.
17. In order that the City Engineer might know the dates of future meetings to use in requests for bids, the Mayor and Council decided as follows: That the meeting of December 24th would not be held as it was Christmas Eve and that they would meet instead Wednesday 26th at 1 P.M.; and that their meeting of Monday December 31st, New Year's Eve would not be held and that they would meet instead Wednesday, January 2nd at 1 P.M.

The Mayor and Council declared December 24th and December 31st a holiday to all of the usual City personnel.

18. The City Engineer presented a letter from D'Arcy O. Latham, Sr. of East College Avenue, who requested information on how he could secure water and sewer service for his recently purchased home, the last on the street.

The City Engineer advised the Council that it would require approximately 230 feet of 10 inch sewer and approximately a similar amount of 6 inch water main to serve the property. Councilman Duffy offered a motion which was seconded by Councilman Hayman to authorize the installation of the water main provided he agreed to the usual terms on such extensions.

18. The Mayor and Council found they had no funds available for the construction of the sewer.
19. Vouchers No. 3918 and 3919 and Vouchers No. 3922A to 3974A inclusive were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Moore and duly passed.
20. The Fire Department's report for the week ending December 3rd was received and ordered placed on file.
21. The Mayor and Council received a letter from the Columbia Air Lines requesting some advice as to the possibility of air service for the City of Salisbury. The City Engineer was authorized to reply to the letter.
22. The City Treasurer was authorized to transfer \$2.25 remaining in the F.P.W. Project 1412 "Payroll Account" at the Salisbury National Bank to the Capital Fund since this account was no longer in use and since Mr. Briele of F. W. Lafrentz Company had recommended the transfer. The motion was offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.
23. The Mayor and Council received a letter from the Atlantic Refining Company in which they invited an offer for the buildings on the lot which they had purchased recently from the City.
24. The Mayor and Council received a letter from Wier and Kolb relative to the bond to cover Oscar Grier, custodian of Civilian Defense property which advised them that Mr. Grier had not filled in the required papers for the bond.

The Mayor and Council authorized the City Engineer to ask Mr. Fred Grier if he could assume the work as custodian of the Civilian Defense property.

25. The City Engineer presented copies of letters directed to Howard P. Beech, Jr. relative to the Airport, a copy of a letter addressed to Walter C. Hopkins relative to the bridge across the pond to the State Hospital; and a copy of the letter addressed to Captain Andrew J. Murphy, Jr. relative to the Airport. Copies of which are attached to the minutes.
26. The minutes of December 3rd and 6th were read and were authorized approved upon a motion offered by Councilman Hayman and seconded by Councilman Duffy and duly passed.
27. The City Treasurer presented a leave slip filled in by William Shores for absence due to illness on Sunday December 2nd.

The Council found that they were unable to approve sick leave on over-time work.

28. The Treasurer's report for the month of November was presented, received and ordered placed on file.

The minutes of the Mayor and Council
Page #5
December 10, 1945

There being no further business the meeting adjourned at 11:55.

APPROVED:

Date

12/17/45

John J. Horan
President of Council

W. H. Indryg
Clerk

Facts About Salisbury and Wicomico County

DATE FOUNDED: City 1732, County 1867

INCORPORATED: City 1872, County 1867

POPULATION: City 16,302, County 49,050 (1960)
Metropolitan 33,678

SQUARE MILES: City 3.90, County 398

MILES PAVED STREETS: 67.8

TRADING AREA: 200,000

HOMES: City 5,560, County 16,020

CHURCHES: 103 (City and County)

NO. MAJOR INDUSTRIES: 16 Employing app. 5,000

RETAIL STORES: 366

SALES: \$60,000,000 (1960 Est.)

BANKS: 3 Downtown—3 Drive In

HOSPITALS: 3 with total 749 Beds

SCHOOLS: Elem. 17; Jr. Hi 1; Jr.-Sen. Hi 1; Sen.
Hi 1; Grades 1 - 12 (2); Parochial 1; College 1;
Pupils attend. 10,267 (City and County)

PARK: 110 Acres

AIRPORT: 660 acres, 3 runways totaling 15,000 feet

DISTANCE FROM: N.Y.C. 225; Wilmington 97;
Philadelphia 125; Baltimore 111; Norfolk 108;
Washington 120

Welcome to . . .

SALISBURY

MARYLAND

*"Central City of
The Land of Pleasant Living"*

If we can be of service to you with:

- (1) CITY MAP
- (2) TOUR GUIDE
- (3) ANY OTHER INFORMATION

Please stop by our office

Salisbury Chamber of Commerce

Corner Calvert and Bond Streets

Phone PI 9-7251

same to:
Waller Paving Company
Paul V. Downing
Hannaman-Burroughs
Pocahontas Coal Company
Mr. Edgar Johnson

✓ (copy for Mayor and Council)

min
December 5, 1945

C-8 (Sidewalks)

Salisbury
Maryland

Gentlemen:

On behalf of the owners of property located on East Church Street, between Truitt Street and the Easterly corporate limits, quotations on work enumerated below will be received by the Mayor and Council at City Hall, Salisbury, Maryland, until 8:00 P.M. December 10, 1945:

BASE BID

Item 1: 4,600 lin.ft. Combination Concrete Sidewalks and Curbs (Class "A" Concrete), overall width 6-feet, in place, including necessary excavation and refill, removal of trees, furnishing and placing of expansion joints, etc.

ALTERNATE BIDS

Item 1A: 2,500 lin.ft. DITTO.

Item 1B: 1,000 lin.ft. DITTO.

Item 1C: 200 lin.ft. DITTO.

All materials and construction methods shall conform to general specifications on file at the office of the City Engineer and designated as "Concrete Curbs, Gutters and Sidewalks", dated April, 1945.

Quotations are requested on a running foot basis, with the right reserved to increase or decrease the quantity under each item, not in excess of twenty per cent. (20%).

A print is enclosed showing combined curb and sidewalk construction that would be required on East Church Street between the aforesaid mentioned limits. In general, the finished curb grade would vary

C-8 (Sidewalks)
Page 2
December 5, 1945

from 2-inches to 5-inches above the center line grade of the existing roadway.

The Mayor and Council has available approximately 500 linear feet of steel curb forms which would be loaned to the successful bidder without cost. This loan would be made with the understanding that the forms would be returned in as good condition as at the time they were received by the Contractor.

The right is reserved to reject any and all bids.

The Mayor and Council are most anxious to cooperate with the Parent and Teachers Association and these quotations are being received for the benefit of the property owners in this area.

Sincerely yours,

CG vg
encl.

City Engineer

(COPY)

mm

City of Salisbury
MARYLAND

December 4, 1945

A-6
YOUR ND5/N1-13
L21-2-Sa
F-5-3/CFJ/lj

Navy Department
Attn: Captain Andrew J. Murphy, Jr.
Head, Real Estate Division
Washington - 25, D. C.

Gentlemen:

Reference is made to your letter of November 16 addressed to I. Virgil Hitchens, Mayor of Salisbury, and William F. Messick, President of County Commissioners of Wicomico County, in which the Navy Department interposes no objection to the use of the Salisbury Airport by the Columbia Airlines upon the condition that the Government be relieved of maintaining the airport.

Since receiving your letter, the State Aviation Commission of Maryland has denied a license to the Owners for commercial use of the Salisbury Airport pending the construction of certain additional facilities, such as weather bureau, administration building, hangers, and the employment of managing and operating personnel.

In view of these circumstances and the fact that the Navy wishes to be relieved of all maintenance obligations, the Owners have been placed in a difficult position as far as rendering any decision on the request of the Columbia Airlines and any other scheduled or non-scheduled air carrier.

Sincerely yours,

Charles Gardner

City Engineer

CG vg

cc: The Mayor and Council of Salisbury

✓
(blind copy for Mayor and Council)

mm

December 5, 1945

S-10

YOUR Contract

Wi-222-111

Mr. Walter C. Hopkins
Bridge Engineer
State Roads Commission
108 E. Lexington Street
Baltimore - 3, Maryland

Dear Mr. Hopkins:

Please accept my thanks for your letter of November 29, together with a set of plans for the proposed bridge at Deers Head State Hospital near Union Avenue in Salisbury.

Upon reviewing these plans, we notice that it is proposed to limit the bridge construction to a distance of 71-feet and an average clear opening for the flow of water to approximately 22-feet. During the 1933 storm, a flow of 200 c.f.s. per square mile was estimated. While this condition may never recur, it may be well to take this into consideration. Another point of importance is that Johnson's Lake is a beautiful location and the extension of earthen banks on either side of the stream with a small bridge could materially detract from its natural attractiveness.

Please let me have your comments.

Sincerely yours,

C. G.

CG vg

City Engineer

nm

December 19, 1945

Mr. Howard P. Beach, Jr.,
Public Airport Services,
307 Colorado Building,
Washington, D. C.

Dear Mr. Beach:

I wish to acknowledge, with thanks, your letter of December 7th advising that the Bureau of Aeronautics, Navy Department, has arranged to furnish funds not to exceed \$2000.00 for participation in extending power lines on the site of the Salisbury Municipal Airport.

The Mayor and Council of Salisbury and The County Commissioners of Wicomico County are deeply appreciative of the assistance rendered by you and other Navy personnel in the development of the Salisbury Airport.

For your information specifications are now in the process of being prepared covering the complete operation and management of the Airport with a proviso, that alternate bids on the various phases will be considered by the owners. As soon as the specifications are complete I will mail you a copy.

Thank you for your interest and cooperation.

With best wishes, I am

Sincerely yours,

Clark Gardner
City Engineer.

CG:ee

✓ CC: The Mayor and Council of Salisbury
CC: The County Commissioners of Wicomico County

The Mayor and Council of Salisbury met in regular session at the City Hall Monday night, December 17, 1945 at 7:30. The following members were present: President of Council John G. Howie, Councilmen Rollie W. Hastings, Albin A. Hayman, and Clifford H. Duffy. Councilman W. Austin Moore, Sr. was absent due to illness.

1. Mr. Percy White was before the Mayor and Council to request information on the placement of a gravel sidewalk approximately 1800 feet in length along Park Drive from Highland Avenue to the Bridge.

He also advised the Council that he had asked the Eastern Shore Public Service Company about the placing of six pole lights in that section.

2. Mr. James M. Bennett, Superintendent of Schools, was before the Council to present a deed from the Board of Education to the Mayor and Council of Salisbury deeding the streets which will remain open in their new track of land for the new school in the Mount Herman-Glen Avenue section. Councilman Duffy offered a motion which was seconded by Councilman Hastings and duly passed to authorize acceptance of the deed for the streets.

Mr. Bennett agreed to furnish the necessary easements as far as the Board of Education was concerned for a slope area as it might be required in grading the streets from the east or west side of Twilley Avenue between Mount Herman Street and Glen Avenue, and further to assist in obtaining the easement which might be necessary from Mr. Twilley to maintain the proper grade and slopes.

4. Mr. Harry Hastings reported that the Minister of the Church of God on Patterson Avenue had advised that there would be no further objection to their new Church.

Mr. Hastings also reported that he had been unable to contact Mr. Merryman to advise him of the name of the Committee member he had appointed for the survey of the Lake Street dwelling.

The Building Inspector reported that he had seen Mr. Dave Wroten, Mr. Harry Fields, and Mr. Linnett relative to connecting their roof drains with the combination sewer in the alley north of their property.

5. The City Engineer presented quotations from A. P. Isakson for installing sanitary sewer extensions, Contract 7-45-S on Dover Street as follows:

125 lin. ft. of 8" T.C. Pipe at (3'-4' cut) @\$.70	\$ 87.50
20 lin. ft. of 6" House Con. @ \$.60	12.00
1 Manhole about 3' depth	19.00
Total	<u>\$119.50</u>

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize a contract awarded to Mr. Isakson for the work bidden on.

6. The City Engineer presented quotations on two traffic blinker lights as follows:

6. Automatic Signal Corporation:

2 - Four-way one section non-adjustable beacons, span wire mounting @ \$54.40	\$108.80
2 - Single circuit flashers (20 to 60 flashes per minute) in cabinet for wood or steel pole mounting, 115 volt, 60 cycle @\$32.30	64.60
2 - Radio interference suppressors @ \$6.80	13.60
Total	<u>\$187.00</u>

Crouse-Hinds Company:

2 - TSW-441D #42694 4-way 1-section non-adjust- able span wire beacon with amber unlettered lenses @ \$54.40	\$108.80
2-- TSS-18 #46412 single-circuit flasher, 115- volt 60-cycle, adjustable 20 to 60 flashes per minute, in weatherproof cabinet for wood pole mounting @ \$32.30	64.60
2 - #8816-B radio interference suppressor @\$6.80	13.60
Total	<u>\$187.00</u>

General Electric Company:

2 - Model 2TF-1-D59 4-way span wire, fixed type Beacons @\$64.00	\$128.00
2 - Cat. #5556712G-2 single circuit flashers (20 to 60 flashes per min.) in cabinet for wood pole mounting; 115 volt, 60 cycle with radio interference suppressors @\$46.00	92.00
Total	<u>\$220.00</u>

The Mayor and Council authorized the purchase of two traffic lights complete from the Automatic Signal Corporation in accord with their quotations since all bids were the same and since Automatic Signal Corporation's traffic lights were those now in operation.

7. The City Engineer presented plans for the new pump house in the Park on which he was to receive bids shortly.
8. The City Engineer presented a copy of a letter addressed to the Columbia Air Lines replying to their letter relative to air service to Salisbury. A copy of the letter is attached to the minutes.

The City Engineer also presented a copy of a letter directed to Larmar Corporation relative to the use of Cranberry Bog for garbage disposal. A copy of the letter is attached to the minutes.

December 17th, 1945

8. The City Engineer presented a copy of a letter addressed to Mr. D'Arcy O. Latham, Sr. relative to sewer extensions and also water extensions. A copy of the letter is attached to the minutes.

The City Engineer presented a copy of a letter addressed to J. O. McCusker in which he acknowledged the allotment of nine thousand dollars (\$9,000) for the purpose of defraying one-half of the cost of preparing plans and specifications for Sewage Treatment Plant and the Garbage Incinerator. A copy of which is attached to the minutes.

The City Engineer presented a copy of a letter written to H. W. Howard, Chief of Airways Engineering Division of CAA in which he thanked him for the advice on the appropriation of funds for the purpose of installing an airways communications station at the Airport. A copy of the letter is attached to the minutes.

9. The Council, after considerable discussion, finally agreed to reinstate William Shores to his former position and his same salary with the City.
10. A motion was offered by Councilman Hayman and seconded by Councilman Duffy and duly passed that the Mayor and Council authorize the City Solicitor and the Attorney for the Commissioners, if the same were agreeable with the County Commissioners, to investigate the possible transfer of the Navy's rights to the City and County in The Aviation Approach Zone Easements prior to their release of the Airport to the City and County, and directed the City Clerk to so notify the County Commissioners.
11. Upon a motion duly offered, seconded, and passed, the Clerk of Salisbury was directed to notify Hobart C. Hughes of the Atlantic Refining Company that the Mayor and Council at their regular meeting of December 17th, 1945 had directed the Clerk to notify them that the Building permit heretofore issued by the Building Inspector for the construction of a service station on the property of their company located at the intersection of North Division Street and Salisbury Boulevard, in the City of Salisbury, bearing date of May 11th, 1945, had been extended for a period of six (6) months from the date of the letter (December 18, 1945).
12. The Police log for the week of December 16th, 1945 was presented, ordered accepted and placed on file.
13. Vouchers Nos. 3975A to 4030A inclusive, were presented, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
14. The minutes of the meeting of December 10th were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
15. The Building Inspector was authorized to secure a price on the moving from the Mill Street Yard, recently sold to the Atlantic Refining Company, to the City's Cranberry Bog property any building which he felt might be worth moving.

December 17, 1945

16. Decrease in Assessment No. 2274 and Increase in Assessment Nos. 1807 to 1829 inclusive were read, approved, and authorized entered upon the books upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
17. The City Clerk presented a House Resolution introduced in the House of Representatives at the 1945 session by Mr. See which was forwarded to the Mayor and Council with the request that it receive their consideration. The Resolution is attached to the minutes.
18. The Water Department's report for the month of November was presented by the Treasurer.
19. Upon a motion offered by Councilman Hayman and seconded by Councilman Hastings, overtime pay for Mr. Ed. Long and Mr. Ben Hearne in the amount of \$2.80 and \$2.40 respectively, was approved.

There being no further business the meeting adjourned at 10:33.

APPROVED:

Date

12/26/45

President of Council

Clerk

Thurs

December 12, 1945

Columbia Airlines,
Municipal Airport,
Baltimore 22,
Maryland.

Attn. Mr. Harry W. Hayter, Cbr. Mgr.

Dear Mr. Hayter:

Reference is made to your letter of December 8th, addressed to the Mayor and City Council, requesting information on the possibility of furnishing air service to and from Salisbury to other points. This matter was discussed by the City Authorities at their meeting held on December 10th, and no decision can be made until the State Aviation Commission of Maryland issues a license for commercial use. This would apply to all scheduled and non-scheduled air carriers operating for commercial purposes. The Mayor and Council are deeply appreciative of your interest in scheduling flights to and from Salisbury and we trust that we will soon be in a position to have such facilities as are required under State Laws.

Many thanks for your inquiry.

Sincerely yours,

City Engineer.

CG:ee

CC: The Mayor and Council of Salisbury

CC: The County Commissioners of Wicomico County

me

December 13, 1945

Larmer Corporation,
Salisbury,
Maryland.

Attn. Mr. Geo. P. Chandler, Treas.

Gentlemen:

Your letter of December 5th suggesting the use of your property on Lake Street in Cranberry Bog for the disposal of garbage, trash, etc., was referred to the Mayor and Council on December 10th.

After considerable discussion by the City Council no decision was reached. Thank you very much for your interest in this matter.

Sincerely yours,

Cg:ee
CC; The Mayor and Council
of Salisbury.

City Engineer.

13

mm

December 13, 1945

Mr. D'Arcy O. Latham, Sr.,
East College Avenue,
Salisbury,
Maryland.

Dear Mr. Latham:

Reference is made to your letter of December 7th, addressed to The Mayor and Council of Salisbury, requesting information on the possibility of obtaining water and sewage facilities for your property, located on East College Avenue.

This matter was discussed by the Mayor and Council at a meeting held on December 10th, and the following conclusions were reached.

1. Approximately 180 linear feet of 8" water main extension will be required to serve your premises. Under the rules and regulations of the Water Department, the Mayor and Council will extend from 75-feet to 100-feet at their cost and expense, based on three times the annual anticipated water rent derived from your property. This water rent can be determined exactly if you will advise us as to the number of facilities that you have installed. The residue of the extension amounting to more than 100-feet will be done by the city at your expense at the rate of \$.75 per linear foot, based upon a 2" pipe line.

2. Approximately 220 linear feet of 10" sanitary sewer extension will be required to serve the aforesaid premises. The cost of this extension will be approximately \$550.00 on a contract basis of \$2.50 per running foot, in place. As The Mayor and Council do not have the available funds at the present time, they are not in a position to make this extension.

If you are interested in our proposition governing the extension of the water main, please advise.

Sincerely yours,

CG:ee

CC; The Mayor and Council of Salisbury

City Engineer.

mm

City of Salisbury
MARYLAND

December 14, 1945

P-10

Mr. J. O. McCusker, Secretary
Board of Public Works
State of Maryland
Annapolis, Maryland

Dear Mr. McCusker:

We wish to acknowledge, with thanks, your letter of December 11 advising us that the Board of Public Works has approved an allotment to the City of Salisbury in the amount of Nine Thousand Dollars (\$9,000.00) for the purpose of defraying one-half of the cost of preparing plans and specifications for Sewage Treatment Plant and Garbage Incinerator at Salisbury.

The Mayor and Council of Salisbury and the Sewerage Commission are deeply appreciative of the financial assistance to be rendered by the Board of Public Works. The cooperation of the Board will enable us to develop plans immediately for this much needed improvement.

Sincerely yours,

C. E.

CG vg

City Engineer

cc: ✓ The Mayor and Council of Salisbury
Sewerage Commission

ms

City of Salisbury
MARYLAND

December 13, 1945.

A-6

Mr. H. W. Howard, Chief
Airways Engineering Division
Civil Aeronautics Administration
Washington - 25, D. C.

Dear Mr. Howard:

Please accept our thanks for your letter of December 7 indicating that the Civil Aeronautics Administration has appropriated funds this fiscal year for the purpose of installing an airways communications station at the Salisbury Airport.

In accordance with your suggestion we are writing the Regional Administrator in New York requesting information on the proposed facilities, including the type of quarters desired by the Civil Aeronautics Administration.

The Mayor and Council of Salisbury and the County Commissioners of Wicomico County wish to take this opportunity to express their appreciation for the splendid assistance rendered by the Civil Aeronautics Administration in the development of the Salisbury Airport.

Sincerely yours,

C. E.

City Engineer

CG vg

cc: County Commissioners of Wicomico County
The Mayor and Council of Salisbury.

HOUSE RESOLUTION

By Mr. See

House Resolution, requesting public officials in this State to purchase certain manufactured goods from The Maryland Workshop for the Blind.

Whereas, the Maryland Workshop for the Blind, located at 601 N. Fulton Avenue, Baltimore, Md., is a State-aided institution and is filling a valuable economic and social function in the life of the State of Maryland; and

Whereas, the Maryland Workshop for the Blind is contributing to the economic support and social morale of approximately 150 handicapped persons who are employed therein, in addition to its services for hundreds of other blind persons throughout the State; and

Whereas, the Maryland Workshop for the Blind produces such manufactured articles as brooms, mops and pillow cases, and is contemplating the manufacture of still other products, all of which are frequently used by the State and local agencies; and

Whereas, orders placed with the Maryland Workshop for the Blind by the Federal Government are now being curtailed; now, therefore, be it

Resolved by the House of Delegates of Maryland, That the activities of the Maryland Workshop for the Blind should be encouraged in every possible respect; and be it further

Resolved, That as one means to this end the County Commissioners of the several counties of the State, the Mayor and Council of the incorporated municipalities, including the City of Baltimore, the Superintendent of Schools in the several counties and in Baltimore City, and the several departments and agents of the State Government, are hereby urged and requested to investigate the manufactured products of the Maryland Workshop for the Blind and to purchase them whenever possible. It is the conviction of this House that by so doing, they will not only secure for themselves manufactured articles of good quality, but they also will contribute to the employment of blind persons and to the continued usefulness of a valuable State-aided institution; and be it further

Resolved, That a copy of this resolution be spread upon the Journal of the House and that copies thereof be sent by the Secretary of State of Maryland to the several Boards of County Commissioners, the Mayor and Council of the incorporated municipalities, the Superintendents of Schools throughout the State, and to the State Purchasing Agent.

Read and adopted.

November 5, 1945.

Since the City Hall was closed Monday night December 24th, the regular meeting of the Mayor and Council of Salisbury was held December 26th at the City Hall at 1 P.M. There were present Mayor I. Virgil Hitchens, President of Council John G. Howie, Councilman Rollie W. Hastings, Albin A. Hayman, and Clifford H. Duffy. Councilman W. Austin Moore, Sr. was absent due to illness.

1. The minutes of the meeting of December 17th were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
2. The City Solicitor informed the Council that he had been requested by Mr. Messick of the County Commissioners to ask what progress was being made toward the drainage of College Avenue at the River Road.

The City Engineer and Mr. George Purnell reported that Mr. Paul Weaver had informed them that he might agree to an easement across his property if it could be placed at a place where it would not interfere with any building sites. Mr. Purnell advised the Council that in order to determine this location, it was likely that the property would have to be surveyed and subdivided previously.

Councilman Hayman offered a motion which was seconded by Councilman Hastings and duly passed to authorize Mr. Purnell to determine what Mr. Weaver would take for the purchase of an easement across his property along the line which would be the cheapest in the end for the City.

3. Vouchers No. 4031A to 4056A inclusive were read, approved, and authorized signed upon a motion offered by Councilman Hayman and seconded by Councilman Hastings.
4. The City Engineer presented a contract from the Mathieson Alkali Works, Inc. covering the City's 1946 requirements for ammonia which the City Engineer was authorized to sign upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.
5. The City Engineer read a letter from the Charles Brunning Company in which he was advised that shipment of the blue-print machine had been made from Chicago.
6. The City Engineer presented an analysis of the drinking water in the City's system by the State Board of Health which showed the water to be safe for drinking purposes.
7. The City Engineer presented a copy of a letter he had written to the Civil Aeronautics Administration for information on the building required to house the facilities they proposed for communications at the Airport. A copy of the letter is attached to the minutes.
8. The City Engineer presented a letter from James W. Betts in which he asked that the condition at the foot of College Avenue and River Road be remedied.

The City Engineer was authorized to advise him of the City's work on the matter.

December 26, 1945

9. The City Engineer presented a copy of a letter addressed to Mr. Walter C. Hopkins, Bridge Engineer, State Roads Commission. A copy of the letter is attached to the minutes.
10. The City Engineer advised the Council that he had the papers necessary for the application to the War Department for the proposed bridge across the River in connection with the proposed relocation of Route 213.
11. The City Engineer presented an application for a 6 inch water service for the Farmers and Merchants Bank.

The City Engineer was authorized to make the installation, upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed.

12. The City Engineer presented an application from the C & P Telephone Company to make a cut across the North Division Street near Olive Street for the purpose of installing a new conduit.

It was approved upon a motion offered by Councilman Hayman and seconded by Councilman Hastings and duly passed providing all costs would be borne by the Telephone Company.

There being no further business the meeting adjourned at 2:05.

APPROVED:

Date

President of Council

&

Clerk

City of Salisbury
MARYLAND

December 20, 1945

S-10

Mr. Walter C. Hopkins, Bridge Engineer
State Roads Commission
108 East Lexington Street
Baltimore - 3, Maryland

Dear Mr. Hopkins:

I wish to take this opportunity to thank you for your comments contained in your letter of December 14 regarding a proposed bridge and causeway to be erected across Johnson's Lake for the Deers Head State Hospital.

While it may be possible to erect fills and limit the bridge to a small structure, the question of who will maintain these fills and plant the necessary shrubbery is mighty important. Another maintenance problem is the growth of Algae which will be encouraged on the upstream side between the proposed embankments and shore lines due to the reduced velocity of stream flow in these specific areas.

As it is our mutual desire to provide a structure that will not detract from the natural scenic beauty of Johnson's Lake, it certainly appears feasible to eliminate as many maintenance problems as possible. I believe you will agree that in many instances proper maintenance is neglected which, in this case, would prove detrimental to the natural attractiveness of the location.

In view of the above, why not construct the bridge from shore to shore, thus eliminating the maintenance of fills and, also, would prevent unsightly Algae growth. This may increase the original cost of the structure but certainly not in a manner that could be construed as excessive when you consider the fact that the proposed bridge is the primary means of entrance to the Deers Head State Hospital, which is a million dollar project.

Your further comments will be appreciated.

Sincerely yours,

City of Salisbury
MARYLAND

December 13, 1945

A-6

Regional Administrator
Civil Aeronautics Administration
385 Madison Avenue
New York - 17, New York

Dear Sir:

We are in receipt of a letter dated December 7 from Mr. H. W. Howard, Chief of Airways, Engineering Division of the Civil Aeronautics Administration at Washington advising us that Federal funds have been appropriated for the purpose of installing an airways communications system at the Salisbury Airport.

Under these circumstances we respectfully request that you forward us a sketch or drawing showing the type of building required to house the necessary facilities. In general, we understand the building will require approximately six hundred (600) square feet of floor space and should be built in a location that will give an unobstructed view of the airport.

Your cooperation in this matter will be exceedingly helpful.

Sincerely yours,



City Engineer

CG vg

cc: County Commissioners of Wicomico County
The Mayor and Council of Salisbury